

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



CA

townclerk

TOWN OF AURORA
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Town Board
FROM: Kathleen Moffat
RE: Employee Title Changes
DATE: 09/10/14

On behalf of the Recreation Department, I request Town Board approval to make the civil service changes listed on the attached sheets. The summer personnel will return to PT from PT Seasonal, effective 9/23/14.

Agenda For Meeting

2014 SUMMER PERSONNEL

LIFEGUARDS

NAME	ADDRESS	CURRENT CIVIL SERVICE		NEW CIVIL SERVICE	
		RATE	TITLE	TITLE/TERMINATE	TITLE/TERMINATE
Campbell, Cameron	1266 Sweet Rd., EA	\$8.50	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
Cedfeldt, Gwen	814 Luther Rd., EA	\$8.55	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
Coulter, Robert	100 Kirkwood Dr., EA	\$8.40	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
Davidson, Carl	140 Geneva Rd., EA	\$8.45	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
Davidson, Erika	140 Geneva Rd., EA	\$8.35	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
DeMario, Meg	6846 Olean Rd., South Wales	\$10.50	Lifeguard PT Seasonal	Terminate	Terminate
DeSantis, Grace	157 Gypsy Lane, EA	\$8.50	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
Gnecco, Nicola	70 Center Ridge, EA	\$8.35	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
Jackson, Holly	1662 Reading Rd., WF	\$8.50	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
Johnston, Isobel	905 Davis Rd., EA	\$8.55	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
Kraus, Leah	1579 Mill Rd., EA	\$8.40	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
Malys, Peige	15 Victoria Heights, EA	\$8.50	Lifeguard PT Seasonal	Terminate	Terminate
McLaughlin, Allyssa	45 Park Lane South, EA	\$8.55	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
McLaughlin, Marta	1913 Lapham Rd., EA	\$8.40	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
McLaughlin, Matt	1913 Lapham Rd., EA	\$8.35	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
O'Connell, Erin	1909 Reading Rd., WF	\$8.55	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
Potter, Jane	114 Park Pl., EA	\$8.35	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
Schweikhard, Daniel	1854 Reading Rd., WF	\$8.10	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
Schifferle, Owen	1375 Grover Rd., EA	\$8.10	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
Strazella, Andrew	101 Church St., EA	\$8.40	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
Vaccare, Jessica	12 Victoria Heights, EA	\$8.55	Lifeguard PT Seasonal	Terminate	Terminate
Zagobelny, John	230 N. Willow St., EA	\$8.40	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT
Zagobelny, Margaret	230 N. Willow St., EA	\$8.45	Lifeguard PT Seasonal	Lifeguard PT	Lifeguard PT

2014 SUMMER PERSONNEL

RECREATION ATTENDANTS

NAME	ADDRESS	RATE	CURRENT CIVIL SERVICE		NEW CIVIL SERVICE	
			TITLE	TITLE	TITLE/TERMINATE	TITLE/TERMINATE
Arnold, Jameson	181 Stoneridge Ct., EA	\$ 9.25	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Terminate	Terminate
Aures, Kathryn	533 Snyder Rd., EA	\$ 8.55	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Rec. Attendant PT	Rec. Attendant PT
Bedard, Michele	1414 Emery Rd., EA	\$ 9.60	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Rec. Attendant PT	Rec. Attendant PT
Bourne, Christopher	117 Walnut St., EA	\$ 9.25	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Terminate	Terminate
Cole, Taylor	5418 Reiter Rd., EA	\$ 9.30	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Terminate	Terminate
Conron, Anne	69 Church St., EA	\$ 8.15	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Terminate	Terminate
Dayton, Patrick	349 Prospect Ave., EA	\$ 9.55	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Rec. Attendant PT	Rec. Attendant PT
DiFilippo, Thomas	235 Glenridge, EA	\$ 8.50	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Rec. Attendant PT	Rec. Attendant PT
Falkowski, Amanda	573 Linden Ave., EA	\$ 8.55	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Terminate	Terminate
Falkowski, Kimberly	573 Linden Ave., EA	\$ 8.15	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Terminate	Terminate
Grostefon, Michelle	66 The Meadow, EA	\$ 8.00	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Terminate	Terminate
Harts, Joshua	248 Walnut St., EA	\$ 8.50	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Terminate	Terminate
Koch, Tristan	476 Ridge Rd., EA	\$ 8.25	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Terminate	Terminate
Link, Matthew	522 Center St., EA	\$ 8.00	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Terminate	Terminate
Mason, Elizabeth	225 Geneva Rd., EA	\$ 9.00	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Terminate	Terminate
Nigro, Francis	104 Maple Rd., EA	\$ 8.20	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Rec. Attendant PT	Rec. Attendant PT
Pielechowski, Kaitlyn	40 Girdle Rd., EA	\$ 8.00	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Terminate	Terminate
Radziwon, Christian	4 Nye Hill Rd., EA	\$ 8.50	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Rec. Attendant PT	Rec. Attendant PT
Robinson, Ashley	299 S. Grove St., EA	\$ 10.50	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Rec. Attendant PT	Rec. Attendant PT
Szopinski, Emily	40 Center Ridge, EA	\$ 8.15	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Rec. Attendant PT	Rec. Attendant PT
Tierny, Ean	856 Quaker Rd., EA	\$ 8.55	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Terminate	Terminate
Winter, Courtney	481 Linden Ave., EA	\$ 8.00	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Rec. Attendant PT	Rec. Attendant PT
Wolff, Bridget	59 Manchester, EA	\$ 8.60	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Rec. Attendant PT	Rec. Attendant PT
Zink, Caroline	620 South St., EA	\$ 8.50	Rec Atten. PT Seasonal	Rec Atten. PT Seasonal	Rec. Attendant PT	Rec. Attendant PT



TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION

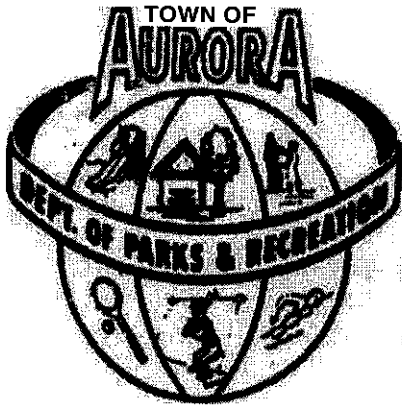
300 Glead Avenue
East Aurora, New York 14052
Fax (716) 652-5646
Office (716) 652-8866
recreation@townofaurora.com
www.aurorarec.com

6B

To: Town Board
From: Peggy Cooke
Date: 9/15/2014
Re: New fall employees

Approval is requested to hire two part time lifeguards beginning on 9/23/2014 to work for EAST.
The funds are budgeted in A7180.113.

Mary Zagrobelny	230 N. Willow St, EA	new	\$8.10 per hour
Ivy Bindig	209 King St.	new	\$8.10 per hour



TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION

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60

To: Town Board
From: Peggy Cooke
Date: 9/16/2014
Re: Appointment recommendation

It is with confidence that I recommend Chris Musshafen of Rochester, NY to be appointed as the new Director of Recreation and Aquatics for the Town of Aurora. His appointment will replace my current position, as I retire from Director of Parks and Recreation. Highway Superintendent, David Gunner will manage the Parks Department.

Chris graduated from SUNY Brockport with a Bachelor's of Science in Physical Education with Teacher's Certification as well as a Bachelor's of Science in Health Science. He has a proven success record in motivating students and athletes in achieving personal and selected goals. His background has included leadership roles as captain of the college swim team and Head Coach of the Rush Henrietta JV swimming and diving team. He is currently the Assistant Varsity Coach of the Rush Henrietta Varsity Boys Swimming and Diving team, and Head Age Group 2 Coach of the Golden Comets Swim Club. Chris created and implemented seasonal plans for all age groups, and has been teaching Red Cross swim lessons for 16 years, 11 of which have been at the Jewish Community Center in Rochester. He is a certified lifeguard with 14 years' experience and a Head Guard responsible for pool management and scheduling for 9 years. In addition, he is a Certified Pool Operator and a Lifeguard Instructor. Chris comes highly recommended from all of his employers, co-workers and parents.

Chris will begin work on September 24 at a recommended rate of \$45,000 annually and will work with Peggy for approximately a month to ensure a smooth transition. Peggy will also work at times in 2015 if needed.

According to Erie County Personnel Department, this is a competitive Civil Service position and an exam will be posted sometime in the near future for The Director of Aquatics. It is my recommendation that he be appointed until such time as he is able to meet Civil Service requirements.



TOWN OF AURORA SENIOR CENTER

101 King Street, Suite A
East Aurora, New York 14052
Phone: (716) 652-7934
Fax: (716) 652-9083

60

MEMO

TO: SUPERVISOR JAMES BACH & TOWN BOARD MEMBERS

FROM: DONNA BODEKOR, SENIOR CITIZEN RECREATION LEADER

DATE: September 16, 2014

I am asking the Town Board to accept a donation of \$100.00, from the EAHS Class of 1959. We would like to use the money, in addition to the \$300 donation, for the replacement of the existing countertop in the dining room.

Deposit to
TA 1000.0090
SE CTR. DONATIONS

East Aurora HS Class of 1959
27 Bloomingdale Avenue
Akron, NY 14001
September 11, 2014

Aurora Senior Citizens Center
101 King Street, Suite A
East Aurora, NY 14052

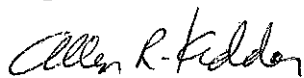
To Whom It May Concern:

On behalf of the East Aurora High School Class of 1959 Reunion Committee, I am pleased to present you with a donation of \$100. Please find the enclosed check to be used for any need within your organization.

