

May 11, 2015

A meeting of the Town Board of the Town of Aurora took place on Monday, May 11, 2015, at 7:00 p.m. in the Town Hall Auditorium, 300 Glead Avenue, East Aurora, New York.

Members Present:	Jeffrey T. Harris	Councilman
	Susan A. Friess	Councilwoman
	Jolene M. Jeffe	Councilwoman
	Charles D. Snyder	Councilman
	James J. Bach	Supervisor

Others Present:	Ronald Bennett	Town Attorney
	David Gunner	Highway Superintendent
	William Wheeler	CRA/Engineer
	William Kramer	Code Enforcement Officer
	Ronald Krowka	Chief of Police
	Don Owens	Planning Board Chairman

Supervisor Bach opened the meeting at 7:00 p.m. with the Pledge of Allegiance to the Flag and presented the Erie County Environmental Management Council's Environmental Excellence Award (Certificate of Accomplishment) to Don Owens and David Gunner for their work on the Reading Road Ditch Reconfiguration.

Councilman Harris moved to approve the minutes of the April 21, 2015 work session; seconded by Councilwoman Friess. Upon a vote being taken: ayes – five noes – none	Motion carried	Action #124 4/21/15 work session min approved
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Councilwoman Jeffe moved to approve the minutes of the April 27, 2015 Town Board meeting; seconded by Councilman Snyder. Upon a vote being taken: ayes – five noes – none	Motion carried	Action #125 4/27/15 mtg min approved
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AUDIENCE I: none

UNFINISHED BUSINESS:

Councilman Snyder moved to reaffirm and accept the quote submitted by National Energy Professionals, 166 Taylor Road, Depew, NY, in the amount of \$346,832.00 for the LED lighting project at the Southside Municipal Center. Councilman Harris seconded the motion. Upon a vote being taken: ayes – five noes – none	Motion carried	Action #126 Quote for SSMC LED light project reaffirmed
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Councilwoman Friess moved to authorize the Supervisor to sign the Initial Customer Installation Commitment with the New York Power Authority for the Town of Aurora – LED lighting project (WBS number: ES-ESN-5069). Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – five noes – none	Motion carried	Action #127 Supv to sign ltr of commitment for LED light project
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Councilwoman Jeffe moved to approve the following Civil Service title changes effective immediately:

Kathy Kleckner	- from Rec Attendant Part Time to Rec Attendant Regular Part Time
Sheila Kohler	- from Rec Attendant Part Time to Rec Attendant Regular Part Time
Diane Mallon	- from Rec Attendant Part Time to Rec Attendant Regular Part Time

Action #128  
Sr Center employees Civil Svc title changes aprvd

It was noted that the total hours for the year will remain the same, but will allow an employee to work more than 19.5 hours per week when necessary. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five noes – none

Motion carried

Supervisor Bach noted that the developer for the Aurora Mills Cluster Subdivision submitted a revised sketch plan earlier today. After a brief review of the plan, it was determined that additional information is needed from the developer before it will be sent to the Planning Board.

Action #129  
Aurora Mills  
sketch plan  
tabled

Councilwoman Friess moved to table the Aurora Mills Cluster Subdivision sketch plan until the developer provides more information. The Supervisor will send a letter to the developer detailing the additional information and/or documents being requested. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried

NEW BUSINESS:

Councilwoman Jeffe moved to amend tonight's agenda by adding item 6N – Aurora Arsenal Soccer Club donation. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried

Action #130  
Item 6N –  
donation  
added to  
agenda

William Kramer, the Town's stormwater consultant, stated that the 2014 Annual Stormwater Report is the 12<sup>th</sup> annual report that the Town has prepared in conjunction with the WNY Stormwater Coalition, of which the Town is a member.

Councilwoman Jeffe moved to authorize the Supervisor to sign the 2014 Annual Stormwater Report. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried

Action #131  
Supv auth to  
sign 2014  
Stormwater  
report

Councilman Snyder moved to authorize the Supervisor to sign a two (2) year amendment to the Explore & More...A Children's Museum lease commencing June 1, 2015 and ending May 31, 2017, whereby Explore & More will lease 3,430 square feet of office space on the first floor of the Southside Municipal Center (rooms/suites 106-109 and the common area connecting these rooms). They will no longer lease 750 square feet on the second floor. The first year's rent for the space is \$41,160.00 per year to be paid in equal monthly payments of \$3,430.00. Councilman Harris seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried

Action #132  
Supv auth to  
sign Explore  
& More lease  
(rescinded  
6/8/15)

Councilwoman Friess moved to authorize the Supervisor to sign a three (3) year amendment to the Breaktime Vending, LLC lease commencing June 1, 2015 and ending May 31, 2018, whereby Breaktime Vending will lease storage unit space in the Southside Municipal Center (SSMC) Warehouse for \$3,600.00 and vending machine space on the first floor near the (SSMC) Bistro for \$1,200.00. The first year total annual payment of \$4,800.00 to be paid in equal monthly payments of \$400.00. Councilman Snyder seconded the motion.

