SUPERVISOR James J. Bach (716) 652-7590 jjeffe@townofaurora.com



TOWN CLERK Martha L. Librock (716) 652-3280 townclerk@townofaurora.com

TOWN OF AURORA

Southside Municipal Center

300 Gleed Avenue, East Aurora, NY 14052 www.townofaurora.com

To:

Aurora Town Board

From: Martha L. Librock

Date: January 23, 2014

Re:

Records Storage Room

Ouotes for the renovation/reconstruction of the proposed records storage room and HVAC installation at the Southside Municipal Center were recently received. The low quote of \$18,465.71 for the construction portion of the project came from Diebolt Woodworks, Snyder Road, E. Aurora, NY. The low quote of \$6,821.00 for the HVAC portion of the project came from Solly Industries, Girdle Road, Elma, NY.

Both quotes were reviewed by Chuck Snyder and Dick Glover. Insurance certificates are on file for both contractors.

Consideration of the award of both contracts is requested at this time. The anticipated start date is February 3, 2014, with completion of the construction/HVAC work by the end of February.

Highway Garage Lighting

The fixtures that are presently in the Highway garage that need replacement are 250 watt High Pressure Sodium lights. (Same type that were in Gleed warehouse) The two options that are available are as follows:

- 1. RAB Slim 26 wall Pac (LED). A 30 watt bulb is meant to replace a 300 watt bulb. Estimated life is 50,000 hours.
 - 2. T-5 Hanging light fixture with 4 bulbs/covers.

RAB	Slim	26 c	uotes:

*Koerff Electric	\$186 X 7=	\$1302.00
Shanor Electric	\$209 X 7=	\$1463.00
LA Wooley Electric	\$251 X 7=	\$1763.93

T-5 Hanging light quotes:

Koerff Electric	\$110 X 7=	\$770 + 100=	\$870.00
Shanor Electric	\$128 X 7=	\$896 + 100=	\$996.00
LA Wooley Electric	\$189 X 7=	\$1323.00 + 100=	\$1423.00
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Recommended due to longevity and energy use savings.

If at all possible, can we discuss during the next work session 1/21/2014?

Pat

PAT will clean work to Be Done in House

tow

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3ck 280 2m

RK.

TOWN OF AURORA

Southside Municipal Center
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

TOWN COUNCIL MEMBERS

January 14, 2014

Susan A. Friess sfriess@townofaurora.com

Jeffrey T. Harris

To: Town Board Members

jharris@townofaurora.com

Jolene M. Jeffe
jjeffe@townofaurora.com

Charles D. Snyder csnyder@townofaurora.com

SUPT. OF HIGHWAYS David M. Gunner (716) 652-4050 highway@townofaurora.com

SUPT. OF BUILDING Patrick J. Blizniak (716) 652-7591 building@townofaurora.com

ASSESSOR assessor@townofaurora.com (716) 652-0011

DIR. OF RECREATION Peggy M. Cooke (716) 652-8866 peggy@townofaurora.com

> TOWN ATTORNEY Ronald P. Bennett

TOWN JUSTICE Douglas W. Marky Jeffrey P. Markello

HISTORIAN Robert L. Goller (716) 652-7944 historian@townofaurora.com

FAX: (716) 652-3507

I respectfully request the Town Board approve of the hiring of Union Concrete Construction for wood grinding at the rate of \$385 per hour not to exceed \$5000.00 that was budgeted in line SR 8189.200. I have attached the Erie county bid award that this falls under.

Union Concrete will be doing this project sometime before spring. We will be making the mulch created by the wood chipper available for Town of Aurora residents.

Sincerely,

David M. Gunner

Superintendent of Highways

ERIE COUNTY DEPARTMENT OF PUBLIC WORKS CONSTRUCTION AND MAINTENANCE MATERIALS SUMMER BID SUMMARY

SECTION 900 - RENTAL EQUIPMENT

2/27/2013

LAST UPDATE

72

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TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION

300 Gleed Avenue East Aurora, New York 14052 Fax (716) 652-5646 Office (716) 652-8866 recreation@townofaurora.com

www.aurorarec.com

To:

Town Board

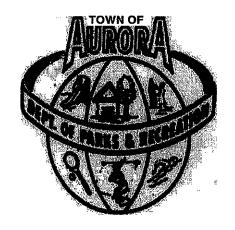
From: Peggy Cooke Date: 1/23/2014

Re:

Winterfest class

Approval is requested to offer a new program called 'Foodscapes' with John Diebel, a local farmer. The class will be held during Winterfest week, on February 23.. As usual, the vendor will be paid 85% of revenue, with a minimum amount of students required to hold the class.

Foodscaping Workshop and Seed Starting Clinic- brought to you by the Buffalo Organics and Foodscaping Project – John Diebel – we'll discuss the principles of converting or adding to your Landscape with "Foodscapes", topics will include cultural systems, permaculture, cover crops, home composting, vermicomposting, planting guides, etc. will be discussed and demonstrated while you get your hands dirty starting your own plants for this year's garden using a Soil Blocker just like the pros! \$20 adults/ \$10 students/ \$25.00 family Southside Municipal Center Gymnasium, 300 Gleed Avenue. Choose either class at 1-2:30 or 3-4:30. Enter the back door #5. Registration is required at www.aurorarec.com or at the Recreation Department by February 18.



TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION

300 Gleed Avenue
East Aurora, New York 14052
Fax (716) 652-5646
Office (716) 652-8866
recreation@townofaurora.com

www.aurorarec.com

GD

To:

Town Board

Date: 1/23/2014

From: Peggy Cooke

Re:

Rate increases

Approval is requested to raise the rates of employees on the attached pages. These rates are per NYS minimum wage law and the Town Board approved rate chart for 2014.

The employees with an asterisk were already raised by the board before the end of the year.

2014 PAY KAIES As of 01/01/2014 Seasonal Employees

Seasonal Employees

Y.S. Minimum Wage \$8.00 per hour

NYS Minimum Wage \$8.00 per hour	8.00 per	hour	ナイラナ	72 324	3	
	$\overline{Y_{\Gamma 1}}$	$\frac{Y_{\Gamma}2}{}$	$\overline{\text{Yr3}}$	$\overline{Y_{\Gamma}4}$	<u>Yr5</u>	<u>Yr6</u>
Recreation Attendants, Sports, Program Assistants - Junior (HS)	8.00	8.05	8.10	8.15	8.20	8.25
- Senior (other)	8.10	8.15	8.20	8.25	8.30	8.35
STAR / Theater / Best of Broadway / Irish Dance	8.10	8.15	8.20	8.25	8.30	8.35
Lifeguards / Day Camp (HS age), Tennis (HS age)	8.10	8.15	8.20	8.25	8.30	8.35
Lifeguards / Water Safety Instructors	8.35	8.40	8.45	8.50	8.55	8.60
Day Camp Counselors (college age) / Excl. Little (college age) /STAR(college age) EAST coaches (college age) Track (college age) / Tennis Coach (college age)	8.45	8.50	8.55	8.60	8.65	8.70
Head Lifeguards / Adult Supervisors Tennis Head Coach /	9.25	9.30	9.35	9.40	9.45	9.50
Swim Lesson Coordinator/Co-Director Community Pool	10.50) 10.60) 10.70	10.80	10.90	11.00
Day Camp Program Coordinator	9.55	9.65	9.75	9.85	9.95	10.05
Director Community Pool	TBD					
EAST Head Coaches	TBD	-				
Exclusively Little Teacher	10.5	0 10.6	0 10.7	0 10.8	0 10.9(10.50 10.60 10.70 10.80 10.90 11.00
Day Camp Medical Director	16.00	9				
Art / Nature Program Director	12.50		0 13.5	0 14.0	0 14.5	13.00 13.50 14.00 14.50 15.00

ACTIVE REC. EMPLOYEES

2013

Updated 1/9/14

LIFEGUARDS

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ADDRESS	537 Fillmore Ave., EA	899 Mill Rd., EA	1266 Sweet Rd., EA	814 Luther Rd., EA	55 Ruskin Rd., EA	140 Geneva Rd., EA	140 Geneva Rd., EA	140 Geneva Rd., EA	6846 Diean Rd., South Wales	96 Hamburg St., EA	157 Gypsy Lane; EA	65 Buffalo Rd., EA	348 Hampshire St., Bflo	4 Crofton Ct., West Seneca	4 Crofton Ct., West Seneca	1662 Reading Rd. WF	905 Davis Rd., EA	1579 Mill Rd., EA	513 1/2 Ridge Ave., EA	513 1/2 Ridge Ave., EA	1913 Lapham Rd., EA	1913 Lapham Rd., EA	148 Townline Rd., Elma	1909 Reading Rd., WF	114 Park Pl., EA	101 Church St., EA	230 N. Willow St., EA	230 N. Willow St., EA
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grobelny, Paula	grobelny, Sam

RECREATION ATTENDANTS

ADDRESS	8	RATE	TITLE/EMPLOYMENT		
533 Snyder Rd., EA	\$	8.55	Rec. Attendent PT	*	
1414 Emery Rd., EA	\$	9.60	Rec. Attendent PT	*	
349 Prospect Ave., EA	\$	8.60	Rec. Attendent PT	*	
235 Glennidge, EA	S	7.70		\$ 8.45	
309 North St., EA	\$	12.35	Rec. Attendent PT		
Falkowski Amanda 573 Linden Ave., EA	Ś	7.80	- Rec. Attendent PT	\$ 8.50	
104 Maple Rd., EA.	y,	7.30	Rec. Attendent PT	\$ 8.05	
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1240 Sweet Rd., EA	\$	10.00	Rec. Attendent PT		
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TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION

300 Gleed Ave. East Aurora, New York 14052 Office (716) 652-8866 Fax (716) 652-5646

GE

To: Town Board From: Peggy Cooke Date: 1/22/2014

Re: Pool Memberships

Approval is requested to contribute family pool memberships to the organizations listed below in exchange for recreation services. These not-for-profit organizations contribute sponsorships, facility use, drug abuse education, and general youth educational and recreational services. The pool memberships are used by these organizations for various fund raising events and create a marketing opportunity for the Community Pool. The value of the membership ranges from \$33-\$135 depending on the number in the family, the average is \$88.

