

TOWN OF AURORA  
TOWN BOARD WORK SESSION

July 20, 2010

The following members of the Aurora Town Board met on Tuesday, July 20, 2010 at 7:00 p.m. in the auditorium at 300 Gleed Avenue, East Aurora, NY, for the purpose of holding a work session:

Present:	Jolene M. Jeffe	Supervisor
	Jeffrey T. Harris	Councilman
	Susan A. Friess	Councilwoman
	James F. Collins	Councilman
	James J. Bach	Councilman
Others Present:	Ronald Bennett	Town Attorney
	Bryan Smith	Town Engineer
	William Kramer	Code Enforcement Officer
	Peggy Cooke	Recreation Director
	Bill Vogel	Planning Board member
	Jim Griffis	Planning Board member
	David Gunner	Highway Superintendent
	Libby Weberg	Village Trustee

Supervisor Jeffe opened the work session at 7:00 p.m. with the recitation of the Pledge of Allegiance to the Flag. The Town Board met to discuss the following:

- 1) Grant Writer – Supervisor Jeffe, along with Councilman Collins and Town Clerk Librock, interviewed Bernie Rotella and Ann McDonnell, two of the grant writers who responded to the request for qualifications sent out by the Supervisor. Mr. Rotella will not do per-diem work, but will agree to a month-to-month fee of \$1800/month. This equates to \$21,600 per year. The Town’s former grant writer, Sue Barnes, was paid \$15,500 per year. Ms. McDonnell will work per-diem for \$75/hour if given work on a regular basis or \$90/hour if only given one or two grants per year. Supervisor Jeffe suggested that the Town consider Ann McDonnell for several reasons: her office is in Elma; her per hour rate is comparable to what the Town has been paying; and she will work per-diem. This will be put on the 8/9/10 agenda.
- 2) BOCES request to use outdoor space at 300 Gleed – BOCES Southside Academy Principal Steve Ruszczyk is requesting to have a water activity day on July 29, 2010 and a carnival day on August 13, 2010 for students who attend the Erie 2 BOCES Summer School Program.

Councilwoman Friess moved to approve the request from Erie 2 BOCES Southside Academy to hold a water activity day on July 29, 2010 and a carnival day on August 13, 2010 on the soccer field portion of 300 Gleed for students attending the Erie 2 BOCES Summer School Program. Councilman Collins seconded the motion. Upon a vote being taken: ayes – five noes – none	Action #251 BOCES use of Gleed soccer field approved for 7/29 and 8/13/10.
Motion carried.	
- 3) Windham Professionals, Inc. request to use outdoor space at 300 Gleed – A request from management at Windham Professionals, Inc., a tenant at Gleed, to use the lawn at the rear of the building for a company picnic.

Councilman Collins moved to approve the request from Windham Professionals, Inc. to use the lawn at the rear of 300 Gleed for a company picnic on July 30, 2010 from 12:00 noon to 4:00 pm. No alcohol is permitted. Smoking is restricted to the current smoking area at the rear of the building. Windham personnel are responsible for clean-up after the event. Councilman Harris seconded the motion. Upon a vote being taken: ayes – five noes – none	Action #252 Windham Professionals, Inc. use of lawn at Gleed for 7/30/10 company picnic approved.
Motion carried.	

- 4) Cost Allocation Assessment – Drescher & Malecki LLP, auditors for the Town, have presented a proposal whereby they would identify funds being charged to one fund that could or should be charged to the benefit fund. Administrative costs would be allocated to special districts. The fee for this service would range between \$3,500 and \$4,900. Supervisor Jeffe recommended that this be voted on tonight based on next year’s budget timeline. When asked by Councilman Collins where the funds would come from, the Supervisor responded that there is additional money in the Assistant to the Supervisor line which would be transferred to the Auditor – Professional Services line.

Councilwoman Friess moved to approve the following budget transfer to allow Dresher & Malecki LLP, 3083 William Street, Suite 5, Cheektowaga, NY, to perform a cost allocation assessment for the Town; seconded by Councilman Bach:  
From: A1220.102 Supervisor – Asst. to Supervisor \$5,000  
To: A1320.401 Auditor – Professional Services \$5,000  
Upon a vote being taken: ayes – five noes – none

Action #253  
Budget transfer for cost allocation assessment approved.

Motion carried.

Councilwoman Friess moved to authorize the Supervisor to sign an agreement with Dresher & Malecki LLP, 3083 William Street, Suite 5, Cheektowaga, NY, whereby Dresher & Malecki will perform a Cost Allocation Assessment for the Town for an amount not to exceed \$5,000. Councilman Harris seconded the motion. Upon a vote being taken: ayes – five noes – none

Action #254  
Supv. auth. to sign agreement with Drescher Malecki for cost allocation assessment .

Motion carried.