Upon a vote being taken: ayes – five noes – none  
Motion carried

Action #133  
Supv auth to  
sign  
Breaktime  
Vending lease

Councilwoman Jeffe moved to authorize the Supervisor to sign a three (3) year amendment to the BillIt Accounting & Information Technology, LLC (BillIt) lease commencing June 1, 2015 and ending May 31, 2018, whereby BillIt will lease 10,000 square feet of office space on the second floor (southeast section) at the Southside Municipal Center. The first year's annual rent for the space is \$127,920.00 to be paid in equal monthly payments of \$10,660.00. Councilman Harris seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried

Action #134  
Supv auth to  
sign BillIt  
lease

Councilman Harris moved to change the Civil Service Title of James Kittner from part time laborer to seasonal part time laborer effective May 12, 2015 for a period not to exceed 20 weeks. Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried

Action #135  
J. Kittner title changed to seasonal part time

Councilman Snyder moved to authorize the submittal of a PO-17 (New Position Duties Statement) to Erie County Civil Service requesting to create the new position of Highway Maintenance Clerk for the Town of Aurora. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried

Action #136  
PO-17 authorized for Hwy Maint Clerk position

Quotes for approximately 219 baseball trophies were received from:  
Trophy's Trophy's \$ 908.85  
Ad Manufacturing Corp. \$1070.00  
DinnTrophy.com \$1548.00

Action #137  
Purchase of baseball trophies approved

Councilman Harris moved to approve the purchase of approximately 219 trophies for the baseball and Aktion Club baseball programs in the amount of \$908.85 (\$4.15 ea.) to be paid from A7310.440.2 and A7620.400.2. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried

Councilman Snyder moved to authorize the Supervisor to sign the 2015 Concession Stand agreement with Pizza Del Aureo's, (aka: 603 Oakwood Square, Inc.) 603 Oakwood Ave., E. Aurora, NY, whereby Pizza Del Aureo's will operate a food concession stand at Community Pool Park from May 1, 2015 to September 1, 2015. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried

Action #138  
Supv to sign concession agreement with Pizza Del Aureo's

Quotes to replace the hot water tank (hot water heater) at Community Pool were received from:

ARB Heating & Cooling \$11,784.00  
Timothy Roll, Inc. \$ 8,375.00

Councilman Snyder stated that both companies quoted comparable amounts for the installation of the hot water heater, but the amounts quoted for repairing the roof varied greatly.

Councilman Snyder moved to approve the quote from Timothy Roll, Inc., 740 Genesee Road, Arcade, NY, in the amount of \$8,375.00 to replace the hot water tank at Community Pool. Councilman Harris seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried

Action #139  
Hot water tank replacement at pool aprvd.

Councilwoman Friess moved to approve the following 2015 Budget amendments and transfers needed in order to close out the Glead Baseball Diamond Capital Project:

- Transfer \$6,986.29 from TA1000.112 (Baseball Diamond Donations) to H8 (Baseball Diamond Capital Project) to cover the current deficit and close H8.
- Add revenue line A2705.1 - Donations Baseball Diamond Improvements
- Add appropriation line A 7310.440.3 - Baseball Diamond

Improvements

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- Transfer \$5,469.46 from TA1000.112 to A2705.1 (This represents the balance remaining in the TA account after transfer to H8 to close out the project.)
- Increase appropriation line A7310.440.3 in the amount of \$5,469.46
- Town Board will assign any surplus from A2705.1 and A7310.440.3 as of 12/31/2015 to be carried forward for future use.

Action #140  
Baseball  
diamond  
capital project  
closed.  
Budget  
amendments  
& transfers  
approved.

Councilman Snyder seconded the motion. Upon a vote being taken:  
ayes – five                      noes – none                      Motion carried

Councilwoman Jeffe moved to approve the purchase of a Konica Minolta Bizhub 364e copier/printer/scanner from Lineage Office Technologies, 150 Lawrence Bell Drive, Williamsville, NY, in the amount of \$3059.29 (NYS Contract number PT66220). This will be paid for from funds awarded to the Court through the 2014-15 JCAP grant.

Action #141  
Copier  
purchase for  
Court aprvd

Councilwoman Friess seconded the motion. Upon a vote being taken:  
ayes – five                      noes – none                      Motion carried

Action #142  
Supv auth to  
sign 2014  
STOP-DWI  
MOU

Councilwoman Jeffe moved to authorize the Supervisor to sign the 2014 STOP-DWI memorandum of understanding with Erie County, which allows the County to pay the Town for supplying data on DWI cases disposed of in Aurora Town Court during 2014. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five                      noes - none  
Motion carried

Action #143  
Supv auth to  
sign WD18  
Bond Counsel  
agreement ltr

Councilwoman Jeffe moved to authorize the Supervisor to sign the Bond Counsel Services and Billing Arrangement for legal services provided for the Water District 18 refinancing with Environmental Facilities Corporation (EFC). Bond Counsel fees will be in the amount of \$7,000.00. Councilwoman Friess seconded the motion. Upon a vote being taken:  
ayes – five                      noes – none                      Motion carried

