

TOWN OF AURORA
TOWN BOARD WORK SESSION
November 19, 2013

The following members of the Aurora Town Board met on Tuesday, November 19, 2013 at 7:00 p.m. in the Southside Municipal Center Town Hall Auditorium, 300 Gleed Avenue, East Aurora, NY, for the purpose of holding a work session.

Present:	Jeffrey T. Harris	Councilman
	James J. Bach	Councilman
	Jolene M. Jeffe	Supervisor
	Susan A. Friess	Councilwoman
	James F. Collins	Councilman
Others Present:	Ronald Bennett	Town Attorney
	Bryan Smith	Town Engineer
	Patrick Blizniak	Supt. of Building
	Peggy Cooke	Recreation Director

Supervisor Jeffe opened the work session at 7:00 p.m. with the Pledge of Allegiance to the Flag. Those present met to discuss the following:

1) Mill Road Overlook:

Nancy Smith and Kathy Lasher of the Open Space Committee and Friends of Mill Road were present to discuss the next step(s) in the Town's purchase of property for the Mill Road Overlook. Mrs. Smith noted the Oishei Foundation has awarded funding toward the purchase and that the application to NYS Parks for funding will no longer be necessary. She has the following documents 1) easement; 2) environmental review Phase I; and 3) baseline document report. The Board will need to adopt a resolution authorizing the Supervisor to proceed with the closing for the purchase and to sign the Deed of Conservation Easement. The Town will own the property and the easement which controls the use will be held by the WNY Land Conservancy.

2) Rezoning – 992 Olean Road:

Attorney Bennett gave a brief summary of the Town Board's role in rezoning, noting that the Board needs to take into consideration how properties are currently being used in the neighborhood. Research should be done to identify the accuracy of the zoning map. Mr. Bennett noted that deed restrictions and covenants can be applied to rezoning. Mr. Don Pressing, Jr., agent for the property owner Don Pressing, Sr., was present. Patrick Blizniak noted that presently there is a business being run illegally in an Agriculture zone at this location.

3) New Position: Aquatics, Recreation and Parks Director:

Peggy Cooke presented her recommendations for the future of the recreation department. Mrs. Cooke is recommending that the department head position be that of Aquatic Specialist and Recreation Director upon her retirement. The Board and Mrs. Cooke discussed changes in the responsibilities of recreation department personnel. They also discussed the EAST swim program.

4) Building Department Hours:

Patrick Blizniak proposed the following coverage for the building department and building maintenance department (town buildings):

Pat Blizniak (department head)	7:00 a.m. – 3:00 p.m.
Bill Kramer (code enforcement)	7:30 a.m. – 3:30 p.m.
Dan Hochadel (building maint.)	7:00 a.m. – 3:00 p.m.
Mike Bove (building maint.)	8:00 a.m. – 4:30 p.m.

5) HVAC Balancing (second floor at Southside Municipal Center):

At their October work session the Board discussed the proposals/quotes received to inspect and balance the air distribution of HVAC units 8 and 9. After further discussion, it was determined, again, that the proposal from John W. Danforth Co., met the specifications.

6) Property Maintenance Code (proposed):

The Board discussed a proposed Property Maintenance Code that would allow the Building Inspector and Code Enforcement Officer to cite owners of property that is in disrepair. The Board recommended adding a section that would allow the Town to repair or “clean-up” cited property and add the cost to the property owner’s tax bill.

7) Sidewalk Code (proposed):

The Board discussed a proposed Sidewalk Code that would regulate the construction, repair and maintenance of sidewalks in certain areas of the Town. Bryan Smith recommended that the construction specs be added to the Town’s Construction Standards book. The introduction of sidewalks within the Reed Hill Heights Subdivision brought about a need for a sidewalk code in the Town. It was noted that sidewalks would generally be constructed in subdivisions.

8) Special Event Code:

The Board discussed the need for a Town Code that would address public events such as carnivals, races, exhibitions, flea markets and other public gatherings that occur outside of a permanent, enclosed building. The code would focus on traffic control, sanitary and garbage disposal, hours of operation, the effect on neighboring properties, etc. It was noted that garage sales would not be included in this code. Those wishing to hold an event would need to get a special use permit from the Town Board.

9) Contract/Agreement Format:

A general contract/agreement form is being prepared for use by Town Departments when a vendor is hired to perform work for the Town. A quote form is also being prepared so that every department will be using the same format when requesting quotes from vendors. In a related matter, Councilman Collins noted that if a tenant at 300 Gleed brings in a contractor to do work in their area, the Town needs to be named additional insured.

Martha L. Librock
Town Clerk