Number of Certificates:

1-The Moose Lodge #370

- Sponsorship of Independence Day Concert
- Support of senior center exercise room
- Funded the lighting of Moose field at Community pool park

1- The Kiwanis Club of East Aurora

- Sponsorship of annual Easter Egg Hunt
- Sponsorship of concerts, playground equipment, built community pool

1-The Boys and Girls Club of East Aurora

- Provides free gym time / space to recreation department
- Provides drug / alcohol programming for Aurora youth

1-East Aurora Elementary Parent Teacher Organization

• School district provides free use of athletic fields, classrooms, pool and stage

1-Explore and More Children's Museum

 Provides pre-school educational classes for residents which the recreation department is unable to provide

1-D.A.R.E.

- Provides drug / alcohol programming for Aurora youth
- 10 day passes Wesleyan Church Movies in the Park
 - Sponsors free movies in the park for the community

1-Immaculate Conception School

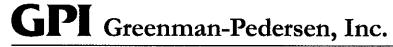
• Marketing partners for town recreation programs

1-East Aurora Fire Department Ladies Auxiliary

• Support of fire protection; use of fire hall for Winterfest Chili Cook-off

1-Father Daughter Dance

This is a Town Recreation program prize



Engineering and Construction Services

GPI Engin

GF

January 3, 2014

Town of Aurora 5 South Grove Street East Aurora, New York 14052

Attention:

Ms. Martha Librock

Town Clerk

Regarding:

Emery Road Culvert Replacement

Town of Aurora, New York

Dear Ms. Librock

Attached please find revised waterline relocation plans which are part of Erie County's Culvert Replacement Project on Emery Road. The revisions reflect the design of a temporary waterline to be installed which will provide continued water service while the existing waterline is being replaced as part of the culvert replacement project. Erie County Water Authority has been provided copies of these drawings for their approval also.

Because it has been over two years, we have also included a new NYS Department of Health "Application of Approval of Plans for Public Water Supply Improvements". Following review and anticipated approval of the revised plans by the Town's Consultant (CRA), please have the Town Supervisor sign the application form and return it to our office, so that we can submit the application package to the Health Department for approval.

If the Town has any questions, feel free to contact our office anytime.

Very Truly Yours

Greenman-Pedersen, Inc.

Robert G. Cocol Senior Designer

enclosures

Western New York Branches

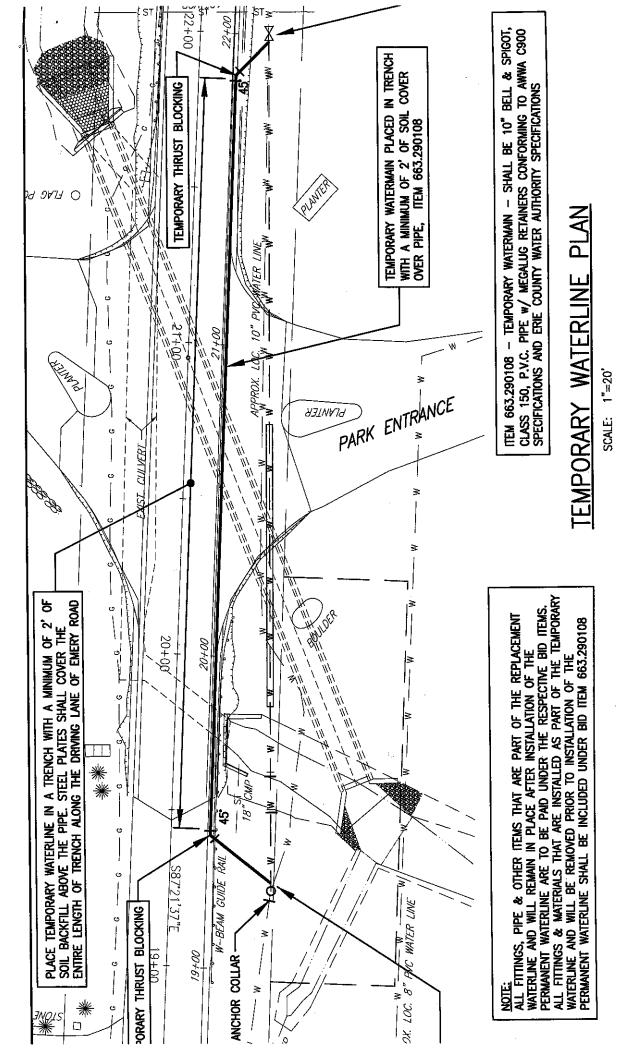
4950 Genesee Street, Suite 100, Buffalo, NY 14225 Tel: 716.633.4844 Fax: 716.633.4940

200 Harrison Street, Suite H2, Jamestown, NY 14701 Tel: 716.488.2803 Fax: 716.488.2802

□ 20 Wildbriar Road, Suite E, Rochester, NY 14623

Tel: 585.486.4859
An Equal Opportunity Employer

www.gpinet.com



NEW YORK STATE DEPARTMENT OF HEALTH

Application of Approval of Plans for Public Water Supply Improvement

Bureau of Water Supply Prote			rubic water supply improvement
	Location of works (C,V.T)	County	Water District (specific area served)
	TOWN OF AURORA	ERIE	Town Water District #18 (ECWA Aurora)
AUTHORITY			
	<u>_</u>		
Type of Ownership	Private - Other	Authority	Interstate
✓ Municipal □ C	ommercial Private - Instituti	onal 🔲 Federal	International
☐ Industrial ☐ V	Vater Works Corp. Board of Education	on State	Native American Reservation
Modifications to existing sys	tem. If checked, provide PWS ID # NY	1450033	
☐ New System. If checked, pro	ovide capacity development (viability) ana	lysis*	
If this project involves a new sys	tem, new water district, or a district exten	sion provide boundary des	cription location details in
	Disk. If digital boundary location details a		
Digital GIS Data Provided	Digital CAD Data Provided Other Digital	al Data Provided 🔲 T	Text Description Provided V N/A
Funding Source Private	e DWSRF** Federal 🗸 Other	·	· · · · · · · · · · · · · · · · · · ·
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N/A		DEENMAN DEDERSEN	INC
		GREENMAN-PEDERSEN	, INC.
and the state of	4050 CENESE	E STREET, SUITE 100, B	LIFFALO NV 14225
Name and Address of Design Bugineer	4930 GENESE:	E STREET, SOITE 100, B	OFFALO, NT 14223
en de la companya de	AT	TN: DONALD H. SENNE	TT, P.E.
Paragraph & Computer paragraphs are a			****
Server as the server of the se	nature of Applicant		Date Town
NOTE: All applications must be accomp	anied by 3 sets of plans, 3 sets of specifications and	an engineer's report describing th	the project in detail. The project must first be discussed with
the appropriate city county district or re	egional public health engineer. Signature by a design	ated representative must be accor	mpanied by a letter of authorization.
*Additional information regarding capac		http://www.health.state.ny.us/r	
**Current DWSRF project listings may i	be found at:	http://www.health.state.ny.us/r	
***By affixing the stamp and signature t	he Design Engineer agrees that the plans and specifi	cations have been prepared in acc	ordance with the most recent
Iversion of the recommended standards for	or water works and in accordance with the NYS Sani	tary Code.	

SUPERVISOR JAMES J. BACH (716) 652-7590 jbach@townofaurora.com



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tow

ERK OCK 3280 com

TOWN OF AURORA

300 Gleed Avenue, East Aurora, NY 14052 www.townofaurora.com

MEMO

To:

Town Board

From:

Kathleen Moffat

Re:

Basic Accounting School

Date:

January 16, 2014

I respectfully request permission to attend a Basic Accounting School (Introduction to Governmental Accounting) hosted by the Office of the State Comptroller June 3-5, 2014 in the Rochester suburb of Ogden. The \$85.00 cost would be covered by a credit we have on file for a seminar in Oct. of 2013 that was paid for, but not attended.

Add tional expense - Michael Reimburg emerging

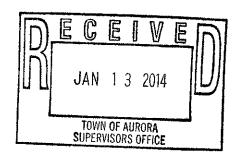


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OF EAST AURORA

January 10, 2014

Mr. Jim Bach Supervisor, Town of Aurora 300 Gleed Avenue East Aurora, NY 14052



Dear Jim:

Congratulations on your new position of Aurora Town Supervisor! We commend you on your choice to be a servant of the people and wish you the best of luck as you face the challenge of the job. As you know, the Town of Aurora and the Boys & Girls Club of East Aurora have a long history of working together for the benefit of the children of our community. On behalf of the Board of Directors, staff and members of the Boys & Girls Club, I would like to extend our sincerest thanks to the Town for this continued and generous support.

We realize that the Town has some challenging decisions to make with regards to establishing the budget and are most grateful that you recognize the important role the Boys & Girls Club plays in the lives of our families. Our programs touch almost every child in the community whether it be through an athletic league, a Club program, a tournament, a camp session, a school field trip or a special event. We have managed many financial challenges over the past decade, and have felt an increase in the demand for our services. Over 330 of our kids are at the Club every day and we are here for them, providing quality, fun activities to participate in during their after-school discretionary hours thanks, in part, to the generous support of the Town of Aurora!

Enclosed please find the annual funding agreement in the amount of \$35,000 as approved by the Town of Aurora. It has been signed by our Board President, Sue Mentecki. If everything looks in order, we would request that you sign the agreement, keep a copy and return the original to us.

We look forward to continuing to work with the Town of Aurora for the benefit of our kids and invite you to come by anytime, take a tour and see the great things that your support makes possible every day!

