

TOWN OF AURORA
TOWN BOARD WORK SESSION
November 8, 2021

The following members of the Aurora Town Board met on Monday, November 8, 2021 at 6:00 p.m. for the purpose of holding a work session. The Board met in-person at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, New York. The meeting was also streamed via Zoom and YouTube:

Present:	Jolene M. Jeffe Susan A. Friess Charles D. Snyder Luke Wochensky James J. Bach	Councilwoman Councilwoman Councilman Councilman Supervisor
Others Present:	Joel Kurtzhals Elizabeth Cassidy David Gunner Robert Lowell Goller Douglas Crow Tony Rosati Shane Krieger	Town Attorney Code Enforcement Officer Highway Superintendent Town Historian Planning Board member Village Trustee/Town ZBA member Police Chief

Supervisor Bach opened the work session at 6:00 p.m. with the recitation of the Pledge of Allegiance to the Flag and noted the regular meeting would begin immediately after the work session.

1) CodeRED PowerPoint presentation:

Councilman Wochensky gave a PowerPoint presentation on the OnSolve CodeRED notification delivery platform. The program provides mass notification via phone, text, email, etc. CodeRED is web based and can be used to notify targeted areas of emergencies, general messages, and has many potential uses. Residents would need to sign up to be notified. Currently the towns of Orchard Park and Eden use CodeRED. Councilman Wochensky noted that we would need to actively recruit residents to sign up. The Town would need to develop a policy as to who can use the system to relay messages, when it can be used, and for what reasons. Mr. Wochensky noted that CodeRED will provide sample policies.

The first year cost would be \$6,965.00. There are no messaging limits. Councilman Wochensky stated he would like to share the cost with the Village of East Aurora, if they are interested in using the program.

Village Trustee Tony Rosati stated there has been no general discussion at the Village level, but said the emergency notification sounds appealing. Mr. Rosati suggested separate notification lists if the Senior Center and Recreation Department are going to use it for things like program and class information. Councilmen Snyder and Wochensky stated that is something CodeRED would help set up.

Councilman Snyder stated messages would be sent to people in the way they want to receive it and they would not have to go to the Town website to see if there are any messages of interest. Mr. Snyder suggests trying it out for a year or two.

Councilman Wochensky stated it might be worth reaching out to the South Wales and West Falls Fire Departments to see if it is something they might be interested in.

Supervisor Bach stated he will reach out to the Village Administrator and Mayor.

2) Town Employee Policies:

The Board discussed several Town policies that changes are being proposed for.

a. Holidays - Giving Part-time hourly employees paid holidays is being added to section 4.06 Holidays. This would not include seasonal, on-call or stipend positions. If a part-time employee is required to work on a holiday, they would be eligible for straight time for hours worked plus four hours straight holiday pay.

b. Abuse Prevention Policy – Councilwoman Jeffe asked that this be tabled as she has reached out to Elaine Schiltz, as the Recreation department has been adhering to the County requirements.

- c. Workplace Bullying Policy – Councilwoman Jeffe stated this is a standard sample and has no problem with it.
- d. 1. Social Media Policy and 2. Online Social Networking – Two samples of the same idea were given to the Board. Councilman Wochensky noted that the first one, Social Media Policy, is easier to comprehend.
- e. Consent form – the Board reviewed a form titled Consent to Reference and Background Check. Councilwoman Jeffe stated that a Background Check Policy would be developed.

3) Intermunicipal Agreement for Hamlin Park:

The Village presented an Intermunicipal Agreement for use of Hamlin Park by the Town and maintenance tasks that the Town would perform at the Park. The Town Board reviewed the agreement and made some revisions. The agreement will be sent back to the Village.

4) West Falls sign:

Highway Superintendent Gunner stated he met with several West Falls residents regarding the sign/structure that is being proposed to be installed in West Falls. Mr. Gunner stated that the right of way in the area that was proposed at Davis Road and the south end of Old Glenwood Road is not easily delineated as the road and intersection have changed quite a bit over the years. He suggested putting the sign/structure at the West Falls Dam Site Park. Mr. Gunner also suggested lighting the waterfall at the dam site and noted there is an electric meter already there.

Martha L. Librock
Town Clerk