At our Class of '59 Reunion in July, our class voted to donate money to your organization. Many of our class members who live in the East Aurora area currently use the services and/or available activities of the Senior Citizen Center. Our out of town class members got a chance to see and use the facility at our 50th reunion in 2009, when your center hosted a breakfast for our class.

Thank you for providing such a positive experience and great services for the Senior Citizens in the Town of Aurora. The lunch program, fit and lively activities, field trips, the Going Places Van, and the opportunity for our seniors to have continued social contact and support are great resources for our senior citizens. Best wishes for your continued success in providing a really important service to the community. Keep up the great work!

Regards,



Allen Kidder

Chairman, EAHS Class of 1959 Reunion Committee



TOWN OF AURORA SENIOR CENTER

101 King Street, Suite A
East Aurora, New York 14052
Phone: (716) 652-7934
Fax: (716) 652-9083

MEMO

TO: SUPERVISOR JAMES BACH & TOWN BOARD MEMBERS

FROM: DONNA BODEKOR, SENIOR CITIZEN RECREATION LEADER

DATE: September 16, 2014

I am asking the Town Board to accept a donation of \$300.00, from
They wish to keep this an anonymous donation. They have asked
that the money be used to replace the existing countertop in the dining room.

Deposit to
TA 1000.0090
SR. CIT. DONATIONS

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



towncler

GE

TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMORANDUM

TO: James Bach, Supervisor
Susan Friess, Councilwoman
Jeffrey Harris, Councilman
Jolene Jeffe, Councilwoman
Charles Snyder, Councilman

FROM: Roger Pigeon, Real Property Appraiser

DATE: September 9, 2014

RE: NYSAA Seminar on Assessment Administration

I am asking permission to attend the annual New York State Conference on October 6th - 8th.

This is a seminar on assessment administration.

Attached is the schedule of the courses available.

I will be covering all expenses for this conference.

Agenda for Monday

TENTATIVE SCHEDULE

Sunday, October 5, 2014

1:00 PM - 5:00 PM Registration and Check-in
 1:00 PM - 6:00 PM NYSAA Annual Golf Tournament / Free time
 6:00 PM - 7:00 PM Welcome Reception

Monday, October 6, 2014

8:00 AM - 12:00 PM Registration
 8:30 AM - 9:30 AM NYSAA Annual Membership Meeting
 9:45 AM - 11:45 PM Legislative Update/STAR Panel Discussion
 12:00 PM - 1:00 PM Lunch
 1:00 PM - 2:00 PM County Presidents' and Communication Liaisons Meeting
 2:00 PM - 5:00 PM Assorted Committee Meetings or Free Time
 7:00 PM - 8:30 PM Annual Awards Banquet

Tuesday, October 7, 2014

8:00 AM - 11:00 AM	Registration	12:00 Noon	Lunch
9:00 AM - 12:00 Noon	Concurrent Sessions*	1:30 PM - 4:30 PM	Concurrent Sessions
9:00 AM - 4:30 PM	Full Day Session**	6:30 PM	Presidents Reception
12:00 Noon	IAO Annual Meeting	7:30 PM	Annual Installation Banquet

Wednesday, October 8, 2014

7:00 AM - 9:00 AM	Breakfast in the Sky Room		
9:00 AM - 12:00 Noon	Concurrent Sessions*	12:00 Noon	Way/Costello FUND Raffle

* TUESDAY CONCURRENT SESSIONS

9:00 – 12:00 Land Programs in New York State
 IDA Practices & Procedures
 Preparing RFP's & Negotiating Contracts

1:30 – 4:30 420 A/B Non-Profit Exemptions
 Legal Aspects of Records Mgmt & Retention
 Mini-Module Sessions
 - History of the Property Tax
 - Drilling the Veterans Exemption
 - Managing V4 Sales Extract

* WEDNESDAY CONCURRENT SESSIONS

9:00 – 12:00 420 A/B Non-Profit Exemptions
 Review of the Cost Approach
 Managing E-Mail Effectively

** TUESDAY FULL DAY SESSION

9:00 – 12:00 } Valuing Distressed Properties

James Bach, Supervisor
Town of Aurora
300 Gleed Avenue
East Aurora, NY 14052

September 8, 2014

Dear Supervisor Bach:

When the Town of Aurora issued certain bonds and notes with an Official Statement, it agreed to disclose information on a periodic and continuing basis to the investing public for the life of the issue, pursuant to the provisions of Securities and Exchange Commission (SEC) Rule 15c2-12, as amended (the "Rule"). This information is described in the Disclosure Undertaking section of the issue's Official Statement.