Sincerely,

Chief Professional Officer

Agreement

Dated as of the 1st day of January, 2014 by and between the TOWN OF AURORA, County of Erie, State of New York, a municipal corporation maintaining offices at 300 Gleed Avenue, East Aurora, New York, hereinafter referred to as the "Town" and THE BOYS & GIRLS CLUB OF EAST AURORA, a not-for-profit organization maintaining offices at 24 Paine Street, East Aurora, New York, hereinafter referred to as the "Boys & Girls Club".

WHEREAS, there is a demonstrated need in the community for programs to advance the moral, physical, mental, and social well-being of the youth of the Town of Aurora; and

WHEREAS, the Boys & Girls Club has agreed to provide services and programs to the youth of the Town of Aurora in the year 2014 as set forth on Exhibit "A" of this Agreement; and

WHEREAS, the residents of the Town of Aurora will benefit from such programs being provided to the youth of the Town,

NOW WITNESSETH,

IT IS MUTUALLY AGREED by and between the Town and the Boys & Girls Club that the Boys & Girls Club will conduct the programs set forth on Exhibit "A" of this Agreement for the year 2014; and

In consideration therefor, the Town will pay the Boys & Girls Club the sum of Thirty-Five Thousand Dollars (\$35,000) as follows:

1 st installment – March, 2014	\$ 9,000
2 nd installment – April, 2014	\$ 9,000
3 rd installment – July, 20114	\$ 9,000
4 th installment – Sept., 2014	\$ 8,000
Total	\$35,000

IT IS FURTHER AGREED that the Boys & Girls Club shall indemnify, defend and hold harmless the Town, its agents, employees or representatives against any and all claims, losses, damages, injuries, including death, property damage, lawsuits or other claims that result from services being provided by the Boys & Girls Club. The Town shall be named as an additional insured on the liability policy of the Boys & Girls Club, with limits of not less than One Million Dollars (\$1,000,000.00) of coverage; and the Boys & Girls Club will provide the Town with a certificate of insurance listing the Town as an additional insured on said policy.

IN WITNESS WHEREOF, the parties have caused this agreement to be signed by their duly authorized representatives on the date first above written.

Dated: January, 2014	TOWN OF AURORA:
	By: James Bach Supervisor, Town of Aurora
Dated: January <u>A</u> _, 2014	BOYS & GIRLS CLUB OF EAST AURORA
	By: <u>hww.f.d.</u> Susan Mentecki Board President

EXHIBIT A

Athletics - After school athletic leagues for boys and girls in grades 2-9

Flag Football

Soccer

Kickball

Floor Hockey

Basketball

Lacrosse

Athletics - Evening athletic program for boys and girls in grades 9-12

Flag Football

Dodgeball

Basketball

Floor Hockey

Lacrosse

Basketball programs for youth, ages 7-18

WNY Travel Basketball Program

Saturday Morning In-House Basketball Program

Annual High School Basketball Tournaments

Social Recreation Programs for youth, ages 7-11

Daily drop-in activities

Smart Girls

Peanut Patrol

Educational Programs for youth, ages 11-14

History Club

Drug, Alcohol and Early Sexual Involvement Prevention Programs:

Smart Moves

Peer Mentors

Social Recreation Programs for youth, ages 12-18, afternoons and evenings

Daily drop-in activities

Community Service Program

Dances

Disc Jockey Club

Summer Camp Programs

Camp Ska-No-Ka-San: Summer day camp for youth, ages 7-13

Jr. Counselor Program for youth, ages 14 and 15

Adventure Camp Program for youth, ages 13-18

SUPERVISOR James J. Bach (716) 652-7590 jbach@townofaurora.com



TOWN CLERK Martha L. Librock (716) 652-3280

<u>to</u>

com

TOWN OF AURORA

Southside Municipal Center 300 Gleed Avenue, East Aurora, NY 14052 www.townofaurora.com 65

TOWN COUNCIL MEMBERS

Susan A. Friess sfriess@townofaurora.com

January 14, 2014

Jeffrey T. Harris jharris@townofaurora.com

To: Town Board Members

Jolene M. Jeffe jjeffe@townofaurora.com

Charles D. Snyder csnyder@townofaurora.com

SUPT. OF HIGHWAYS David M. Gunner (716) 652-4050 highway@townofaurora.com Recently the East Aurora Police Department contacted our office. They requested that Beech Road have a posted speed limit of 30 miles per hour. Since this road is the Town/Village line the Village side is already posted with a 30 mile per hour sign.

SUPT. OF BUILDING Patrick J. Blizniak (716) 652-7591 building@townofaurora.com After researching the situation, the Town of Aurora portion has never formally reduced the speed limit from the state speed limit. We therefore cannot place signs that reduce the speed from the state limit.

ASSESSOR

assessor@townofaurora.com (716) 652-0011 It is my opinion that the 30 mile per hour speed limit is justified due to the volume of traffic and the curvature of the road. A higher speed limit in my opinion is dangerous.

DIR. OF RECREATION Peggy M. Cooke (716) 652-8866 peggy@townofaurora.com

Therefore I respectfully request the Town Board authorize the reducing of the speed limit on Beech Road to 30 miles per hour. Then the Highway Department can properly install the signage and the police department can enforce it.

TOWN ATTORNEY Ronald P. Bennett

TOWN JUSTICE Douglas W. Marky Jeffrey P. Markello

CE Sincerely,

HISTORIAN Robert L. Goller (716) 652-7944 historian@townofaurora.com

David M. Gunner

Superintendent of Highways

FAX: (716) 652-3507

AVAYA PHONE MAINTENANCE SERVICE AGREEMENT

This AVAYA PHONE MAINTENANCE SERVICE AGREEMENT (hereinafter re 2014 by and between KIERCOM "agreement") and entered into this __ day of __ COMMUNICATIONS (herein after referred to as "CONTRACTOR") the TOWN of AURORA (herein after referred to as "TOWN".

This Service Agreement is for full service maintenance for one (1) year starting January 1, 2014 through December 31, 2014. The Town agrees that Kiercom Communications will be the sole provider of telephone equipment and service for the term of this agreement. DRAFT

- 1. SERVICE COVERAGE: The Contractor will provide the following:
 - Emergency service response within 8 hours depending upon the emergency which is a. determined at the time of initial phone call from Town to Contractor.
 - Routine service response within three (3) business days. b.
 - Standard coverage is between 8:00 am and 5:00 pm Monday through Friday. Remote C. diagnostics and repair will be provided when deemed applicable.
 - All repair parts and materials are included at no additional charge. Contractor may use d. new or refurbished parts for replacement of defective equipment.
 - Labor costs for troubleshooting, repairing and/or reprogramming defective equipment will ę. be billed at half of Contractor's hourly rate of \$_
 - Additions, moves and or changes to the telephone system will be charged to the Town f. on a time and material basis at the Contractor's hourly rate of \$___
- 2. ANNUAL RATE: The Town agrees to pay Contractor an annual rate of \$1860.00.
- 3. INSURANCE: The CONTRACTOR agrees that he will indemnify and save the TOWN harmless from all claims growing out of the lawful demand of subcontractors, laborers, workmen, mechanics, and furnishers of machinery and parts thereof, equipment, power tools, and all supplies incurred in the performance of this Agreement. The CONTRACTOR agrees to purchase and maintain the Liability Insurance and Workers Compensation and Employer's Liability Insurance, in the amounts noted on the attached sample certificate, with the Town of Aurora listed as Additional Insured on the Insurance Policies.
- 4. PAYMENT: The TOWN, in consideration of the faithful performance by the CONTRACTOR of all and singular his covenants, promises and agreements contained herein, agrees to pay the CONTRACTOR for the work embraced in this Agreement upon full completion by him of the work embraced in this Agreement, in the manner and within the time herein specified and limited.

5 EXCLUSIONS:

This agreement does not cover equipment malfunction due to natural disasters (floods, earthquakes or any other force man made or act of God).

This agreement does not cover any damage or malfunction attributable to negligence or intentional abuse of the system by the Town or its agents.

6. TERMINATION:

In the event that the Town or the Contractor wish to terminate this agreement, either party may do so on the condition that the party initiating the termination provide adequate opportunity for the remedy of any dispute or grievance presented as a reason for termination and not less than thirty (30) days written notice be provided. All service fees due prior to termination date shall be immediately due and payable.

This agreement is based on the Town's current phone system configuration.

DRAFT

7. EXECUTION OF CONTRACT:

This agreement is binding after it has been signed by all parties.

IN WITNESS WHEREOF, the said parties hereto have caused this instrument to be signed by their respective duly constituted officers.

TOWN OF AURORA
Ву:
James J. Bach, Supervisor
KIERCOM COMMUNICATIONS
Ву:
Title:

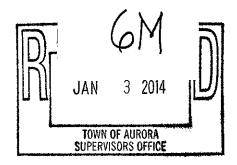
300 Gleed Avenue East Aurora, NY 14052

716.655.5131 tel 716.655.5466 fax www.exploreandmore.org



January 2, 2014

The Honorable Jim Bach Supervisor Town of Aurora 300 Gleed Avenue East Aurora, NY 14052



Dear Jim,

Explore & More Children's Museum would like to thank the Town of Aurora for its previous enthusiasm and support of the museum's efforts to serve children from our community and all over Western New York. We would like to make a formal request to the Town Board as the owner of the building at 300 Gleed Avenue.

Explore & More is hoping to hold our 5th annual Touch-A-Truck event on Sunday, May 18th, 2014. This event is a fundraiser where kids of all ages can touch, climb and explore trucks and other vehicles.

The museum would again need:

- Parking lots on both sides of the building (one side for the trucks, the other for museum visitors).
- Use of grass area on back of building (not the baseball fields).
- Use of the gymnasium for a performance to coincide with the outdoor activities.

