

April 22, 2013

A meeting of the Town Board of the Town of Aurora took place on Monday, April 22, 2013, at 7:00 p.m. in the Town Hall Auditorium, 300 Glead Avenue, East Aurora, New York.

Members Present:	James J. Bach	Councilman
	Susan A. Friess	Councilwoman
	James F. Collins	Councilman
	Jeffrey T. Harris	Councilman
	Jolene M. Jeffe	Supervisor

Others Present:	Ronald Bennett	Town Attorney
	Bryan Smith	Town Engineer
	Patrick Blizniak	Superintendent of Building
	David Gunner	Highway Superintendent
	William Adams	Planning Board
	Charles Snyder	Planning Board
	Tim Bailey	Planning Board
	Ronald Krowka	Chief of Police

Supervisor Jeffe opened the meeting at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Tom Malecki, Drescher & Malecki, LLP auditor, spoke about the 2012 Town Financial Audit high-lighting the following:

- Auditor responsibilities
- Audit procedures
- Increase in fund balances, especially the Part Town fund

Supervisor Jeffe stated that the Annual Update is being presented in conjunction with the 2012 Audit. The Supervisor gave a power-point presentation high-lighting the following:

- Town Hall renovation – on-time and on-budget
- Library building improvements
- General and Part Town Funds – stable and growing
- Geneva Road sewer and water improvements
- Consolidation of dog control with highway department
- Consolidation of tax receiver position with town clerk position (2014)

Councilman Harris moved to approve the minutes of the April 8, 2013 Town Board meeting; seconded by Councilman Collins. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #146
4/8/13 Meeting
minutes
approved.

AUDIENCE I:

Tony Rosati, Center St., commented on the Supervisors March report.

UNFINISHED BUSINESS:

Councilman Bach moved to set May 23, 2013 at 10:00 a.m. at the Aurora Town Hall (Southside Municipal Center), 300 Glead Avenue, E. Aurora, as the date, time and place for a bid opening for Water System Improvements to Town of Aurora Water District 6. The notice to bidders is to be published in the May 2, 2013 edition of the East Aurora Advertiser. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #147
WD6 bid
opening set -
(Center St &
Geneva lines)

NEW BUSINESS:

Councilwoman Friess moved to amend tonight's agenda by adding two (2) items: 6S – Library porch repair and 6T – Community pool acid bath. Councilman Collins seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #148
Agenda
amended –
two items
added.

Councilman Bach moved to approve the request for Highway Superintendent David Gunner and Deputy Highway Superintendent David Drosendahl to attend the 68th Annual Highway School (for Highway Superintendents) at Ithaca College, Ithaca, NY on June 3-5, 2013. The registration cost of \$200; hotel cost of \$537; and \$46/day per diem will be disbursed from A5010.404 Highway Administration expense and travel. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #149
Request to
attend
Highway
School aprvd.

Councilman Collins moved to change Elizabeth Deveso's Civil Service title from Clerk Part-time to Clerk Part-time Seasonal, to allow her to work more hours during the busier summer months, beginning April 27, 2013 and ending no later than September 13, 2013. Councilman Bach seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #150
E. Deveso's
Civil Svc title
changed to
clerk PT
seasonal

Councilman Harris moved to set a bid opening of Wednesday, May 8, 2013 at 10:00 a.m. at the Aurora Town Hall (Southside Municipal Center), 300 Gleed Avenue, East Aurora, NY for a new 2012 or newer, 33,000GVW truck cab and chassis. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #151
Bid opening
for truck cab
and chassis set

Councilwoman Friess moved to set a bid opening of Wednesday, May 8, 2013 at 10:00 a.m. at the Aurora Town Hall (Southside Municipal Center), 300 Gleed Avenue, East Aurora, NY for new/unused truck bodies, hook lift, salter, controls, plow and wing equipment. Councilman Bach seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #152
Bid opening
for truck body,
hook, etc., set

Councilman Harris moved to adopt the following resolution; seconded by Councilman Bach:

**RESOLUTION TO COMPLETE THE TRANSFER
OF TOWN SEWER ASSETS (DISTRICTS 3, 3 EXT. 1, 4 AND 4 EXT. 1) TO
ERIE COUNTY SEWER DISTRICT NO. 8**

WHEREAS, the Town of Aurora entered into an agreement to transfer the sewer assets of Town Sewer District 3, District 3 Ext. 1, District 4, and District 4 Ext. 1 to Erie County Sewer District No. 3 on October 10th, 2006; and