Municipal Solutions, Inc. is submitting this proposal to the Town of Aurora to assist with Continuing Disclosure filings and regulations pursuant to the Rule, which supersedes any prior Disclosure filing agreements currently in place. This information must be disclosed through filings on the Municipal Securities Rulemaking Board's (MSRB) Electronic Municipal Market Access (EMMA) system, the Nationally Recognized Municipal Securities Information Repository (NRMSIR), in the following manners:

- **Limited Disclosure** - Annual Financial Statement filings are required for original Serial Bond issues over \$1,000,000 sold with an Official Statement.
- **Material Event Notice** - Filings are required anytime a material event occurs for any Bond Anticipation Note or Serial Bond issue sold with an Official Statement, whether over or under \$1,000,000. A listing of such Material Events can be found in each issue's Official Statement. These filings MUST occur with ten (10) days of such event per the Rule.
- **Full Disclosure** - Statements of Annual Financial Information and Operating Data are required to be prepared and filed for original bond issues over \$1,000,000 prepared with an Official Statement, if at the time of issuance, the Town had \$10,000,000 or more of outstanding debt.

If a municipality fails to complete the required filings on the MSRB EMMA website, it is very unlikely that underwriters will bid on any future borrowings due to potential fines by the Securities Exchange Commission.

*Municipal Solutions, Inc. is a Member of the National Association of Independent Public Financial Advisors
and a New York State Certified Women-Owned Business Enterprise*

83 Myrtle Street, LeRoy, NY 14482 Phone: 585-768-2136 Fax: 585-768-2133
2528 State Route 21, Canandaigua, NY 14424 Phone: 585-394-4090 Fax: 585-394-4092
www.municipalsolution.com

**Municipal
Solutions, Inc.**
Municipal Financial Advisors

6F-2

James Bach, Supervisor
Town of Aurora
300 Gleed Avenue
East Aurora, New York 14052

September 10, 2014

Dear Mr. Bach:

Municipal Solutions, Inc. is pleased to submit this proposal in connection with the Town of Aurora's Water District #18 refunding through the NYS Environmental Facilities Corporation Drinking Water State Revolving Loan Fund for your consideration and approval.

This proposal is divided into the following parts:

- I. Refunding of Rural Development Bond through the Drinking Water State Revolving Fund
- II. General Financial Services

I. Refunding of Rural Development Bond through the Drinking Water State Revolving Fund

The following items will be completed under this portion of the contract, if appropriate:

- 1) Submission of an application and full documentation of the costs incurred to construct the project as required by the Drinking Water State Revolving Fund (DWSRF) Officials to close the loan with Environmental Facilities Corporation (EFC).
- 2) Coordination between State Revolving Fund personnel, Town officials, Local Attorney and Bond Counsel so that any information requested by the agency is received in a timely manner.
- 3) Prepare debt statements and see to their filing with the Town Clerk, New York State Comptroller and Bond Counsel, if appropriate.
- 4) Advise the Town as to when the loan settlement may take place with the State Revolving Fund, determine the amounts due to USDA Rural Development and coordinate the refunding of the Rural Development bonds. This would include planning maturity dates at the most opportune time during the Town's fiscal year.
- 5) Assist Bond Counsel with calculation of Net Present Value and with subsequent filing for permission to refund the bonds with the Comptroller's office.

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2528 State Route 21, Canandaigua, NY 14424 Phone: 585-394-4090 Fax: 585-394-4092
www.municipalsolution.com



Rural Transit Service, Inc.

1000 Brant-Farnham Road

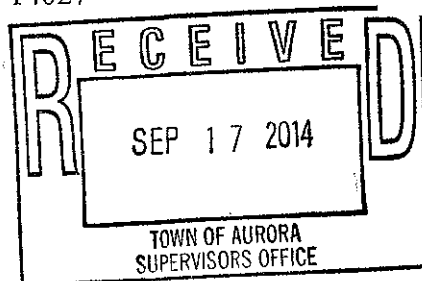
P.O. Box 212

Brant, NY 14027

66

Dispatch Sites:

Brant
549-5098
Clarence
565-3323
Concord
592-0088
Orchard Park
662-8378



Brenda O'Neill
Executive Director

TO ALL TOWN AND VILLAGE OFFICIALS

For all communities that will be continuing the Rural Transit Service program, the following is needed:

1. A copy of the resolution authoring you to sign onto the van program for the 2015-2016 CDBG year.
2. A letter from you by October 19th with your support indicated and a ranking of the van program.

Please mail the following to:

Rural Transit Service, Inc.
PO Box 212
Brant, NY 14027

If you are unable to have the materials ready by this date due to the timing of your Town/Village Meetings please send an email to Brenda@RuralTransitService.org with the date it can be expected.

Thank you for your interest in Rural Transit Service. If you have any questions, please do not hesitate to call (716) 472-6065.

