

May 29, 2018

A meeting of the Town Board of the Town of Aurora took place on Tuesday, May 29, 2018 at 7:00 p.m. in the Town Hall Auditorium, 300 Glead Avenue, East Aurora, New York.

Members Present:	Jeffrey T. Harris	Councilman
	Jolene M. Jeffe	Councilwoman
	Susan A. Friess	Councilwoman
	Charles D. Snyder	Councilman
	James J. Bach	Supervisor
Others Present:	Ronald P. Bennett	Town Attorney
	William Kramer	Code Enforcement Officer
	David Gunner	Highway Superintendent
	Patrick Blizniak	Superintendent of Building
	Shane Krieger	Chief of Police
	Tony Rosati	Zoning Board Member
	Kathleen Moffat	Assistant to Supervisor
	Camie Jarrell	GHD/Engineer
	Carl Widmer	Drescher & Malecki/Auditor

Supervisor Bach opened the meeting at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Supervisor Bach commended Patrick Blizniak on his 23 years of service to the Town. Mr. Blizniak will be retiring as of June 1, 2018. The Town Board wished him well and expressed their appreciation for all he has done, especially his work on the Town Code.

Supervisor Bach stated that he had several items to add to the agenda.

Councilwoman Friess moved to amend the May 29, 2018 meeting agenda by adding the 2017 Annual Audit presentation by the Town's auditors and items: 6J – Highway request to hire; 6K – Create Civil Service position; 6L – Temporary Use Permit for Knox Farm State Park; 6M – CDBG grant for Senior Center façade; 7B – Police recognition letter; and 7C – 2017 EAPD Annual Report. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five noes – none

Action #142
Seven items added to agenda.

Motion carried.

The next item on the agenda was the 2017 Annual Audit presentation by Carl Widmer, Drescher & Malecki LLP. Mr. Widmer explained that Drescher & Malecki is the third party external auditor for the Town and that they offer an independent opinion on the Town's finances. He reviewed the General, Part town, Highway and Water Funds, noting that all had healthy fund balances. Mr. Widmer stated there were no reportable findings for 2017. Overall, the Town is in stable financial condition.

Councilman Harris moved to approve the minutes of the May 14, 2018 Town Board meeting and May 22, 2018 work session. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none

Action #143
5/14 meeting & 5/22 wk sess min aprvd

Motion carried.

AUDIENCE I: none

UNFINISHED BUSINESS:

Councilwoman Jeffe moved to authorize the following budget transfer necessary to close out the Majors Park capital project:

From: A1990 Contingency	\$27,610.27	Action #144 Majors Park capital project budget transfer aprvd
To: A9950.0900 Transfers Capital Projects	\$27,610.27	

Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none

Motion carried.

Councilman Snyder moved to approve a ten-hour, four-day workweek for highway employees from June 4 through August 31, 2018. Councilman Harris seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #145
Hwy 4-day;
10-hr work
week aprvd

NEW BUSINESS:

Supervisor Bach moved to approve Chris Sieracki's Eagle Scout project proposal to install a bike rack and sidewalk area along the King Street side of the Aurora Senior Center. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #146
Eagle Scout
project for Sr
Ctr bike rack
aprvd

Councilwoman Friess moved to authorize the Supervisor to sign and submit documents required to claim a refund of federal excise taxes and NY State and local sales taxes paid on four (4) Spectrum/Time Warner cable accounts. Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #147
Supv auth to
sign forms for
tax refund on
cable accounts

Councilman Snyder moved to approve the hiring of Samantha Tabaczynski, 871 Davis Road, East Aurora, NY as a Laborer PT Seasonal at an hourly rate of \$10.40. Samantha's start date will be her first day worked. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #148
S.
Tabaczynski
hired as
laborer PT
seasonal

Councilwoman Jeffe moved to approve the following budget amendment to record the 2018 Erie County Public Benefit funding for the Aurora Senior Center:

- Increase revenue line A2351.100 Programs for Aging – Other Governments by \$2,500.00
- Increase appropriation line A6772.401 Programs for Aging – Supplies by \$2,500.00

Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #149
Budget
amendment
for 2018 SrCtr
funding aprvd

Councilwoman Friess moved to change Barbara Lamond's hourly rate of pay from \$11.30 to \$11.80. This is a correction due to a typographical error in the rates approved at the April 23, 2018 meeting, Action #112. Councilman Harris seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #150
Pay rate for B.
Lamond
changed.

Councilwoman Jeffe moved to approve the hiring of the following as Recreation Attendant PT Seasonal:

Maddie Ohlweiler	129 Jewett Holmwood Rd., EA	\$10.40/hour
Courtney Winter	481 Linden Ave., EA	\$10.65/hour

Councilman Harris seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #151
M. Ohlweiler
C. Winter
hired as PTS
rec employees

Councilwoman Friess moved to appoint Code Enforcement Officer William Kramer as department head in the Town Building Department effective June 2, 2018 at a rate of \$28.73 per hour. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five noes - none Motion carried.