WHEREAS, this agreement stipulated the terms for the interim operation and maintenance of the Town sewer districts until creation of Erie County Sewer District No. 8 which has been completed; and

WHEREAS, Section V.B. Transfer of Ownership – Assets and Liabilities, stipulates the details of the transfer of the assets from the Town to the County; and

WHEREAS, Section V.B. Transfer of Ownership – Assets and Liabilities states that “The Town shall continue to pay for such bond debt and indebtedness in accordance with the appropriate terms of repayment, with the County providing annual reimbursement to the Town equivalent to the required debt service payment and indebtedness. The County shall pay an annual amount not-to-exceed the sum of annual bond debt and annual indebtedness as indicated in Attachment 8; and

WHEREAS, all such transfer of assets has been completed with the exception of a closeout of the fund balances for each district above; and

WHEREAS, the January 1, 2013 fund balances for the four (4) districts are as follows: District 3 - \$100,364; District 3 Ext. 1 - \$3,154; District 4 - \$5,083; and District 4 Ext. 1 - \$23,316; and

WHEREAS, the Supervisor and Mr. Joseph Fiegl of the Erie County Department of Environment and Planning – Division of Sewerage Management have met and wish to complete the closeout of all fund balances above upon the adoption of this resolution, NOW THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Aurora desires to complete the closeout of the fund balances for the four (4) Town Sewer Districts that have been transferred to the County and now comprise Erie County Sewer District No. 8; AND BE IT FURTHER

RESOLVED, that for Sewer District 3, the Town Board approves the release of \$100,364 from restricted fund balance to unassigned fund balance; approves the internal transfer of funds via general journal entry to repay the General Fund \$11,298; approves a payment of \$89,066 fund balance, via check, to Erie County Sewer District No. 8; AND BE IT FURTHER

RESOLVED, that for Sewer District 3 Ext. 1, the Town Board approves the payment of \$3,154 fund balance, via check, to Erie County Sewer District No.8; AND BE IT FURTHER

RESOLVED, that for Sewer District 4, the Town Board approves the payment of \$5,083 fund balance, via check, to Erie County Sewer District No. 8; AND BE IT FURTHER

RESOLVED, that for Sewer District 4 Ext. 1, the Town Board approves the payment of \$23,316 fund balance, via check, to Erie County Sewer District No. 8; AND BE IT FURTHER

RESOLVED, that the Town of Aurora agrees to continue to make the annual bond payments, per Attachment 8 of the 2006 agreement, with reimbursement each year from Erie County Sewer District No. 8 for the entire amount until the bond is paid in full.

Upon a vote being taken: ayes – five noes – none Motion carried.

Councilman Bach moved to approve the request from George and Nancy Wolsley, 898 Olean Road, (SBL#188.01-2-2), East Aurora, NY to become out-of-district water customers to Town Water District No. 18 and to authorize the Supervisor to sign the out-of-district water customer agreement. Councilman Harris seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #153
Resolution
approving
transfer of
sewer district
fund balance
to ECSA
approved.

Action #154
Out of dist
water
approved for
898 Olean Rd.

Councilman Collins moved to approve the purchase of ten (10) Neptune water meters from Ti Sales, Inc., as on-hand inventory for Town owned and operated water districts that were not part of the meter replacement program earlier this year. Water Districts to be charged from this \$1,580.00 purchase (\$158.00 per meter) are: 1 South; 6; 7; 10E1; 11; 16; and WIA 7. Councilman Bach seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #155
Purchase of
ten (10) water
meters as
spare meters
approved.

Councilwoman Friess moved to adopt the following resolution; seconded by Councilman Harris:

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires every justice of a village or town to submit his records and docket to the auditing board of said village or town; and

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that Justice Court records shall be examined and audited by said auditing board or a certified public accountant.

NOW, THEREFORE BE IT RESOLVED that the audit and examination of the records of the Aurora Town Justices for the year ended December 31, 2012 was performed by the auditing firm of Drescher & Malecki LLP; and
Action #156
Justice Court
audit resolution
adopted.

BE IT FURTHER RESOLVED that the findings of said audit and examination were presented to the Town Board of the Town of Aurora.

Upon a vote being taken: ayes – five noes – none Motion carried.

* * * * *

Councilman Bach moved to accept the following donation to be used exclusively for the Glead baseball/softball diamond project, with funds to be deposited to TA1000.112:

Action #157
Glead baseball
diamond
donation
accepted.