Sincerely,

Brenda O'Neill
Executive Director

www.RuralTransitService.org

This program is funded in part through the Erie County Community Development Block Grant Consortium
In cooperation with the TOWNS of:
AURORA, BOSTON, BRANT, CLARENCE, COLDEN, COLLINS, CONCORD, EDEN, ELMA, EVANS, GOWANDA, HOLLAND,
MARILLA, NEWSTEAD, NORTH COLLINS, ORCHARD PARK, SARDINIA and WALES

6H



**CONESTOGA-ROVERS
& ASSOCIATES**

285 Delaware Avenue, Suite 500, Buffalo
Telephone: (716) 856-2142 Fax: (716) 856-2160
www.CRAworld.com

August 18, 2014

Reference No. 631058-98

James J. Bach, Supervisor
Town of Aurora
Southside Municipal Center
300 Gleed Avenue
East Aurora, New York 14052

Dear Mr. Bach:

RE: Engineering Services Proposal
Preparation of Map and Plan Document for the
Potential Transfer of Existing Water Districts to ECWA Direct Service

CRA Infrastructure & Engineering, Inc. (CRA) is pleased to submit our proposal to provide professional engineering services in connection with the potential consolidation of the Town of Aurora's (Town) water system with the Erie County Water Authority (ECWA).

1.0 Background and Understanding

The Town of Aurora currently has 25 water districts (Districts) serving the majority of properties within the Town, which are outside the Village of East Aurora. While the supply of water to all Districts ultimately comes from the ECWA, Districts receive water supply from two different entities—the ECWA and the Town of Elma. These Districts are managed and maintained by the Town of Aurora, the Town of Elma, or the ECWA via lease management agreements with those parties.

Recently, the Town and the ECWA entered into discussions regarding the potential for the ECWA to take over ownership of all, or nearly all, existing Town Districts. The advantage of such an arrangement to Town residents is that the liability for long-term capital upgrades and replacement of water facilities and infrastructure would be transferred to ECWA and its county-wide customer base, rather than remaining an obligation and liability of the individual Districts, many of which are very small and would have limited ability to fund improvements when necessary.

Equal
Employment Opportunity
Employer

REGISTERED COMPANY FOR
ISO 9001
ENGINEERING DESIGN



August 18, 2014

Reference No. 631058-98

- 2 -

The ECWA has identified several improvements to existing water infrastructure that would be required, prior to takeover, to correct known deficiencies and fire flow inadequacies. In addition, the ECWA will require certain additional engineering evaluations and information to be collected as a condition of any potential takeover.

In accordance with New York State Town Law Section 202b, "Increase and Improvement of Facilities," the Town needs to cause a Map and Plan document to be prepared by a licensed Professional Engineer whenever contemplating the construction of improvements to existing facilities, or the transfer of ownership of existing facilities. The Map and Plan must set forth the scope and cost of the proposed improvements, and method of repayment of those costs. This proposal is for the preparation and finalization of a consolidated Map and Plan document that would provide such information to residents, and would support a required Public Hearing on the Plan. The document will address all existing Districts in a consolidated fashion, identifying improvements and costs on a District-by-District basis.

2.0 Scope of Services

The following Scope of Services has been developed to satisfy the requirements of the NYS Town Law. The Map and Plan study will consist of five tasks. A description of each task is provided below.

2.1 Identify Required Upgrades for Town

The primary task of the proposed Map and Plan is to identify the required improvements to the Town District water systems, which do not comply with the ECWA's standard for Direct Service. CRA will meet with the Town and the ECWA to finalize and document these required improvements.

After an initial review of Town assets and identification of upgrades necessary for Direct Service, a preliminary capital plan of upgrades will be prepared. Following initial discussions with the ECWA, capital cost estimates and schedules can be prepared.

Additionally, this report will identify the required administration, legal, financial, and engineering projected costs associated with the transfer to Direct Service. Some of these tasks



**CONESTOGA-ROVERS
& ASSOCIATES**

August 18, 2014

Reference No. 631058-98

- 3 -

will involve locating existing valves and hydrants via GPS; creating record drawings for pipeline segments that currently do not have record information; transferring ownership of existing easements to ECWA, etc.

2.2 Estimate Cost of Required Upgrades

Based upon the preliminary plan of capital upgrades, detailed construction cost estimates will be prepared. It is critical that accurate cost estimates are established so that the potential rate/tax impacts can be projected for Town residents.

2.3 Prepare Financing Plan for Required Upgrades

The next primary task is to develop a financing plan to fund the upgrades and engineering necessary to support any consolidation of water systems. The plan must describe the capital costs, annual financing costs, and rate/tax implications.

2.4 Development of Map and Plan

A draft and final Map and Plan document (20 Copies) will be developed to document and present the findings for the above referenced tasks, and shall comply with all applicable SEQR requirements (includes preparation of SEQR forms for Town use). This plan will outline the extent and timing of improvements to comply with the required improvements to transfer the Districts to Direct Service.

2.5 Public Participation

The last major task of the Map and Plan effort is obtaining public participation. The Map and Plan will be presented publicly during a single Public Hearing to inform the residents of the potential transfer to ECWA Direct Service and the financial impacts for this transfer.



**CONESTOGA-ROVERS
& ASSOCIATES**

August 18, 2014

Reference No. 631058-98

- 4 -

3.0 Schedule and Fees

CRA is prepared to begin work immediately upon authorization. We anticipate a project duration of approximately 1 to 2 months, depending on certain community decisions and the availability of various data/information. Based on the scope of services above, we propose to complete the required engineering services for a lump sum fee of \$5,400.