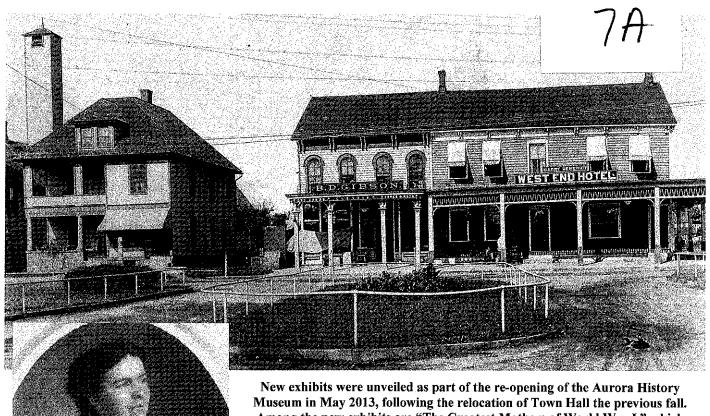
Explore & More will be responsible for all other logistics including securing additional insurance for the museum and the Town as appropriate and for cleanup after the event. Since Touch-A-Truck is an occasion outside the museum's traditional activities, we will refer to it in all promotions as a special event.

For more information about the event, please feel free to contact me at 655-5131 x12 or bpleggett@exploreandmore.org, or we are happy to present details at one of your upcoming meetings.

Sincerely,

Barbara Park Leggett Executive Director

where fun 4 learning play together



New exhibits were unveiled as part of the re-opening of the Aurora History Museum in May 2013, following the relocation of Town Hall the previous fall. Among the new exhibits are "The Greatest Mothers of World War I," which chronicles the efforts of the East Aurora chapter of the American Red Cross; and "Taking Shape," a photo history of The Circle.

Above: The West End of Main Street is shown about 110 years ago, when "The Circle" was a series of ovals. McDonald's now occupies the site of the West End Hotel. The building on the left still stands, and the old tower from the fire hall building (now Willink Financial) can be seen at the far left of the photograph.

Left: Francis A. Little was an American Red Cross worker in East Aurora during World War I. She died from complications of the flu in 1918.

Annual Report of the Historian



2013



Town of Aurora and Village of East Aurora, New York

Robert Lowell Goller

Historian

THE TOWN HISTORIAN

Town of Aurora & Village of East Aurora, New York

22 January 2014

Town Supervisor James J. Bach The Southside Municipal Center 300 Gleed Avenue East Aurora, New York 14052

Mayor Alan A. Kasprzak East Aurora Village Hall 571 Main Street East Aurora, New York 14052

Mr. Supervisor and Mr. Mayor:

Pursuant to Section 57.07 of the New York State Arts and Cultural Affairs Law, which requires the Town and Village Historian to file an annual report each January with his or her appointing officer and the State Historian, please find on the following pages my annual report for 2013.

I never take my appointment for granted, so I thank you for your continued confidence. As always, if you ever have any questions or concerns, please feel free to contact me at any time. The Historian's Office is open each Friday from 1-4 p.m., but I am always available.

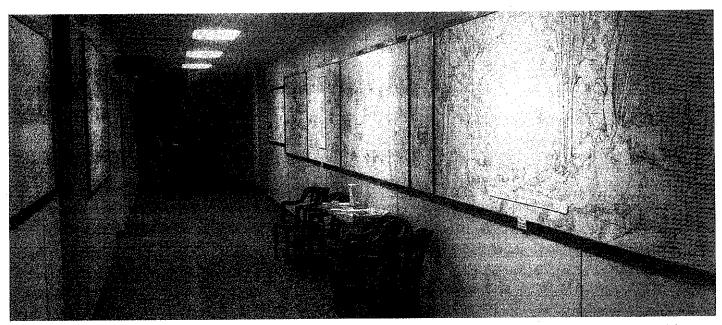
Sincerely,

Robert Lowell Goller

Town Historian

cc: New York State Historian Robert Weible; Members of the East Aurora Village Board; Members of the Aurora Town Board; Village Administrator Bryan R. Gazda; Susan McBurney, president of the Aurora Historical Society; Aurora Town Clerk Martha Librock; Village Clerk Joyce Jezewski; Erie County Legislator Joseph Lorigo

The Town Historian also serves as director of the Aurora Historical Society. While the positions of Town Historian and Historical Society Director are separate and unique, both the Town Historian's Office and Historical Society have similar missions. In fact, the town and village's main purpose in appointing Historian Robert S. Persons in 1950 was to establish the Historical Society in order to preserve artifacts and operate museums. While the missions of both positions sometimes overlap, the hours during the workweek are separate. Working hours for the Town Historian are generally on Fridays: in the morning I work on responding to email and mail requests for information; in the afternoon I assist visitors to the office. This report highlights the activities of the Town Historian's Office. The activities of the Aurora Historical Society, including those at the Elbert Hubbard Roycroft Museum and the Millard Fillmore Presidential Site, are not included in this report, but will be included in a separate report from the Aurora Historical Society.



The installation of the Rix Jennings Murals in the main hallway of the Town Offices at the Southside Municipal Center has greatly enhanced their visibility.

New Office Space

A major highlight of 2013 was the official opening of the new Town Historian's Office on May 30, following the relocation of Town Hall from the Roycroft Chapel to the Southside Municipal Center the previous autumn. Thanks to assistance from Aurora Historical Society volunteers and town crews, the new museum and research center was opened after only about eight months of transition. It was a great collaboration between the Town and Historical Society. Aurora now has a handicapped accessible research center and museum in one location. Thanks to great assistance from the town, the Rix Jennings murals depicting the history of the community were installed in the main corridor of the Southside Municipal Center, after they were moved from the Roycroft Chapel. This has greatly enhanced their visibility: the location allows more people to see them, and the lighting is greatly improved.

Problems regarding smells from the nearby cafeteria coming through the heating and air conditioning system into the Historian's Office and Recreation Department have been eliminated with the installation of a new system. The efforts of the town to fix this problem are greatly appreciated. Separate thermostats allow for a stable temperature in the Historian's Office and Museum, which greatly enhances efforts to preserve artifacts, photographs and paper records.

While there was initial concern that the location of the History Museum and Town Archives (in the back of the building) would cause great difficulty, attendance has actually increased. The designation of town parking spaces in the back parking lot has helped tremendously, and many residents who may not have otherwise visited have noticed the office and stopped in while passing through to the Explore and More Museum and other offices within the building.

Research Library

One of the main functions of the Town Historian's Office is to assist residents with historical research. The Town Historian's Office serves as a research library of town history and includes many photographs, original documents, books, school yearbooks and a comprehensive collection of the community's newspapers.

The office and museum are open each Friday (excluding holidays), from 1-4 p.m. The office saw a dramatic increase in the number of requests for information. The number of requests in 2012 (51) was lower than average, which makes the year-to-year increase between 2012 and 2013 more dramatic, but even still, 112 is still the highest number of requests we have received since I was appointed Historian in 2007.

	2012	2013
Visitors	157	170 + 19* = 189
Requests for Information Via Email or U.S. Mail	51	112

^{* 19} visits were to the History Museum without use of the Research Center

These visits represent both Friday afternoon office hours and special appointments. Some are simple requests for information; others are more involved, such as special projects that require more time pulling and copying files. Most research involves genealogy and house histories, but other office visits have included home-school students conducting research for school projects, High School students, authors working on a book, and (the largest portion) researchers working on family history.

The 112 requests for information do not include general e-mails that have included requests for general information about East Aurora, directions to various historic sites and referrals to other agencies.

In most cases I am able to provide information within one week of the request. If I cannot find the answers or help someone, within a week I try to refer the requestor to the proper agency in the community. Town Clerk Martha Librock and I continue to work closely to assist with requests, as New York State Health Dept. regulations place responsibility for Vital Statistics records with the Town Clerk and the Town Historian handles newspaper, cemetery and other similar records. The Assessor's Office has also been extremely helpful in providing information regarding the history of land and buildings. Due to time constraints, I do not personally conduct genealogical research unless the information requested is easily accessible and brief. The office is open for citizens to conduct their own research.

On a weekly basis I continue to clip and file newspaper articles, including news articles by topic, obituaries and marriage announcements. On a weekly basis, I also provide photographs to the *East Aurora Bee* and—when requested—to the *East Aurora Advertiser*.

The purchase of an all-in-one scanner and printer late in the year has greatly enhanced the efficiency of the office, and I no longer need to leave visitors in the office in order to make copies in another department.

Other Highlights from 2013:

Regional Historians Conference

On Saturday, October 5, the Southside Municipal Center hosted the fall conference of the Government Appointed Historians of Western New York. The organization consists of town, village and county historians from communities west of the Genesee River. The day included workshops about grants and research opportunities, and concluded with the attendees touring the Town Historian's Office and Rix Jennings Murals. About 80 historians attended the conference. The auditorium of the Southside Municipal Center was an ideal setting for the event—plenty of parking, handicapped accessible, and equipped with a projector and other audio-visual equipment. Several attendees commented that it was the best venue we have had for our conference. Thank you to County Legislator Joseph Lorigo for officially welcoming the group to our community.

Purple Heart Returned

On Monday, December 2, I attended a ceremony in Buffalo at which a "lost" Purple Heart was returned to the greatniece of Kendall Morrow. A box containing Morrow's Purple Heart, letters and photographs was found in 2001 by the son of Vietnam veteran Kenneth Hamilton. Hamilton's daughter, Kristin, conducted extensive research in an attempt to return the Purple Heart to Morrow's family, but she was unable to locate any relatives. The Hamilton family recently reached out to the Patriot Guard Riders motorcycle club after seeing a media report about their Veteran Recovery Program's efforts to locate the relatives of another soldier, whose Purple Heart turned up at a Goodwill.

Representatives of the Patriot Guard Riders contacted local newspapers, government agencies, the Aurora Historical Society and the Aurora Town Historian's Office, among other groups, in an attempt to locate Morrow's family members.

