

WS-1

**East Aurora Fire Department
33 Center Street
East Aurora, New York 14052**

December 14, 2012

Apparatus Replacement Plan



Presented by Chief Greg Egloff

Cazenovia Hose Co ♦ Chemical Engine Co ♦ East End Active Hose Co ♦
Pioneer Hook & Ladder

Cazenovia Hose Co ♦ Chemical Engine Co ♦ East End Active Hose Co ♦ Pioneer Hook & Ladder

JAN 18th
6PM

Introduction

This document is intended to identify and assess the condition of our existing fleet and to recommend a manageable fleet replacement plan. We have started this process because of the current need to replace LADDER #2. A comprehensive study that will include a survey of all current apparatus in the fire department fleet, an analysis of fire apparatus replacement schedules in surrounding jurisdictions and a proposed apparatus replacement schedule will be proposed. There are at least three different life cycles to consider in this process: service life, technological life and economic life as well as some immeasurable costs. The discussion on this subject has been ongoing for eight years.

The service life of a vehicle is when a piece of equipment is capable of performing its needed duty. Service life is dependent on a number of factors and variables. The most important are mileage (hours of use), number of responses, overall wear and tear, pumping capacity and operating capability.

The technological life of a vehicle is its capability to serve in the role it was initially designed for. While older vehicles may still be capable of performing the tasks they were designed for, they cannot match the performance requirements of new vehicles. Speed, acceleration and braking ability with new technologies such as antilock braking systems, traction control and rollover stability are some of the new technological advances of newer apparatus.

The economic life of a vehicle is its total expense for effective use over a given period of time. Those costs include: depreciation, operating costs, fuel, oil, maintenance, repairs, downtime replacement and operator training. All these factors come into play when determining the vehicles economic life. The cost to maintain a given vehicle increases with time, until it is more expensive to operate than maintain.

Background of Ladder #2

In the last ten years the fire department and the role of our fire apparatus delivery service has significantly expanded. In addition to fire suppression equipment, fire apparatus are currently stocked with the basic medical equipment, rescue equipment, hazardous materials equipment and all the tools needed to provide a quick and proper deployment of any nature. Some of the fire department's apparatus are not of current standard to accommodate additional equipment required and do not meet current standards for fire apparatus. These safety issues include, open cab passenger compartments, lack of ABS and other safety features.

NFPA 1901 requires that apparatus that does not meet the 1991 standard be removed from the front line service and/or be considered for upgrading or replacement.

Ladder #2: Designs and Functions of 1988 LTI Simon Duplex HD Ladder Truck

Ladder #2 is powered by a 2 Cycle diesel engine which is no longer produced. Parts are becoming very difficult to source. The transmission is no longer produced and it is a non-electronic shift. Ladder #2 does not meet NFPA 1901 Requirements for First line Service.

Ladder functions are antiquated and the overall manual design and function has limited safety systems built into it. This fact puts the safety on the experience of the operator and limits the function to the operator's experience. This can lead to situations where this apparatus jeopardizes the safety of the operator, firemen and the public.

At this time the annual aerial inspections are centered around structural non-destructive testing of the aerial ladder components and hydraulic systems. Frame and mount components and fastener torque specifications. Ultra sound inspections of the necessary fasteners and the structure of ladder components are a part of this test. All of these pass but other non-vital components do not and will become too expensive to repair. Ladder trucks have and always will be high maintenance equipment. In addition, any welding on critical ladder components must be ASME certified.

Ladder #2 repairs over the last few years were heavy due to extension cylinder rebuilding, lift cylinder rebuilding, and outrigger cylinder rebuilding as well as fastener replacement. Repairs also included the following; replacement of rung covers, tire and rim replacement, weld repairs to ladder cradle, rebuilding of cable and hydraulic extension tubes, pump drain valve replacement. Scheduled maintenance items led to the replacement of the engine radiator and fan components, replaced the front leaf springs, a brake system overhaul including rotors, cams, shoes, springs. While working a fire in freezing weather the ladder tore off. Other maintenance over the last few years includes electrical system issues, from the starter system and charging systems to the newer fire radios cutting out when the sirens are in use. Another electrical issue is the lack of a load management system on the electrical systems to prioritize electrical loads on this apparatus. The emergency lighting systems no longer meet NFPA 1901 the intercom system is not working correctly, cuts out or cannot talk both ways from pedestal or bucket, making us use portable radios. The next item is the replacement of Cables and sheaves for the extension of the aerial ladder sections. This also includes replacement of the control cables up the ladder tower which are used for the operation of control functions.