<u>Donor Name</u>	<u>Amount</u>	<u>Date Received</u>
East Aurora Police Quaker Club	\$250.00	4/9/13

Councilman Collins seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

A quote for providing and installing an emergency exit window in the Recreation office was received from Great Plate Glass Co., West Seneca, NY, in the amount of \$1,624.00. Big L Distributors declined to submit a quote.

Action #158
Install of
emergency exit
window in rec
office aprvd.

Councilwoman Friess moved to approve the quote from Great Plate Glass Co., Transit Road, West Seneca, NY, in the amount of \$1,624.00 to provide and install one (1) emergency exit window in the Recreation office at the Southside Municipal Center, 300 Glead Ave., and to remove and dispose of the pre-existing window and frame.

Councilman Collins seconded the motion.

Upon a vote being taken: ayes – five noes – none Motion carried.

Councilwoman Friess moved to approve the following (hourly) rate chart for Recreation seasonal and part-time employees (as of 5/1/13):

Rates for Seasonal Recreation employees:

	<u>Yr. 1</u>	<u>Yr. 2</u>	<u>Yr. 3</u>	<u>Yr. 4</u>	<u>Yr. 5</u>	<u>Yr. 6</u>
Recreation Attendants, Sports, & Program Assistants - Junior (high school)	7.25	7.30	7.35	7.40	7.45	7.50
- Senior (other)	7.35	7.40	7.45	7.50	7.55	7.60
STAR/Theater/Best of Broadway/ Irish Dance	7.35	7.40	7.45	7.50	7.55	7.60
Lifeguards/ Day Camp (HS age), Tennis (HS age)	7.35	7.40	7.45	7.50	7.55	7.60

Aubrey McLaughlin	45 Park Lane, EA	Lifeguard PT Seasonal	\$7.60
Leah Kraus	1579 Mill Rd. WF	Lifeguard PT Seasonal	\$7.60
Marta McLaughlin	1913 Lapham, EA	Lifeguard PT Seasonal	\$7.60
Jack Zagrobelny	230 N. Willow, EA	Lifeguard PT Seasonal	\$7.60
Andrew Strazzella	101 Church St., EA	Lifeguard PT Seasonal	\$7.60
Robert Coulter	100 Kirkwood, EA	Lifeguard PT Seasonal	\$7.60

* Will be paid regular rate when lifeguarding and head guard rate when acting as head lifeguard.

^ Non-resident

Action #160
2013 Summer
employees for
pool approved

Councilwoman Friess seconded the motion. Upon a vote being taken:
ayes – five noes – none Motion carried.

Councilman Bach moved to approve the pay rates for the following part-time Recreation/E.A.S.T. employees effective May 25, 2013:

Barbara Lamond	513 ½ Ridge Rd.,EA	Lifeguard RPT	\$10.45/hr.
Anna Davidson	140 Geneva Rd., EA	Lifeguard RPT	\$12.60/hr.
Tess Felton	65 Buffalo Rd., EA	Lifeguard RPT	\$10.75/hr.

Councilwoman Friess seconded the motion. Upon a vote being taken:
ayes – five noes – none Motion carried.

Action #161
EAST pay
rates approved

Councilman Bach moved to approve the hiring of the following persons As 2013 seasonal playground personnel at the following rates (orientation date will be considered first day worked):