- 5) Village DPW/Town Highway Consolidation Study – Supervisor Jeffe stated that she and the Village Mayor and Village Administrator met with Kent Gardner from the Center for Government Research (CGR) about the possibility of CGR performing the DPW/Highway consolidation study. The work plan was sent to the State on 7/9/10, so the contract should be arriving in a few weeks. This will be placed on the 8/9/10 agenda.
- 6) Scenic Byway Funding Request – Bob Lennartz, WNY Southtowns Scenic Byway committee, is requesting help in raising \$16,000 in required matching funds in order to keep the \$66,464 federal grant that was awarded for the Scenic Byway. Mr. Lennartz is proposing a \$3,500 commitment from the towns impacted by the byway. Councilman Harris stated that he wants to talk to Mr. Lennartz to find out why villages aren’t being asked to contribute. This will be placed on the 8/9/10 agenda.
- 7) Majors Park Bridge Proposal – Peggy Cooke stated she and Highway Superintendent Gunner met with several Planning Board members and Bill Kramer, Code Enforcement Officer, about a new concept for a bridge to cross Cazenovia Creek in Majors Park. She noted that the original ADA accessible bridge idea was abandoned because it was too expensive. Mrs. Cooke stated that Mr. Gunner called the America Disabilities Association and confirmed that a non-ADA accessible bridge was acceptable as long as we make the trail accessible on both sides of the bridge. She noted that Rebecca Anderson is okay with the concept, but the DEC would still have to approve it. Mrs. Cooke stated the project would need a map and plan, bridge design, Phase I study for the entire trail, SEQR, and DEC approval. She noted that an outside contractor would build the bridge, but the trail would be built by town employees as in-kind service. Supervisor Jeffe stated that Mrs. Cooke needs to provide detailed information on where the in-kind services would come from and a master plan for all the Town parks. Councilman Collins stated that the Board needs to see the “big picture” as to cost, in-kind services, future park plans, etc.
- 8) West Falls Library/Community Center (WFLCC) Roof project – Bryan Smith, Town Engineer, noted that when the WFLCC roof was replaced it was found that the copper gutter on the building is full of pin holes and leaking badly. Approximately 80 feet of the

gutter needs to be copper because of the curves in the building. Mr. Smith received four quotes ranging from \$5600 to \$9980. He noted that there is money left over from the roof repair bond. Councilman Harris asked if the copper scrap value was considered in any of the quotes. This will be placed on the 8/9/10 agenda.

- 9) NYS Retirement Incentive – Supervisor Jeffe stated that she has attended several seminars on the retirement incentive being offered by NYS. The Supervisor noted that there are two options, Part A and Part B, and that Part A would apply to us and that there are several employees who would be eligible to retire under this incentive. Supervisor Jeffe stated she is working on getting the Town’s cost(s).

- 10) August Work Session – Discussion took place about the date of the August 2010 work session. Since there is only one meeting in August, moving the work session would shorten the time between the last meeting in August and the first meeting in September.

Councilwoman Friess moved to change the August Town Board work session date from 8/17/10 to 8/24/10. Councilman Bach seconded the motion. Upon a vote being taken:  
ayes – five          noes – none          Motion carried.  
Action #255  
August work session date changed to 8/24/10

- 11) Wind Energy Conversion System (WECS) – The Town Board reviewed Part 1 of the State Environmental Quality Review – Full Environmental Assessment (FEA) form for the proposed WECS local law.

Councilman Collins moved to declare the Town of Aurora lead agency for SEQR purposes for the enactment of a Non-commercial Wind Energy Conversion System local law. Councilman Harris seconded the motion. Upon a vote being taken: ayes – five          noes – none          Motion carried.  
Action #256  
Board declares SEQRA lead agency for WECS law.

Copies of the FEA and the proposed local law will be mailed to the following interested agencies: NYS Agriculture and Markets, Erie County Department of Environment and Planning, Village of East Aurora, NYS Parks and Recreation, Towns of Wales, Marilla, Holland, Orchard Park, Boston, Elma, and Colden.

- 12) Abstract of Claims – The July 20, 2010 Abstract of Claims, consisting of vouchers numbered 1372 to 1466, was presented to the Board for audit and authorization of payment from the following funds:

General	\$ 26,430.10
Part Town	461.82
Highway	7,163.09
Enterprise/Gleed	7,903.07
Trust & Agency	6,282.75
Special Districts	<u>80,786.46</u>
Grand Total Abstract	\$129,027.29

Councilman Collins moved to approve the July 20, 2010 Abstract of Claims as presented and to authorize payment of same. Councilman Bach seconded the motion. Upon a vote being taken: ayes – five          noes – none          Motion carried.  
Action #257  
7/20/10  
Abstract of Claims aprvd

- 13) Supervisor’s Report – The Board received a copy of the June 2010 Supervisor’s report.

Councilman Collins moved to adjourn; seconded by Councilwoman Friess. Upon a vote being taken: ayes – five          noes – none          Motion carried.  
Action #258  
Meeting adjourned.