Thank you for the opportunity to submit this proposal. This is a unique opportunity for the Town to possibly reduce the long-term cost of maintaining water service to its residents. We look forward to working with the Town on this project. If you have any questions concerning this proposal, please contact the undersigned. If this proposal meets with your approval, please sign the attached Standard Terms for Professional Services and return a copy to us for our files.

Yours truly,

CRA INFRASTRUCTURE & ENGINEERING, INC.

A handwritten signature in black ink, appearing to read 'BTS', is written over a vertical line.

Bryan T. Smith, P.E.
President

BTS/WWW/las/001

Attachment

cc: William W. Wheeler, P.E. – CRA

Budget Transfer Request Form

61

All budget transfers must be submitted to the Supervisor's Office using this form. Budget transfers should be made PRIOR to the expenditure. By law, individual budget lines should never be combined. Although occasional, unplanned overages cannot be avoided, such occurrences should be rare. The required approval will be obtained by the Supervisor's Office.

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.

Department Head Name (printed): JAMES BACH

Signature: _____ Date: 9-18-14

I am requesting the following budget transfer(s):

1. (Amount) 15,000 From (account number) A1990 ^{CONTINGENCY} Current Balance \$30,000
To: (account number) A1620.414 UTILITIES New Balance \$13,257⁹⁸

Reason: to cover UNEXPECTED HIGH UTILITY COSTS

2. (Amount) _____ From (account number) _____ Current Balance _____

To: (account number) _____ New Balance _____

Reason: _____

3. (Amount) _____ From (account number) _____ Current Balance _____

To: (account number) _____ New Balance _____

Reason: _____

Approvals:

Supervisor Signature: _____ Date: _____

Town Board Approval Required: Action # _____ Date: _____

Transfer Complete: _____ Date: _____
(Book keeper initials)

7A

TOWN OF AURORA DOG CONTROL REPORT: August 2014

PHONE CALLS RECEIVED	TOWN OF AURORA	EAPD	NYSP	TOTAL CALLS
Attack/Fighting				
Barking	1			
Bites				
Cats	4	1		
Damage by Dogs	3			
Dangerous Dogs				
Deceased Dogs				
Found Dogs		4		
Injured/Sick		1		
Licensing				
Loose/Unleashed Dogs		4		
Lost Dogs	4	2		
Miscellaneous Calls				
Mutual Aid				
MVC-Dogs/Cats				
Other Animals	1	1		
Threatening Dogs				
Welfare				
TOTAL	13	13	0	26

IMPOUNDMENTS:

DATE	BREED	AMOUNT
8/8/2014	Labrador	\$145
8/15/2014	Weimaraner	\$65
8/26/2014	Hound	\$65
8/28/2014	Foxhound	\$25
8/31/2014	Rottweiler	\$45
8/31/2014	Terrier	\$45
8/31/2014	Terrier Mix	\$45
	TOTAL	\$435

COURT: 1

People vs Haungs

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: AUGUST 2014

7B

ADMINISTRATIVE:

Reports:

- We now have 9,048 members registered in the recreation system
- We had 227 individual program registrations in the month of August
- We generated \$20,180 in August in sales
- Credit card purchases totaled 76% (78% on-line, 22% office)
 - 2013 to 2014 comparison:
 - Total sales from 1/1/13 – 8/31/13 \$207,926
 - Total sales from 1/1/14 – 8/31/14 \$205,487

The search for the new Director of Recreation and Aquatics continued through the month of August. We received 10 resumes and many calls for information about the new position. One candidate stood out among the applicants after reviewing the resumes and conducting in-person and skype interviews, and was recommended to the Town Board. The Town Board then conducted their own interview with the finalist, who will be announced in September.

Revenue at the Aurora Community Pool was only up slightly over last year. In an effort to evaluate the revenue, several factors have been considered; weather, membership rates and daily gate fees.

- Revenue at the end of the season was \$46,803 compared to last year of \$45,975. This includes membership and daily gate fees.
- The summer was cool and a bit rainy, which had a direct impact on revenue, with \$800 less this year in daily fees.
- The total pool members in 2013 were 1672, compared to 1570 in 2014. The membership fee increased 10% over last year, but did not result in a 10% increase in revenue. The increase in revenue was less than 2%. Fewer people became members which has more of an effect on the bottom line than the daily gate fee.
- The increase in membership fees should be watched carefully so the pool rates do not exceed what the public is willing to pay, especially when the spring is cool and rainy. Additional aquatic programs, more adult lap swim, offering adult lessons, and pool rentals for private parties on Saturday and Sunday mornings could potentially add revenue to the bottom line, and could be considered for next season.