Using clues from the contents of the box (and through a search on Facebook), the Patriot Guard Riders located Morrow's niece, Nancy Cederman, in Akron a few months ago. In addition to the Purple Heart, the box contained a photograph from Kendall and Florence Morrow's wedding day, as well as a stack of letters, most which were addressed to the home of Morrow's in-laws, Mr. and Mrs. Frank Nestell, at 764 Oakwood Ave. Morrow's wife was living with her parents while he was serving overseas. It also was during this time that Florence Morrow gave birth to their daughter, whom Kendall Morrow never met.



CUS: HISTORY & ANTIQUES East Aurora Advertiser, Thursday, December 26, 2013



A stack of letters addressed to his wife, who lived on Oakwood Avenue in East Aurora, and a photograph from his wedding day were among items returned to the family of the late Staff Sgt. Kendall L. Morrow during a ceremony on Monday, Dec. 2. Thanks to the efforts of the Patriot Guard

Riders, Morrow's Purple Heart, which was also found among the items in a box in a Rochester apartment complex, was also returned. Morrow, shown in the framed picture, was killed in action on Dec. 11, 1943.

East Aurora Plays Role in Return Of World War II Purple Heart

by Robert Lowell Goller

Aurora Town Historian
There's an East Aurora connection to the recent return of a World War II soldier's Purple Heart and other personal items that were found in a storage bin in a Rochester apartment complex

more than a decade ago.

The Patriot Guard Riders held an emotional ceremony on Monday, Dec. 2, at the Iron Island Museum in Buffalo, to return Staff Sgt. Kendali L. Morrow's Purple Heart to his family.

Morrow was killed in action 70 years ago this month—on Dec. 11, 1943—while serving with the U.S. Army Air Corps. Born in Canada in 1915, Morrow became a U.S. citizen before enlisting in the Army on Nov. 21, 1942. Although he was from Snyder, Morrow was connected to East Aurora through his marriage to Florence Nestell of Oakwood Avenue the previous April.

A box containing Morrow's Purple Heart, letters and photographs was found in 2001 by the son of Vietnam veteran Kenneth Hamilton. Hamilton's daughter, Kristin, conducted extensive research in an attempt to return the Purple Heart to Morrow's family, but she was unable to locate any relatives. The Hamilton family recently reached out to the Patriot Guard Riders motorcycle club after seeing a media report about their Veteran Recovery Program's efforts to locate the relatives of another soldier, whose Purple Heart turned up at a Goodwill site.

Representatives of the Patriot Guard Riders contacted local newspapers, government agencies, the Aurora Historical Society and the Aurora Town Historian's Office, among other groups, in an attempt to locate Morrow's family members.

Using clues from the contents of the box (and through a search on Facebook), the Patriot Guard Riders located Morrow's niece, Nancy Cederman, in Akron a few months ago. In addition to the Purple Heart, the box contained a photograph from Kendall and Florence Morrow's wedding day, as well as a stack of letters, most which were addressed to the home of Morrow's in-laws, Mr. and Mrs. Frank Nestell, at 764 Oakwood Ave. Morrow's wife was living with her parents whilehe was serving overseas. It was during this

Fortress Gunner Reported Missing

Wife Informed Sgt. Kendall Marrow is Missing Since Dec. 11 in Raid on Germany

Mrs. Kendall Merrow of Cakwood avenue received a telegram from the War Department Monday, Dec. 27, informing her that her husband, 3gt. Kendall Morrow, hes been missing in action over Germany also Dec. 11. He is a wait gunner on a Flying Forters.

Mrs. Marrow is the former Florunce restat, audult avenue. Set Marrows parents ate Mr. and Mrs. Edwin H. Marrow of Sayder, They were married in April, 1842.

were mertied in April, 1822.

Inducted into the Army in November, 1912, Sgl. Merrow received training in various uit bases throughout the country to quolify him as a gunner on a 3-17. He received his wings upon graduation from nerial gunnery school in Laredo, Texas, and received his serious for the country training in Lower Field. armanent training in Lowry Field Denver, Colo.

Denver, Colo.
Following training in Sait Lake
City, Utah; Moses Icake and Wulla
Walts, Wash.; and Scott Field, Ill.
he-left for oversean duty in Eagland.last.September. Mrs. Morrow
said that the telegram - said site
would be netfiled when more informattian was known about her husband.

band.

Sgl. Morrow is the second servenana from this seen to be reported missing in action. Fight Office Cornelius C. George was reported by his parante, Mr. and Mrs. George was Aug. S. They received a latter from the Adjutant Central a last cases, induce Christmus explaining the circumstances under which their son was reported missing.

time that Florence Morrow gave birth to their daughter, whom Kendall Morrow never met.

The box also contained a prayer book from the East Aurora Christian Church, where Staff Sgt Morrow's father-and mother-in-law were active

Because Morrow wasn't a Town of Aurora resident, he wasn't included in Aurora's Honor Roll list of World War II service members and those killed in action). After his connection to East Aurora recently came to light, his biography and service information was added to the World War II files in the Aurora Town Historian's Office.

According to a front-page article in the East Aurora Advertiser on Jan. 6, 1944, the War Department had sent Florence Morrow a telegram just two days after Christmas informing her that her husband, a waist gunner on a Flying Fortress, had been considered Missing in Action ever since his plane went down over sea waters near Germany during a bombing raid on Dec. 11.

"Mrs. Morrow said that the telegram said that she would be notified when more information was known about her husband," the Advertises reported.

Morrow's body was never found.

Florence Morrow later remarried; a change in last name for her and her daughter made efforts to locate family members nearly sever decades later more complicated.

Nancy Cederman said she hopes a military museum will accept her uncle's Purple Heart so it will never be lost again. However, she plans to keep the letters. A few of them are still sealed, and Cederman said she hasn't yet decided whether or not to open them.

Aurora Town Historian Robert Lowell Goller is also director of the Aurora Historical Society The Aurora History Museum and Town Archive are open from 1-4 p.m. on Fridays and by ap pointment by calling 652-7944.

This article about Morrow's Missing in Action status (at left) appeared on the front page of the East Aurora Advertiser on Jan 6, 1944.

East Aurora High School Film Academy

In the spring, about a dozen students from the Aurora Film Academy at East Aurora High School conducted research in the Historian's Office and interviewed the Town Historian for documentaries they produced for a unit of study. Films produced by the students were shown during a special evening at the Aurora Theatre.

Digitization

The Town Historian's Office continues the massive project of digitizing its files to make them searchable and easier to send via email and other electronic means. Thanks to private contributions, *The East Aurora Advertiser* is digitized and searchable through 1969. With the final \$1,000 contribution from the Aurora Historical Society, the remainder of the Advertisers, as well as earlier newspapers—including the Aurora Standard from the 1830s and The Orbit from the 1960s—will be digitized. Digitization allows every word of the newspapers and other documents to be searched. We are currently investigating software programs to make the searches of these documents more efficient.

During the summer, I had the pleasure of working with Kelly Anderson, an intern from the Museum Studies Program at the Rochester Institute of Technology. Thanks to her hard work over several weeks last summer, we have created a digital—and searchable—card catalogue of every file in our office. This will make finding files much easier. Miss Anderson also created digital databases of all our scrapbooks and property titles, allowing researchers to cross reference surnames, addresses and property owners. Cemetery listings, and obituary and marriage listings from the newspapers, are now digitally searchable. The digital lists are currently only available in the office, but our goal in 2014 is to include these lists and the digital card catalogue on a website to save researchers time when they visit the office. (The card catalogue will indicate the exact drawer or shelf on which a file is kept, allowing us to locate it quickly.)

Special thanks to the town for assisting with the installation of computers, which were donated a few years ago, to enable this project to proceed so quickly.

Programs

Throughout the year, I presented programs to a variety of groups. They included two programs at the Aurora Public Library about Aurora's role in the Underground Railroad; the History of West Falls, a program presented at the West Falls-Colden Community Library; and a History of the National Historic Landmark Millard Fillmore House, which was presented to the Aurora Historical Society and several civic groups, and will be presented during WinterFest 2014 in February. All these programs—and others that are in development—are available for any civic group that requests them.

Other Activities

- —Attended two conferences, including the Oct. 5 conference in East Aurora, of the Government Appointed Historians of Western New York, of which I am the Erie County liaison. The spring conference was held in Batavia.
- —Continued to maintain the "Aurora Town Historian" Facebook page, regularly posting vintage photos of the town. The page continues to grow in popularity.
- —Separately from my duties as Town Historian and director of the Aurora Historical Society, I am working on a second book about the history of East Aurora. Arcadia Publishing is scheduled to publish *Legendary Locals of East Aurora* in November 2014.

TOWN OF AURORA 300 GLEED AVE., EAST AURORA, NY 14052

5 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		
RECEIVER BARBARA A HALT	OF MONTHLY STATEMENT DATE	TAXES E_01/06/14
TO: SUPERVISOR, TOWN OF AURORA		
PURSUANT TO SECT. 27 SUB.1, FOLLOWING STATEMENT OF ALL FEES THE MONTH OF DEC CONNECTION WITEES AND MONEYS THE APPLICATION PROVIDED FOR BY LAW;	AND MONEYS RECEIVED BY THE MY OFFICE, EXCEPTING	ME DURING ONLY SUCH
RECEIVED FROM NATU	URE OF RECEIPT	AMOUNT
WATEROCT WATER BILL	.ING	3,293.81
TAXESBALANCE IN CHE	CKING	5.07
TAXES		
TAXESINTEREST	<u> </u>	_ 2.29
TAXES		3,301.17
	TOTAL FEES	
STATE OF NEW YORK) COUNTY OF ERIE) SS: TOWN OF AURORA		·

BARBARA A HALT, BEING DULY SWORN, SAYS THAT SHE IS THE RECEIVER OF TAXES OF THE TOWN OF AURORA; THAT THE FOREGOING IS A FULL AND TRUE STATEMENT OF ALL FEES AND MONEYS RECEIVED BY HER DURING THE MONTH STATED EXCEPTING ONLY FEES AND MONEYS THE APPLICATION OF WHICH ARE OTHERWISE PROVIDED FOR BY LAW.

