

TOWN OF AURORA
BUILDING DEPARTMENT
300 Glead Avenue, East Aurora, NY 14052
(716) 652-7591
FAX (716) 652-3507

Sign Permit Requirements and FAQ:

Requirements:

- All signs require permits.
- The sign permit application must be completed in full and legibly. Incomplete applications will not be reviewed.
- The application must be signed by the property owner as well as the applicant. In lieu of a property owner signature, written authorization from the owner must be submitted at the time of application.
- Plans and specifications of the sign are required. This includes, but is not limited to: size, location on building, attachment to building, lighting, a rendering of the sign, and for a freestanding sign – a copy of the property survey showing the location.

FAQ:

- A-frame (aka sandwich board) signs are limited to 4 sqft, must be removed nightly, and are permitted as a permanent sign. These sign permits must be renewed yearly.
- No signs may be placed in the Circle.
- Political/Election signs are allowed on properties 30 days prior to the election date and must be removed 3 days after the election.
- Temporary signs must be placed on private property. In the Village, this is generally on the building side of the sidewalk.
- Internally lit signs are not allowed in the Town or Village.
- See Town Code §116-34 or Village Code Chapter 209 for sign specifications and limitations.