Action #152
W. Kramer
appointed dept
head effective
6/2/18

Councilman Snyder moved to authorize payment to Geiter Done of WNY, Inc., 300 Greene Street, Buffalo, NY, in the amount of \$11,500.00 for

the demolition of the house and garage at 559 Oakwood Avenue, East Aurora. Councilman Harris seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #153
Payment to Geiter Done for 559 Oakwood demo project auth.

Councilwoman Friess moved to authorize payment to Aurora Environmental LLC, 1850 Davis Road, West Falls, in the amount of \$1,372.00 for air sampling and lab analysis from the controlled demolition with asbestos in place at 559 Oakwood Avenue, East Aurora. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #154
Payment to Aurora Environ for air monitoring auth.

Councilman Snyder moved to approve the hiring of Jed Rahn, 696 Main Street, East Aurora, as a Laborer PT Seasonal with a pay rate of \$12 per hour. Start date will be his first day worked. Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #155
J. Rahn hired as laborer PT seasonal for highway

Councilman Snyder moved to create the position of Assistant Code Enforcement Officer (competitive) for the Town. Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #156
Asst. CEO position created

Jennifer Brazill and John Cimperman spoke to the Board about the application for a Special Use/Special Event permit for the Town managed area of Knox Farm State Park. Craftwork Entertainment Group LLC has been approved by NYS Parks to hold the *Craftsman Festival* in the park on the north side of Knox Road. They are requesting to use the areas around the polo field, soccer fields and equestrian park for parking for the Festival. The dates are 9/21/18 through 9/23/18.

Councilwoman Jeffe stated that if it rains, parking would be at the Town's discretion. Supervisor Bach noted that they need to provide a map showing where they intend to park cars. Highway Superintendent Gunner asked who was responsible for garbage. They responded, they were.

Supervisor Bach moved to approve the Special Use/Special Event permit for the Town managed area of Knox Farm State Park for parking for the Craftsman Festival to be held 9/21/18 through 9/23/18. Approval is contingent upon receipt of a detailed map showing where cars will be parked and a certificate of liability insurance from Craftwork Entertainment Group LLC. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #157
Spec Use/Event permit for parking aprvd for KFSP with contingencies

The Town is considering applying for a matching funds grant from the Erie County Department of Environment and Planning under the Federal housing and Community Development Act. The funds, if received, would be used to upgrade the façade at the Aurora Senior Center.

Councilman Snyder moved to adopt the following resolution; seconded by Councilwoman Jeffe:

**RESOLUTION OF THE TOWN OF AURORA
AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS
WITH THE ERIE COUNTY DEPARTMENT OF ENVIRONMENT AND PLANNING**

WHEREAS, the Town of Aurora is desirous of obtaining funds from the Department of Environment and Planning in the amount of \$175,000 under the Federal Housing and Community Development Act as amended.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Aurora does hereby formally request funding from the Department of Environment and Planning; and

BE IT FURTHER RESOLVED, that the Aurora Town Board does hereby authorize Town Supervisor James J. Bach as the official to sign, submit and execute all applications, forms, and contracts between the Town of Aurora and Erie County.

Action #158
Supv auth to
sign/submit
CDBG grant
application –
SrCtr façade

Upon a vote being taken: ayes – five noes – none Motion carried.

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COMMUNICATIONS – The following communications were received by the Board and filed:

- Recreation Director – April 2018 report
- Letter of Recognition – Patrolman B. O’Hara’s DWI Award
- EAPD – 2017 Annual Report

BUSINESS FROM BOARD MEMBERS AND LIAISONS:

Councilwoman Jeffe and Supervisor Bach commented on the Memorial Day Celebration at the Oakwood Cemetery, noting that they laid the wreath this year.

Supervisor Bach recognized Highway Superintendent Gunner on having his picture on the cover of Superintendent’s Profile magazine.

AUDIENCE II: none

STAFF REPORTS:

Highway Superintendent Gunner stated they are finished oil and chipping and paving. He noted that he will be submitting budget transfers due to the increase in oil and asphalt prices.

Shane Krieger stated that Patrolman Robert Bleyle will be retiring at the end of June.

Bill Kramer thanked the Board for appointing him department head.

Camie Jarrell stated the MWIA contractors are completing restoration and other punch list items and should be done by June 1st.

ABSTRACT OF CLAIMS:

The Abstract of Claims dated May 29, 2018, consisting of vouchers numbered 698 to 774, was presented to the Board for audit and authorization of payment from the following funds:

General	\$ 24,493.18
Part Town	162.24
Highway	7,217.96
Capital/MWIA	12,860.00
Capital/Firehall	4,780.00
Trust & Agency 2	524.05
Trust & Agency	1,530.00
Special Districts	<u>13,035.66</u>
Grand Total Abstract	\$ 64,603.09

Councilwoman Friess moved to approve the 5/29/2018 Abstract of Claims, and authorize payment of same. Councilman Harris seconded the motion. Upon a vote being taken: ayes – five noes – none
Motion carried.

Action #159
5/29/18
Abstract aprvd

Councilwoman Jeffe moved to adjourn at 7:50 p.m.; seconded by Councilman Harris. Upon a vote being taken: ayes – five noes – none
Motion carried.

Action #160
Meeting
adjourned.

Martha L. Librock
Town Clerk