BARBARA A HALT RECEIVER OF TAXES TOWN OF AURORA



towncle.

70

TOWN OF AURORA

Southside Municipal Center

300 Gleed Avenue, East Aurora, NY 14052 www.townofaurora.co

2013 YEARLY REPORT

TOWN COUNCIL MEMBERS	RECEIVER OF TAXES & ASSESSMENTS				
Susan A. Friess sfriess@townofaurora.com	THE FOLLOWING IS A SUMMAR THIS OFFICE DURING THE YEAR	Y OF THE MONEY COLLECTED BY 2013			
Jeffrey T. Harris jharris@townofaurora.com Jolene M. Jeffe jjeffe@townofaurora.com	Paid to the County of Erie Paid to the Town Supervisor Uncollected Tax Returned	8,750,461.18 5,136,895.69 483,898.57			
Charles D. Snyder csnyder@townofaurora.com		14,371,255.44			
SUPT. OF HIGHWAYS David M. Gunner	Fees to County	1,951.45			
(716) 652-4050 highway@townofaurora.com	Penalties paid to Supervisor Interest paid to Supervisor	19,193.67 855.39			
SUPT. OF BUILDING Patrick J. Blizniak (716) 652-7591					
building@townofaurora.com	2013-2014 School Warrants Aurora/Colden	15,348,164.27			
ASSESSOR Richard Dean		52,118.02 1,098,623.18			
assessor@townofaurora.com (716) 652-001 l	Orchard Park Iroquois	706,047.94			
DIR. OF RECREATION Peggy M. Cooke (716) 652-8866	Holland Springville Griffith	155,263.07 24,501.76			
peggy@townofaurora.com TOWN ATTORNEY		17,384,718.24			
Ronald P. Bennett	Collected by this office	17,006,262.51 369,435.04			
TOWN JUSTICE Douglas W. Marky Jeffrey P. Markello	Returned to County Interest paid to Schools 1.5% interest paid to Schools	261.21 2,661.06			
HISTORIAN Robert L. Goller (716) 652-7944 <u>historian@townofaurora.com</u>	7.5% penalty paid to Supervisor	34,401.10			
FAX: (716) 652-3507	Respectfully submitted.				

: (716) 652-3507 Respectfully submitt

Barbara A Halt

Receiver of Taxes & Assessments

Town of Aurora

2013 YEARLY REPORT REVENUE RECEIVER OF TAXES AND ASSESSMENTS

Penalty Town/County	19,193.67
Interest on checking	855.39
7.5% School tax penalties	34,401.10
Tax receipt copies	371.00
Postage, envelopes, computer softwa	are reimbursement
East Aurora	3,074.38
Orchard Park	150.90
Iroquois	115.46
Holland	54.24
	58,216.14

Barbara A Halt Receiver of Taxes Town of Aurora A1330 Receiver Budget

Month Year Reported:>	December 2013	CLERK'S	MONTHLY REPORT		1D	
Town Name:>	Town of Aurora				. —	
Prepared By:>	Martha L. Librock					
Date Submitted:>	Jan, 02 2014					
		=== == ===		 		==

TO THE Supervisor:

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

RSC	Revenue	Item	Total	Town	Other
Code	Description rpt_RT_CMR_03_2011	Count	Revenue	Portion	Disburses
100	SPORTING LICENSE REVENUE	7	399.00	14.52	384.48
200	DOG LICENSE REVENUE	141	1,745.00	1,583.00	162.00
301	MARRIAGE LICENSE	5	200.00	87.50	112.50
303	CERTIFIED MARRIAGE CERTIFICATE	3	50.00	50.00	0.00
601	BIRTH CERTIFICATE	1	10.00	10.00	0.00
602	DEATH CERTIFICATE	3	170.00	170.00	0.00
606	DEATH - GENEALOGY	2	22.00	22.00	0.00
622	ZONING MAPS	1	4.50	4.50	0.00
623	ZONING REGULATIONS	1	1.50	1.50	0.00
Report Tota	als:	164	2,602.00	1,943.02	658.98
	REVENUES TO SUPERVISOR - CLERK FEES	3		•	360.02
	REVENUES TO SUPERVISOR - DOG FEES				1,583.00
	TOTAL TOWN REVENUES TO SUPERVISOR	l :			1,943.02
	Amount paid to NYS DEC REVENUE ACCOUNTING				384.48
	Amount paid to DEPT. OF AG. AND MARKETS				162.00
	Amount paid to STATE HEALTH DEPARTMENT FOR MARRI.	AGE LICENSES			112.50
	TOTAL DISBURSED TO OTHER AGENCIES:	1			658.98
	TOTAL DISBURSED:				2,602.00
JAL.	WARY 6 20 TAMES S	J. Bnet	Supe	ervisor,	

SHERYL A. MILLER
Reg. #01MI6128663
Notary Public, State of New York
Qualified in Eric County
My Commission Expires June 13, 20

Notary Public

provided for by law.

Subscribed and Sworn to before me this of hour banks

----DL-4 (Rev. 1/2011) rpt_RT_CMR_04_2011 - 01/07/12 =======

_Year Reported:>	Annual 2013	CLERK'S ANNUAL	REPORT
Town Name:>	Town of Aurora		
Prepared By:>	Martha L. Librock		

:===

TO THE Supervisor:

Date Submitted: ----> Jan, 13 2014

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the year above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

RSC	Revenue	Item	Total	Town	Othe
Code	Description rpt_RT_CMR_03_2011	Count	Revenue	Portion	Disburses
100	SPORTING LICENSE REVENUE	164	31,020.00	1,528.42	29,491.58
200	DOG LICENSE REVENUE	2,416	30,641.00	27,776.00	2,865.00
301	MARRIAGE LICENSE	80	3,200.00	1,400.00	1,800.00
303	CERTIFIED MARRIAGE CERTIFICATE	48	620.00	620.00	0.00
601	BIRTH CERTIFICATE	4	40.00	40.00	0.00
602	DEATH CERTIFICATE	27	1,440.00	1,440.00	0.00
606	DEATH - GENEALOGY	7	99.00	99.00	0.00
607	MARRIAGE - GENEALOGY	1	11.00	11.00	0.00
621	PETITION TO TB FOR REZONING	1	35.00	35.00	0.00
622	ZONING MAPS	6	27.00	27.00	0.00
623	ZONING REGULATIONS	2	3.00	3.00	0.00
Report Total	s:	2,756	67,136.00	32,979.42	34,156.58
	REVENUES TO SUPERVISOR - CLERK FEES				5,203.4
	REVENUES TO SUPERVISOR - DOG FEES				27,776.0
	TOTAL TOWN REVENUES TO SUPERVISOR:				32,979.4
	Amount paid to NYS DEC REVENUE ACCOUNTING				29,491.5
	Amount paid to DEPT. OF AG. AND MARKETS				2,865.0
	Amount paid to STATE HEALTH DEPARTMENT FOR MARRIA	GE LICENSES			1,800.00
	TOTAL DISBURSED TO OTHER AGENCIES:				34,156.5
	TOTAL DISBURSED:				67,136.0
Janus	ours 14 2014 James	J. Bach	Sup	ervisor,	
State of New	York, County of Erie, Town of Aurora			•	

Fees and Monies received by her/him during the year stated, excepting only such Fees the application and payment of which are otherwise

provided for by law.

Subscribed and Sworn to before me this 14th day of January

en a Muller Notary Public

SHERYL A. MILLER Reg. #01Ml6128663 Notary Public, State of New York Qualified in Erie County My Commission Expires June 13, 20

MONTHLY REPORT FOR TOWN BOARD, TOWN OF AURORA FOR December 2013

Permit Summary Audit Report By Permit Number for

12/1/13 - 12	/31/13
--------------	--------

Appl.	Value	Fee	Type	Description	Issued	Value
1	195,345	\$723.50	0100	SINGLE FAMILY	1	195,345
1	274,590	\$1,017.00	0110	TWO FAMILY	1	274,590
1	23,563	\$105.40	0150	ADD TO RESIDENCE	1	23,563
1	1,400	\$50.00	0160	ALTERATION RESIDENTIAL	1	1,400
1	30,000	\$470.00	0224	COMMERCIAL ADDITION & ALTERATION	1	30,000
1	1,103	\$39.70	0435	ACCESSORY STRUCTURE	1	1,103
1	0	\$50.00	0454	DEMOLITION - ALL OTHER BUILDINGS	1	0
1	32,000	\$85.00	0485	POOL - INGROUND	1	32,000
1	0	\$45.00	0489	A-FRAME SIGN	1	0
1	0	\$45.00	0490	SIGN	1	0
1	3,000	\$40.00	0501	GENERATOR	1	3,000
2	0	\$700.00	0730	RECREATION/PARK FEE	2	0
13	561,001	\$3,370.60			13	561,001
			Plus Pr	evious Total Value thru November		<u>\$7,265,528</u>

Current Total Value to December 31, 2013

\$7,826,529

NOTES:

Zoning Board of Appeals: No Meeting

NOTICES SENT:

12/4	C Barusic, 875 Luther	Generator w/o permit
12/5	D Redlinski, 634 Main	Unpermitted signs
12/9	Aurora Waldorf, 525 W Falls	Fire violations
12/10	Tim Hortons, 44 Hamburg	Fire violations
12/11	Charlie's Diner, 510 Main	Fire violations
	Taste, 634 Main	Fire violations
	Bar Bill, 185 Main	Fire violations
	Jim's Steakout, 140 Grey	Fire violations
12/16	Village Kitchen, 40 Riley	Fire violations
12/17	D King, 1401 Sweet	JCA letter
12/20	Medici House, 634 Main	Fire violations
12/23	EA765 LLC, 765 Oakwood	Expired permit
	Jim's Steakout, 140 Grey	Permit expiring soon
12/26	Towne Bistro, 227 Main	Fire violations
	Brother's Rest, 728 Main	Fire violations
	Ice House, 29 Elm	Fire violations
	Snap Fitness, 574 Main	Fire violations
	Christian Church, 464 Main	Fire violations
12/27	Fifth Ave Cater, 300 Gleed	Fire violations
	Duck Duck Goose, Gleed	Fire violations
	Town Hall, 300 Gleed	Fire violations