Overall, we had another great summer for youth programs. The staff was outstanding all the way around, with each person managing their part of the program in an upstanding manner. I am truly amazed at the level of talent that is demonstrated year after year from our summer staff. They come to us with skill sets that span the array of offerings; sports, crafts, games, theater, singing, dancing, and art. They show patience, compassion, and joy in working with youth, and are true role models for children in our programs. Recreation activities really do enhance the quality of life in our community, and that can be directly attributed to the recreation staff that makes it happen.

Submitted by: Peggy Cooke, Director

Program Sales Report from 08/01/2014 to 08/31/2014

Program Name	Totals
Aurora Community Pool	\$2,641.00
Babysitting	\$240.00
Baseball, Youth	\$120.00
Bowling - Recreational Co-Ed Bowling	\$64.00
Chess and Soccer Camp	\$120.00
Diamond Maintenance Fees	\$15.00
E.A.S.T. - Summer	\$69.00
EAST - Fall/Winter/High School Swimmer	\$14,860.00
Going Places	\$287.00
Hamlin Park Day Camp	-\$115.00
Knox Park Field/SS Rentals	\$400.00
Lifeguard Training	\$50.00
Lifeguard Training & CPR/AED Renewal	\$996.00
Outdoor Floor Hockey	-\$12.00
Pee Wee Baseball	\$11.00
Pee Wee Basketball	\$28.00
Pickleball - Adult	\$60.00
Pickleball for age 55 and over	\$30.00
Picture This! Photograpy Camp	\$150.00
S.M.I.L.E.	\$40.00
STAR (Student Theatrical Acting Review)	\$40.00
Summer Swim Lessons	\$30.00
Track	\$56.00
Totals	\$20,180.00

T O W N O F A U R O R A , N . Y .
MONTHLY REPORT OF THE SUPERVISOR

70

TO THE TOWN BOARD OF THE TOWN OF AURORA:

PURSUANT TO SECTION 125 OF THE TOWN LAW, I HEREBY RENDER THE FOLLOWING DETAILED STATEMENT OF ALL MONIES RECEIVED AND DISBURSED BY ME DURING THE MONTH OF AUGUST 31, 2014

DATED: AUGUST 31, 2014

			SUPERVISOR				
			BALANCE 07/31/2014	INCREASES	DECREASES	BALANCE 08/31/2014	
A	0202 0000	GENERAL FUND	CLEARING/MUNI	\$5,519,860.63	\$44,415.36	\$218,872.24	\$5,345,403.75
B	0202 0000	PART TOWN FUND	CLEARING/MUNI	\$434,146.53	\$151.77	\$2,235.25	\$432,063.05
CE	0202 0000	CEMETARIES	CASH - SAVINGS	\$7,336.54	\$401.58	\$1,126.29	\$6,611.83
DB	0202 0000	HIGHWAY FUND	CLEARING/MUNI	\$245,416.99-	\$6,888.25	\$146,146.90	\$384,675.64-
ER	0202 0000	ENTERPRISE FUND- TOWN HALL	CASH - SAVINGS	\$249,587.11	\$26,953.82	\$26,953.51	\$249,587.42
H2	0202 0000	WATER DISTRICT 6 MAINLINE REPL	CASH CLEARING	\$148,987.03	\$9.63	\$.00	\$148,996.66
H3	0202 0000	MAIN ST LIBRARY ROOF REPLACEME	CASH	\$1,724.00-	\$.00	\$.00	\$1,724.00-
H6	0202 0000	MAJORS PARK	CLEARING	\$616.66-	\$.00	\$.00	\$616.66-
H8	0202 0000	BASEBALL DIAMOND PROJECT	CLEARING	\$6,498.86-	\$.00	\$.00	\$6,498.86-
HB	0202 0000	MILL ROAD	CASH SAVINGS	\$8,773.18	\$.00	\$.00	\$8,773.18
IA	0202 0000	LUTHER RD CULVERT RESTORATION	CLEARING	\$34,699.66-	\$.00	\$.00	\$34,699.66-
IB	0202 0000	GLEED RENOVATIONS	CASH	\$18,438.38	\$1.13	\$.00	\$18,439.51
L3	0202 0000	CONSOLIDATED LIGHTING DIST.	CLEARING/MUNI	\$31,814.70	\$1.90	\$721.47	\$31,095.13
L4	0202 0000	CONSOLIDATED LIGHTING DIST.	CLEARING/MUNI	\$24,918.92	\$1.49	\$490.79	\$24,429.62
S2	0202 0000	SANITARY SEWER DIST NO 4 EXT 1	CLEARING	\$.21-	\$.00	\$.00	\$.21-
S3	0202 0000	SANITARY SEWER DISTRICT NO. 3	CLEARING	\$11,464.95-	\$.00	\$.00	\$11,464.95-
S5	0202 0000	SANITARY SEWER DISTRICT NO. 1	CLEARING	\$28,865.20	\$1.76	\$.00	\$28,866.96
SF	0202 0000	FIRE PROTECTION DIST. NO 1	CLEARING/MUNI	\$145,623.40-	\$.00	\$248.17	\$145,871.57-
SG	0202 0000	GARBAGE & RESOURCE RECOV. DIST	CLEARING/MUNI	\$276,636.84-	\$85.38	\$45,864.10	\$322,415.56-
SR	0202 0000	RUBBISH COLLECTION DISTRICT #1	CLEARING/MUNI	\$11,025.34	\$7.67	\$.00	\$11,033.01
T2	0202 0000	TRUST AND AGENCY 2	CLEARING	\$211,117.01	\$.00	\$22,045.34	\$189,071.67
TA	0200 0000	TRUST AND AGENCY	CLEARING	\$40,347.82	\$400.00	\$872.80	\$39,875.02
TA	0200 0005	TRUST AND AGENCY	CASH-PAYROLL	\$775.67	\$182,924.83	\$190,576.78	\$6,876.28-