<u>Day Camp/Sports, Etc.</u>	<u>Address</u>	<u>Civil Service Title</u>	<u>Rate</u>
Megan Wolff	59 Manchester, EA	Rec. Attendant PT Seasonal	\$9.00
Christian Radziwon	4 Nye Hill Rd., EA	Rec. Attendant PT Seasonal	\$7.70
Ean Tierny	856 Quaker Rd., EA	Rec. Attendant PT Seasonal	\$7.70
Thomas DiFilippo	235 Glenridge, EA	Rec. Attendant PT Seasonal	\$7.70
Caroline Zink	620 South St., EA	Rec. Attendant PT Seasonal	\$7.70
Bridget Wolff	59 Manchester Rd, EA	Rec. Attendant PT Seasonal	\$7.70
Connor Giacomini	5 Mary Jane Lane, EA	Rec. Attendant PT Seasonal	\$7.90
Kylie Bett	1085 Lawrence, EA	Rec. Attendant PT Seasonal	\$7.45
Patrick Dayton	349 Prospect Ave.,EA	Rec. Attendant PT Seasonal	\$7.90
Emily Szopinski	40 Center Ridge, EA	Rec. Attendant PT Seasonal	\$7.25
Tristan Koch	476 Ridge Rd, EA	Rec. Attendant PT Seasonal	\$7.45
Francis Nigro	104 Maple Rd., EA	Rec. Attendant PT Seasonal	\$7.30
Katherine Goodberry	165 West Falls Rd., WF	Rec. Attendant PT Seasonal	\$7.35
Andy Santulli	680 Willardshire, EA	Rec. Attendant PT Seasonal	\$7.25
Emily Dziulko	1580 Mill Rd., EA	Rec. Attendant PT Seasonal	\$7.25
Joshua Harts	248 Walnut St., EA	Rec. Attendant PT Seasonal	\$7.70
Kimberly Falkowski	573 Linden Ave, EA	Rec. Attendant PT Seasonal	\$7.25
Amanda Falkowski	573 Linden Ave, EA	Rec. Attendant PT Seasonal	\$7.80
Ava Hintz	866 E. Main St, EA	Rec. Attendant PT Seasonal	\$7.35
Kathy Aures	533 Snyder Rd, EA	Rec. Attendant PT Seasonal	\$7.80
Meghan Tent	1240 Sweet Rd., EA	Rec. Attendant PT Seasonal	\$10.00
Jan Dahleiden	309 North St, EA	Rec. Attendant PT Seasonal	\$12.35
Kristin Jaeger	349 Grover Rd., EA	Rec. Attendant PT Seasonal	\$10.00
Michele Bedard	1414 Emery Rd., EA	Rec. Attendant PT Seasonal	\$9.30

Councilwoman Friess seconded the motion. Upon a vote being taken:
ayes – five noes – none Motion carried.

Action #162
Recreation
playground,
day camp, etc
employees
approved.

Councilwoman Friess moved to approve the purchase of
(24)baseball bench frames from Jamestown Advanced Products, 2855
Girts Road, Jamestown, NY, in the amount of \$2,930.88. The frames are
on NYS Contract #PC64733-NY. Funds will be disbursed from
A7310.440.2 Baseball Supplies. Councilman Bach seconded the motion.
Upon a vote being taken: ayes – five noes – none Motion carried.

Action #163
Purchase of
baseball
bench frames
approved.

Quotes for a new rug/floor carpet cleaner were received from:
Dobmeier Janitor Supply, Inc. (Windsor Cadet 7) \$2,367.99
Regional Distributors (Pro-12) \$2,865.00
Dobmeier Janitor Supply, Inc. (Bobcat 10) \$2,160.00

Councilman Collins moved to authorize the purchase of a Windsor
Cadet 7 commercial carpet shampooer and extractor, with handheld unit
from Dobmeier Janitor Supply, Inc., 354 Englewood Ave., Buffalo, NY, in
the amount of \$2,367.99. Funds will be disbursed from ER1621.439
(85%) and A1620.339 Janitorial Supplies (15%). Councilwoman Friess
seconded the motion. Upon a vote being taken: ayes – five noes – none
Motion carried.

Action #164
Purchase of
carpet cleaner
approved.

Councilman Harris moved to authorize the Supervisor to sign the
2013 Fireworks agreement with Skylighters of WNY, whereby Skylighters
will provide a fireworks display on July 3, 2013 (rain date 7/4/13) for a fee
of \$9,000.00. Councilman Bach seconded the motion.
Upon a vote being taken: ayes – five noes – none Motion carried.

Action #165
Supv auth to
sign 2013
fireworks
agreement.

Councilman Harris moved to authorize the Supervisor to sign the
Child and Adult Care Food Program Vendor Contract with the Aurora
Adult Day Care Center (AADCC), 101 King Street, Suite B, East Aurora,
NY, whereby the Town, via the Erie County Lunch Program at the Senior
Center, will provide lunch to the AADCC. Councilwoman Friess seconded
the motion. Upon a vote being taken: ayes – five noes – none
Motion carried.

Action #166
Supv auth to
sign
agreement
with AADCC
for lunch
program.

Councilman Bach moved to authorize Drescher and Malecki, LLP,
to complete the Town's comprehensive Annual Financial Report (CAFR)
and submit it for review for the Government Finance Officers Association
(GFOA) Certificate of Achievement Program for Excellence in Financial
Reporting and to authorize the Supervisor to sign the Participant
Application. Councilman Collins seconded the motion. Upon a vote being
taken: ayes – five noes – none Motion carried.