Councilwoman Jeffe moved to accept an \$8,000.00 donation from the Aurora Arsenal Soccer Club, Inc., as the Arsenal’s 2015 contribution to costs associated with the maintenance, upkeep and improvements at Knox Field per the Arsenal agreement with the Town. The funds will be credited to A2025.0002 SFR-Knox Field Donations. Councilman Harris seconded the motion. Upon a vote being taken: ayes – five                      noes – none  
Motion carried

Action #144  
Donation from  
Arsenal  
Soccer  
accepted

COMMUNICATIONS – The following communications were received by the Board and filed:

- Senior Center – April 2015 report
- Recreation Director – April 2015 report
- Town Clerk – April 2015 report
- Town Clerk/Tax – April 2015 report
- Water Clerk – April 2015 report
- EAPD – April 2015 report

BUSINESS FROM BOARD MEMBERS:

Councilman Snyder reported he had visited the “snow dump” site at Knox Park and stated the cleanup looks good.

Supervisor Bach read a letter from Linda Baker thanking the Town for fixing the frozen water line on Woodland this past winter.

AUDIENCE II: none

STAFF REPORTS:

Highway Superintendent Gunner stated the highway department would begin paving and oil/chipping soon. Mr. Gunner noted that brush is being picked up and chipped and that there is a lot of free mulch for residents to pick up at the highway garage.

Bill Kramer noted that the number of building permits being issued is up.

Police Chief Krowka said that the seat belt initiative would take place from May 18-31.

The pre-paid Abstract of Claims dated May 5, 2015, consisting of vouchers numbered 588 to 595, was presented to the Board for audit and authorization of payment from the following funds:

General	\$ 1,535.10
Special Districts	<u>49,262.95</u>
Grand Total Abstract	\$ 50,798.05

The Abstract of Claims dated May 11, 2015, consisting of vouchers numbered 596 to 656, was presented to the Board for audit and authorization of payment from the following funds:

General	\$ 22,867.47
Highway	3,763.60
Enterprise/Gleed	2,952.33
Trust & Agency	12,455.75
Special Districts	<u>7,330.24</u>
Grand Total Abstract	\$ 49,369.39

Councilwoman Jeffe moved to approve the May 5, 2015 and May 11, 2015 Abstracts of Claims and authorize payment of same.  
Councilwoman Jeffe seconded the motion. Upon a vote being taken:  
ayes – five      noes – none      Motion carried

Action #145  
5/5 & 5/11/15  
Abstracts of  
Claims aprvd.

Councilwoman Jeffe moved to enter into executive session to discuss the elimination of a particular job position/status, with no action being taken during the session. Seconded by Councilman Harris. Upon a vote being taken: ayes – five      noes – none      Motion carried

Action #146  
Board enters  
executive  
session

Councilwoman Friess moved to come out of executive session at 8:40 p.m. and reconvene. Seconded by Councilwoman Jeffe. Upon a vote being taken: ayes – five      noes – none      Motion carried

Action #147  
Board exits  
executive  
session

Councilwoman Jeffe moved to adopt the following resolution; seconded by Councilwoman Friess:

**RESOLUTION ELIMINATING THE POSITION OF LABORER (Janitorial)  
AT THE SOUTHSIDE MUNICIPAL CENTER**

**WHEREAS**, the Town of Aurora has now been housed at the Southside Municipal Center (the Center) for a few years, and

**WHEREAS**, the Town Board is continually evaluating its staffing and operations in all departments and has often made changes in staffing based on operational efficiencies, best practices, and financial impact, and

**WHEREAS**, the Town Board has already engaged a professional cleaning company (CleanSweep) for the janitorial maintenance of the common areas of the Center with excellent results, and

**WHEREAS**, over the past few years, estimates were obtained at least twice to have all of the janitorial work performed by an janitorial service company, and

**WHEREAS**, it has been determined that the next logical step for both operational and financial reasons, is to utilize CleanSweep for the rest of the janitorial duties for the Center,

**NOW THEREFORE BE IT**

**RESOLVED**, that effective May 12, 2015, the full-time position of Laborer (in budget line ER1621.100) at the Southside Municipal Center will be eliminated, and **BE IT FURTHER**

Action #148  
SSMC FT  
laborer position  
eliminated

**RESOLVED**, that CleanSweep Janitorial Service is authorized to provide the necessary cleaning for the Center that is currently performed by the Laborer in the amount of \$1517.00 per month for approximately 4 hours of service per day, effective immediately, and **BE IT FURTHER**

**RESOLVED**, that the current Building and Maintenance Worker will continue to be based in the Southside Municipal Center and will work in the Center unless assigned Building Maintenance work at another Town building.

Upon a vote being taken: ayes – five      noes – none      Motion carried

Action #149  
Meeting  
adjourned

Councilman Snyder moved to adjourn at 8:45 p.m.; seconded by Councilwoman Friess. Upon a vote being taken: ayes – five  
noes – none      Motion carried

Martha L. Librock  
Town Clerk