			BALANCE	INCREASES	DECREASES	BALANCE	
			07/31/2014			08/31/2014	
W2	0202 0000	SW235 - WATER DISTRICT 235	CLEARING/MUNI	\$24,094.33-	\$2,150.24	\$5,558.76	\$27,502.85-
W6	0202 0000	SW6 - WATER DISTRICT 6	CLEARING/MUNI	\$16,567.50	\$151.32	\$1,558.10	\$15,160.72
W7	0202 0000	SW7 - WATER DISTRICT 7	CLEARING/MUNI	\$13,051.85	\$168.78	\$361.19	\$12,859.44
W8	0202 0000	SW8 - WATER DISTRICT 8	CLEARING/MUNI	\$42,810.07	\$.00	\$80.40	\$42,729.67
W9	0202 0000	SW9 - WATER DISTRICT 9	CLEARING/MUNI	\$28,233.15	\$1.72	\$80.40	\$28,154.47
WA	0202 0000	SW10 - WATER DISTRICT 10	CLEARING/MUNI	\$54,188.24	\$3.67	\$989.83	\$53,202.08
WB	0202 0000	SW11 - WATER DISTRICT 11	CLEARING/MUNI	\$7,088.59	\$620.85	\$769.43	\$6,940.01
WC	0202 0000	SW12 - WATER DISTRICT 12	CLEARING/MUNI	\$29,256.41	\$368.89	\$584.05	\$29,041.25
WD	0202 0000	SW14 - WATER DISTRICT 14	CLEARING/MUNI	\$15,348.21	\$1,095.02	\$474.08	\$15,969.15
WE	0202 0000	SW10 EX. 1 WATER DIST. 10 EX1	CLEARING/MUNI	\$78,427.22	\$99.54	\$506.88	\$78,019.88
WF	0202 0000	SW10 EX. 2 WATER DIST. 10 EX2	CLEARING/MUNI	\$3,566.00	\$.00	\$12.33	\$3,553.67
WH	0202 0000	WATER DISTRICT #16	CLEARING/MUNI	\$144,766.33	\$8.70	\$751.77	\$144,023.26
WJ	0202 0000	WATER DISTRICT 10 EXT 4	CLEARING/MUNI	\$26,167.56	\$1.59	\$36.98	\$26,132.17
WK	0202 0000	WATER DISTRICT 6 EXT 1	CLEARING/MUNI	\$89,125.49	\$4.28	\$18,927.71	\$70,202.06
WL	0202 0000	WATER DISTRICT 1 EXT 1	CLEARING/MUNI	\$56,900.02	\$604.05	\$18,114.26	\$39,389.81
WM	0202 0000	WATER IMPROVEMENT AREA 7	CLEARING	\$81,856.51	\$912.58	\$2,241.03	\$80,528.06
WN	0202 0000	WATER DISTRICT 16 EXT 1	CLEARING/MUNI	\$4,490.41	\$.00	\$134.00	\$4,356.41
WO	0202 0000	WATER DISTRICT 6 EXT 2	CLEARING/MUNI	\$40,765.30	\$1.66	\$13,540.63	\$27,226.33
WP	0202 0000	WATER IMPROVEMENT AREA #5	CASH SAVINGS MU	\$13,891.43	\$.83	\$335.00	\$13,557.26
WQ	0202 0000	WATER DISTRICT #17	CASH SAVINGS/MU	\$11,717.52	\$.72	\$.00	\$11,718.24
WR	0202 0000	WATER DIST 10 EXT 5	CLEARING	\$54,175.77	\$3.30	\$135.61	\$54,043.46
ZA	0202 0000	WATER DISTRICT # 1 NORTH	CLEARING/MUNI	\$9,419.48	\$408.06	\$1,772.26	\$8,055.28
ZB	0202 0000	WATER DISTRICT #1 SOUTH	CLEARING/MUNI	\$12,652.71	\$1,635.25	\$2,211.63	\$12,076.33
ZE	0202 0000	WATER DISTRICT # 18	CLEARING/MUNI	\$38,443.60	\$3.31	\$4,395.20	\$34,051.71