Action #167
Auditor auth
to complete
and submit
CAFR

Councilman Harris moved to approve Payment No. 2 to Grove
Roofing Services, Inc., 131 Reading Road, Buffalo, NY, in the amount of
\$9,262.50 for Main Street library roof work completed through March 31,
2013. Councilman Collins seconded the motion. Upon a vote being taken:
ayes – five noes – none Motion carried.

Action #168
Pymt. No. 2
to Grove
Roofing for
Library roof
approved.

Supervisor Jeffe stated that the Town will honor its agreement with the Town of Wales
for Dog Control services until the end of 2013 which is when the agreement expires, unless the
Town of Wales terminates the agreement earlier than 12/31/13.

Supervisor Jeffe presented the following Municipal Clerks Week Proclamation to Town Clerk Martha Librock:

PROCLAMATION

WHEREAS The office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS The Office of the Municipal Clerk is the oldest among public servants, and

WHEREAS The office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

WHEREAS Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all, and

WHEREAS The Municipal Clerk serves as the information center on functions of local government and community, and

WHEREAS Municipal Clerks continually strive to improve the administration of the affairs of the office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meeting of their state, province, county and international professional organizations, and

WHEREAS It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE, I, Jolene M. Jeffe, Supervisor of the Town of Aurora do recognize the week of May 5 through May 11, 2013, as Municipal Clerk's Week, and further extend appreciation to our Municipal Clerk, Martha Librock and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 22nd day of April, 2013.

Jolene M. Jeffe
Aurora Town Supervisor

Municipal Clerks
Week
Proclamation
presented to
Town Clerk

* * * * *

Councilwoman Friess moved to approve the repair of the rear concrete porch at the Aurora Town Library, Main Street, and to authorize Creative Concrete, 801 N. Davis Road, Elma, NY, to perform the work (replace concrete porch and step, replace steel supports, tuck point bricks, replace door) at a cost of \$4,100.00. Funds will be disbursed equally from A1620.422 repair and maintenance and from the Library Grant. Councilman Collins seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #169
Repair of library
rear porch
approved –
Creative Concrete
to do work.

Recreation Director Peggy Cooke asked several area pool companies for quotes to acid or chlorine wash the interior of the Community Pool. Only one, William L. Watson, Co., responded with a quote.

Councilman Bach moved to approve the quote from William L. Watson, Co., Inc., 8064 N. Main Street, Eden, NY, in the amount of \$2,690.00 to chlorine and/or muriatic acid wash the interior of the Aurora Community Pool. Funds will be disbursed from A7180.426 pool maintenance. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #170
Cleaning of
pool by W. L.
Watson Co
approved

COMMUNICATIONS – The following communications were received by the Board and filed:

- Supervisor’s March 2013 Report
- Dog Control – March 2013 Report
- EAPD – March 2013 Report

BUSINESS FROM BOARD MEMBERS:

Councilwoman Friess attended the Erie County Sewer Authority Board of Managers meeting.

Councilman Bach, along with the Supervisor and Town Clerk, met with representatives from the Erie County Water Authority to discuss the ECWA taking over some Town water districts as direct serve.

Supervisor Jeffe attended 1) the volunteer reception at the Senior Center and thanked all those who volunteer at the center; and 2) the Village’s presentation for the proposed fire hall.

AUDIENCE II:

Tony Rosati, Center Street, asked if companies could be emailed notices of when bids or quotes are being requested.

STAFF REPORTS:

Recreation Director Peggy Cooke stated that her department is getting ready for summer. Work is being done on the Glead baseball diamonds and the back stops are being constructed in-house.

The April 22, 2013 Abstract of Claims, consisting of vouchers numbered 581 to 654, was presented to the Board for audit and authorization of payment from the following funds:

General	\$45,580.21
Part Town	162.80
Highway	13,310.50
Enterprise/Glead	9,722.35
Trust & Agency	473.66
Special Districts	<u>278,059.89</u>
Grand Total Abstract	\$347,309.41

Councilwoman Friess moved to approve the April 22, 2013 Abstract of Claims as presented and to authorize payment of same. Councilman Harris seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #171
4/22/13 Abstract
of Claims
approved.

Councilman Collins moved to adjourn; seconded by Councilman Bach. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #172
Meeting
adjourned

Martha L. Librock
Town Clerk