FIRE/INTRUSION: 4

7F

TOWN OF AURORA BUILDING & ZONING DEPARTMENT

MONTH	PERMITS ISSUED	FEE	VALUE
JANUARY	17 -	\$3,577.50	\$481,662
FEBRUARY	18 ′	\$1,436.40	\$42,518
MARCH	13 ′	\$3,416.95	\$303,185
APRIL	27	\$2,573.20	\$328,550
MAY	49 ′	\$4,893.41	\$586,938
JUNE	41 6	\$5,195.45	\$956,967
JULY	36	\$8,711.00	\$1,314,803
AUGUST	21 ′	\$4,453.45	\$697,290
SEPTEMBER	38 -∕	\$6,260.05	\$957,154
OCTOBER	38 🐔	\$6,262.18	\$1,074,683
NOVEMBER	16,	\$3,160.75	\$521,778
DECEMBER	11	\$3,370.60	\$561,001

TOTALS 325 \$53,310.94 \$7,826,529	325	\$53,310.94	\$7,826,529

-1 Voided permit

Permit Summary Audit Report By Permit Number for

1/1/13 - 12/31/13

Appl.	Value	Fee	Type	Description	Issued	Value
20	4,050,565	\$15,277.50	0100	SINGLE FAMILY	20	4,050,565
1	274,590	\$1,017.00	0110	TWO FAMILY	1	274,590
10	291,161	\$1,260.20	0150	ADD TO RESIDENCE	10	291,161
6	332,458	\$1,537.16	0151	ADDITION & ALTERATION RESIDENTIA	6	332,458
3	150,832	\$784.50	0152	ADDITION & ACCESS STRUCTURE	3	150,832
12	71,947	\$1,313.95	0160	ALTERATION RESIDENTIAL	12	71,947
1	3,150	\$67.25	0161	ALTERATION& REPAIR RESIDENTIAL	1	3,150
1	352,716	\$1,547.00	0202	OFFICES, BANKS & PROFESSIONAL	1	352,716
2	86,982	\$460.00	0220	COMMERCIAL- ADDITION	2	86,982
1	13,850	\$126.40	0221	COMMERCIAL - ADD & ACCESS STRU	1	13,850
14	138,910	\$2,448.40	0222	COMMERCIAL - ALTERATION	14	138,910
3	841,380	\$4,749.20	0224	COMMERCIAL ADDITION & ALTERATIO	3	841,380
9	120,666	\$943.20	0300	DETACHED GARAGE	9	120,666
1	7,230	\$73.20	0310	ATTACHED GARAGE	1	7,230
1	45,312	\$237.50	0311	ATTACHED GARAGE & ADDITION	1	45,312
2	4,610	\$114.40	0320	ADD TO GARAGE- RESIDENTIAL	2	4,610
51	260,130	\$3,653.40	0430	ACCESSORY BUILDING	51	260,130
1	10,800	\$97.00	0433	ACCESSORY BUILDING ADDITION	1	10,800
4	9,723	\$227.50	0434	ACCESS STRUCT - ALTER & REPAIR	4	9,723
44	77,966	\$2,436.23	0435	ACCESSORY STRUCTURE	44	77,966
3	8,583	\$194.40	0436	ACCESSORY STRUCTURE & ALTERATI	3	8,583
1	0	\$50.00	0449	DEMOLITION -PARTIAL DWELLING	1	0
2	0	\$100.00	0450	DEMOLITION - SINGLE FAMILY HOUSE	2	0
4	0	\$150.00	0454	DEMOLITION - ALL OTHER BUILDINGS	4	0
13	505,800	\$1,105.00	0485	POOL - INGROUND	13	505,800
12	795	\$520.00	0489	A-FRAME SIGN	12	795
23	20,545	\$1,260.00	0490	SIGN	23	20,545
36	370	\$900.00	0493	TEMPORARY SIGN	36	370
7	10,050	\$175.00	0494	POOLS - ABOVE GROUND	7	10,050
1	3,800	\$35.00	0500	SOLID FUEL APPLIANCE	1	3,800
8	27,940	\$280.00	0501	GENERATOR	8	27,940
2	25,000	\$60.00	0509	RADIO TOWER COLOCATION	2	25,000
2	0	\$20.00	0603	KENNEL PERMIT	2	0
23	55,938	\$4,933.55	0700	RENEW/REISSUE	23	55,938
, 20	0	\$4,600.00	0730	RECREATION/PARK FEE	20	0
/ 1	0	\$102.00	0820	FEE - DOUBLED	1	0
\ 2	22,730	\$255.00	0830	AMEND	2	22,730
347	7,826,529	\$53,110.94]		347	7,826,529

-<u>23</u> 324 -

2012 END OF MONTH COMPARISONS 2013

	2012	FEES	DWELLING UNITS	MONTHLY PERMIT VALUE	RUNNING TOTAL	2013	FEES	DWELLING UNITS	MONTHLY PERMIT VALUE	RUNNING TOTAL
	Jan	2,311.50	0	263,257	263,257	Jan	3,577.50	2	481,662	481,662
l	Feb	1,883.35	1	275,478	538,735	Feb	1,436.40	0	42,518 	524,180
	Mar	7,787.65	2	944,204	1,482,939	Mar	3,416.95	0	303,185	827,365
		·	1	2-fam					İ	ľ
	Apr	2,680.55	0	244,058	1,726,997	Apr	2,573.20	1	328,550	1,155,915
	May	4,458.40	2	678,930 	2,405,927	Мау	4,893.41	1	586,938 	1,742,853
	Jun	3,562.05	0	233,295	2,639,222	June	5,195.45	1	956,967	2,699,820
	Jul	3,111.18	2	454,071 454,071	3,093,293	July	8,711.00	5	1,314,803	4,014,623
	Aug	3,502.70	1	434,855	3,528,148	Aug	4,253.45	2	697,290	4,711,913
	Sep	4,545.50	2	695,393	4,223,541	Sept	6,260.05	1	957,154	5,669,067
	Oct	3,607.40	0	267,136	4,490,677	Oct	6,262.18	4	1,074,683	6,743,750
	Nov	3,095.10	1	425,269 425,269	4,915,946	Nov	3,160.75	2	521,778	7,265,528
	Dec	2,738.35	1	393,525	5,309,471	Dec	3,370.60	1	561,001	7,826,529
		43,283.73	13	-			53,110.94	1 21	2 fam	

YEARLY REPORT FOR 2013 January 17, 2014 1 Caughta typo Onthis form.

TOWN OF AURORA BUILDING & ZONING DEPAR

Othe discrepancies Imentioned were for Village reports only.

	PERMITS		()
MONTH	ISSUED	FEE	
JANUARY	17	\$3,577.	
FEBRUARY	18	\$1,436.40	\$42,518
MARCH	13	\$3,416.95	\$303,185
APRIL	27	\$2,573.20	\$328,550
MAY	49	\$4,893.41	\$586,938
JUNE	41	\$5,195.45	\$956,967
JULY	36	\$8,711.00	\$1,314,803
AUGUST	21	\$4,253.45	\$697,290
SEPTEMBER	38	\$6,260.05	\$957,154
OCTOBER	38	\$6,262.18	\$1,074,683
NOVEMBER	16	\$3,160.75	\$521,778
DECEMBER	11	\$3,370.60	\$561,001

TOTALS	325	\$53,110.94	\$7,826,529
10176	323	733,110.34	77,020,323

-1 Amended 2012 Permit 324 (Not a new issue)

TOWN OF AURORA SENIOR CENTER DIRECTOR'S REPORT MONTH OF DECEMBER 2013

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

ADMINISTRATIVE:

A HEAP outreach was held at our sight on December 3rd from 9-4pm. Leg. Lorigo's office is the sponsor for this outreach. Over 80 applications were processed, many of them seniors. Senior Citizens registered as of the previous year are sent a renewal application in October and may return them immediately. New claims are processed and the determinations of awards are made at that time.

Our Nutritional Lunch Program has undergone an interesting year to put it mildly. We have seen the quality decline, change of administration, and substantial increase in the suggested contribution. Good news for 2014! We have a new vender, Bateman Group and the expected donation has been reduced to \$3.00. Mike Saccamanno, Asst. Project Director, has once again taken control of the program. The seniors are excited with the improvements and look forward to a better year.

REVENUE & EXPENDITURES: See Supervisor's Report

PROGRAMS:

Title:

WORKOUT ROOM

Day & time:

M-F 8:00am- 4:00pm

Participants:

Approximately 45 per day

Title:

LINE DANCING

Day & time:

Mondays, 9:00 - 10:00 (beginners) 10:15 - 1:15 (advanced)

Participants:

58 people

Supervisors:

Nance Baranowski & Gloria Luderman

Title:

STITCH & BITCH

Day & time:

Mondays, 9:00 - 11:30am

Participants:

8 people

Title:

SWEDISH WEAVING

Day & time:

Mondays, 9:00 - 10:00am

Participants:

6 people

Supervisor:

Rita Lefort

Title:

SENIOR NOTES

Day & time:

Mondays, 12:45 - 2:30pm

Participants:

23 people

Supervisor:

Lee Lambert

Title:

EUCHRE

Day & time:

Mondays, 1:00 - 4:00pm

Participants:

24 people

Title:

PINOCHLE

Day & Time

Fridays, 1:00 - 4:00pm

Participants:

20 people

Title:

CERAMICS

Day & time:

Tuesdays, 10:00am – 4:00pm

Participants:

35 people

Supervisor:

Elaine Schiltz

Title:

EXERCISE CLASS

Day & time

Tuesdays & Wednesdays 8:30 – 9:30am

Participants:

12 people

Title:

TAI CHI

Day & time:

Tuesdays & Thursdays 3:00 beginners 3:30veterans

Supervisor:

Peter Miller

Participants:

25 people

Title:

YOGA

Day & time:

Wednesdays, 9:45 - 11:00am

Supervisor:

Irene Kulbacki

Participants:

22 people

Title:

BOWLING

Day & time:

Wednesdays, 1:00pm

Supervisor:

Richard Latt

Participants:

48 people

Title:

PAINTING

Day & time:

Wednesdays, 1:00 - 3:30pm

Supervisor:

Ellen Canfield

Participants:

8-10 people

Title:

BRIDGE

Day & time:

Wednesdays, 9:30am – 2:00pm

Supervisor:

Dave Lorcom

Participants:

40 people

Title:

COMPUTER CLASS

Day & time:

TBA

Supervisor:

TBA

Participants:

18 per session

Title:

SENIOR CLUB

Day & time:

Thursdays, 10:00am - 3:00pm

President:

Jacqueline Patton

Participants:

81

Title:

PACE (people with arthritis can exercise)

Day & time:

Fridays, 9:00 - 10:00am

Supervisor:

Donna Bodekor

Participants:

12 people

Title:

QUILTS & MORE

Day & time:

Fridays, 9:30 - 11:30am

Supervisor:

Vi Cornwell

Participants:

12 people

Title:

WOOD CARVING

Day & time:

Fridays, 1:00 - 4:00pm

Supervisor:

Pat Shaner

Participants:

23 people

Title:

55 ALIVE – Defensive driving classes

Day & time:

1st Monday & Wednesday of the month March 2014

Supervisor:

AARP trained teachers

Participants:

34 people max.

Title:

WALK IN THE WOODS

Day & time:

TBA

Supervisor:

John Sly

Participants:

18

Title:

GENEOLOGY ON THE WEB

Day & time:

Mondays, 9:00-11:00am

Supervisor:

John Sly

Participants:

7 people

Title:

SCRABBLE

Day & time

Wednesdays 9:30-11:00am

Supervisor:

Dianne Bender

Participants:

8 people

Title:

FIBER ARTS

Day & time:

Tuesdays 1st & 3rd

Participants:

12 people

Title:

Mahjong

Day & time:

Mondays 2:00pm

Supervisor:

Lou Plotkin

Participants:

4 & growing!

Title:

Mexican Dominos

Day & time:

Thursdays 9:30 am

Supervisor:

Laurie Smith

Participants:

TRIPS

Dec 30 – New Year's celebration at Salvatore's Restaurant

EVENTS & OTHER ACTIVITIES

Dec. 3 – Univera Representative

8

Dec. 3 –HEAP 9-4pm

Dec. 11– The Book Club was held with Barb Dadey as the facilitator. There next book is Bill O'Reilly's Killing Lincoln.

Dec. 2 – Blue Cross & Blue Shield Representative

Dec. 11 – Healthy You Speaker Series is sponsored by Blue Cross and Blue Shield. The topic was Alzheimers.

Dec. 5 – EPIC – Representative

Dec. 12 – Senior Club Christmas lunch at Alton's Restaurant.

Dec. 19 – The Senior Club had a special guest to celebrate Christmas and received candy canes.

NUTRITIONAL LUNCH PROGRAM

Lunches are offered daily at a donation of \$3.50. Our weekly count for the program averaged 184 lunches per week. Lunch totals for the month of Dec. 2013.

Week of Dec. 2

225

Week of Dec. 9

206

Week of Dec. 16

224

Week of Dec. 23

83 + (closed 12/23, 24, & 25)

Submitted by: Donna Bodekor

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION DIRECTOR'S REPORT

MONTH OF: December 2013

ADMINISTRATIVE:

Reports:

- We now have 8,265 members registered in the recreation system
- We had 202 individual program registrations in the month of December
- We generated \$4568 in December in Sales
- Credit card purchases totaled 41% (92% on-line, 8% office)
- 2012 to 2013 comparison:
 - o Total sales from 1/1/12 12/31/12 \$241,783
 - o Total sales from 1/1/13 12/31/13 \$246,050

The new position for Director of Aquatics and Recreation was approved by the Town Board along with a new job description. The needs of the department have changed over the years, and my intended retirement is a perfect time to realign responsibilities and prioritize the wishes of the Town Board, while understanding the needs within the community. The new position will include an active coaching role which generates revenue, and will therefore maximize personnel expenses within the department. Advertising began in December, and interviews will begin in February.

A Leadership and Business Management School was held on December 10th. It was an excellent class and an opportunity for 8 regional swim clubs who belong to USA Swim to improve the way they manage their clubs. USA Swim provided the instructor at no charge to the clubs. I attended the 4 hour class along with 3 EAST board members and a coach. This class will definitely help us in the interview process for a new head coach, in addition to raising the club to a level 2 club.

Total clubs in the Niagara Region 75	
Clubs with no level certification 48	3
Level 1 Clubs 13	3 (including EAST)
Level 2 Clubs	1
Level 3 Clubs	9
Level 4 Clubs	ļ
Bronze/Silver/Gold Excellence Level)

PARKS:

The parks department continued with normal maintenance.

Submitted by: Peggy Cooke, Director

JI

Program Name	Totals
Aurora Community Pool	\$62.0
Babysitting	\$40.0
Baseball Fees - Franchises, Admin., etc.	\$1,750.0
Bowling - Parent/Child Tournament	\$15.0
Bowling - Recreational Co-Ed Bowling	\$115.0
Classic Chess Club	\$96.0
Co-Ed Volleyball	\$90.0
E.A.S.T. Reimbursement - Coaches	\$119.2
EAST - Fall/Winter/High School Swimmer	-\$126.6
Friday Night Swim	\$102.0
Going Places	\$312.0
Pickleball - Adult	\$20.0
Pickleball for age 55 and over	\$65.0
Softball-Girls	\$15.0
STAR (Student Theatrical Acting Review)	\$40.0
Summer Swim Lessons - Pre School	\$34.0
Swim Lessons, Winter	\$1,162.0
Swim Lessons-Pre School-Winter	\$300.6
Swim Lessons-Water Babies -Winter	\$238.0
Wrestling	\$120.8
AND EXECUTION OF THE PROPERTY	Totals \$4,568.5

TOWN OF AURORA DOG CONTROL REPORT: DEC 2013

75

DUONE CALLS DECENTED	TOWAL OF AUDODA	WALES	EAPD	NYSP	TOTAL CALLS
PHONE CALLS RECEIVED	TOWN OF AURORA	VVALES	EAPD	IN 13F	O
Attack/Fighting					0
Barking					0
Bites				<u> </u>	0
Cats					0
Damage by Dogs		<u></u>			0
Deceased Dogs					0
Found Dogs			1		1
Injured/Sick					0
Licensing					0
Loose/Unleashed Dogs		2	2 9)	13
Lost Dogs		2	1		3
Miscellaneous Calls				<u> </u>	0
Mutual Aid					0
MVC-Dogs/Cats					0
Other Animals				<u> </u>	0
Threatening Dogs					0
Welfare					0
TOTAL		4	2 11	. 0	17

IMPOUNDMENTS:

DATE BREED STREET Amount
12/24/2013 Pug Centerline \$85

Total

\$85

COURT: 0 KENNEL PERMIT: 0

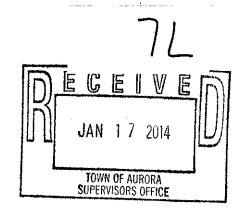
2013 Buildings Requisitions

Priority Level:	Submit Date:	Person Requesting:	Description:	Reviewed By:	Date Reviewed:	Job Assigned To:	Length of Completion:	Comments:	Completion Date:
								Installed 2 brackets, Donna	
	12/02/13	D Bodecker	Hang hooks in storage room and a shelf on one wall	PB	2-Dec	D Hochadel		criariged mind about shelf	12/05/13
Emer	12/02/13	D Bodecker	Install new weatherstripping on kitchen door, put out mouse traps	PB	5-Dec	D Hochadel		Installed weatherstripp ing	12/05/13
	12/02/13	D Bodecker	Bring Christmas tree over to Center today	PB	2-Dec	Dan & Mike			12/02/13
	12/04/13	S Miller	Deliver 14 pkgs from TC's ofc to Senior Cit Ctr	PB	5-Dec	D Hochadel	:		12/05/13
Low	12/10/13	R Alessi	Motion sensor light switch in staff room	PB	10-Dec				
High	12/10/01	R Alessi	Outer power door opener not functioning	PB	10-Dec	M Bove		Empire Door repaired	12/16/13
	12/17/13	S Miller	Deliver one box from Clerk's Ofc to Senior Center	PB	18-Dec	M Bove			12/18/13
	12/18/13	A Pokorski	Windham Office drinking fountain is plugged	PB	18-Dec	D Hochadel			
	12/31/13		D Bodecker Clean grease trap in kitchen.	PB	31-Dec	M Bove			01/10/14



MARK C. POLONCARZ

COUNTY EXECUTIVE



January 15, 2014

Hon. James J. Bach Supervisor, Town of Aurora Southside Municipal Building, 300 Gleed Street East Aurora NY 14052

Dear Supervisor Bach:

The Project Selection Committee of the Community Development Block Grant Consortium has completed their review of the community project applications for funding in Year 2014. Forty-seven (47) applications were received having a dollar value of \$2,789,151.

Unfortunately, the following project submitted by the Town of Aurora was not recommended for inclusion in the Consortium Year 2014 funding application to the Federal Department of Housing and Urban Development:

Aurora Senior Center Upgrade

\$22,957

In the event you wish to review the scoring process, please contact Senior Contract Monitor Paul D'Orlando at 858-2194. Thank you for the time and effort your municipality devoted to preparing the application.

Very truly yours,

THOMAS I DEARING Deputy Commissioner

TJD/cw

2014 CDBG Project Unfunded Letters.doc