The crew cab no longer meets NFPA 1901 , it is an open cab design where crew members must be outside in the weather. The restraint systems are inadequate, especially in crew section of cab. Crew cab is low profile because of clearance issues with the old station. This puts the cab height on par to an automobile car or SUV. These are safety issues for the crew. Village is required to have an aerial device. ISO requires it to preserve fire insurance ratings we enjoy. If a major component or structural component of the ladder section fails it is no longer available. In fact the LTI Company no longer exists.

When we look at replacement, we need to ensure that the apparatus we are looking to buy will be around for the next 25-30 years. Many manufacturers have exited the business or have been bought up, merged into a larger corporation. Points to consider when selecting apparatus should be local representation, service centers and parts availability. Smaller companies do not have the financial backing or apparatus testing facilities to ensure a quality product. ISO Complaint companies that provide quality proven and certified equipment must be chosen.

Preliminary Recommendation

One of the most important capitol assets of the village and its individual departments is a fleet of reliable automotive and fire apparatus. Firefighters depend heavily on the performance and capabilities of their vehicle when operating to protect life, property and the environment. To

maximize these capabilities and minimize their risk of injury, it is imperative that the apparatus be equipped with the latest safety features and current operating capabilities.

Replacing fire equipment is necessary, yet a very costly expenditure. Today's fire apparatus could cost over \$1,000,000 depending on its specifications and capabilities.

Fire apparatus replacement should be carefully planned out and conducted on a regular basis to avoid shortfalls within a fleet. Replacement should be based on the service life variables and life cycles mentioned. Currently there is no replacement plan for these fire apparatus and we suggest following the NFPA standard with consideration of our own variables. The following plan for replacement shows the year and value of apparatus, it also will show its expected life cycle, giving us an opportunity in advance to plan for its replacement. The construction life of ordering an apparatus should also be considered when preparing to replace a particular piece of equipment. Some construction times can take up to a full year. This process typically includes approval to purchase, bid process, award of bid, manufacturing meetings, specifications conference, acceptance testing and training.

The goal is to submit a comprehensive plan for all apparatus sometime in the first quarter of 2017.

Current Vehicles in Service

NUMBER	NAME	YEAR BUILT	LIFE CYCLE	EOL YEAR	EST COST REPLACEMENT
1	LADDER #2	1988	30	2018	1.3 M – 1.5 M
2	ENGINE #5	1995	25	2020	550K
3A	ENGINE #1	2004	25	2029	550K
3B	ENGINE #3	2004	25	2029	550K
4	RESCUE #7	2009	N/A	N/A	700K

Note; Rescue #7 is updated year to year to keep up with the requirements for this apparatus.

Options/ Recommendation

LADDER #2 has been identified as end of life due to the following facts.

- The technological life has been exceeded.
- The economic life has been exceeded.
- It does not meet the current NFPA 1901. NFPA 1901 requires that apparatus that does not meet the 1901 standard be removed from the front line service and/or be considered for upgrading or replacement.
- There is widespread concern for the safety of the firefighters and community when this apparatus is dispatched.

There are several options for the purchase of fire apparatus

- Purchase the apparatus outright.
- Lease the apparatus for 5 years and buy it out at the end of the lease period.
- Lease the apparatus for 10 years and buy it out at the end of the lease period.
- Lease the apparatus for 10 years and then return it at the end of its lease.
- Purchase used apparatus.

All of these options have different weighting factors and practicality, the best choice for the village would be to decide on a case by case basis due to the ever changing financial options. The amount of the annual payment to be made is dependent on, down payment, percentage rates and whether it's on a five or ten year lease option.

The following needs to be discussed and understood before the financial decision is made.

The advantages of a lease program would be:

The disadvantages of a lease program would be:

The advantages of an outright purchase would be:

The disadvantages of an outright purchase would be:

The advantages of purchasing used equipment would be:

The disadvantages of purchasing used equipment would be:

Summary

Its common knowledge that the village general funds and all of the internal departments are bound by the economic restraints that we all face; if there is no replacement plan established for apparatus it will soon be extremely difficult, if not irreversible to maintain a fleet of safe and reliable apparatus. The ongoing annual payment may be easier to absorb than being hit with those large one time needs. Fire apparatus are a large and substantial financial burden, but are truly a necessary tool for us to protect life and property for our citizens. I hope this information has been helpful and the needs of a replacement plan are understood. If there are any questions please contact me.

Ladder #2 Replacement options at this point include the availability of two demo units, a used unit and ordering a new unit. The demos will most likely be priced in the area of \$950,000 and the used unit is presently priced at \$750,000.

WS-3

Gleed Cash Balance at 12/31/16 2,576,145.33

Outstanding Bonded Indebtedness for Gleed
to be funded into the Reserve for Bonded Indebtedness
in the General Fund per board resolution 12/27/16 (1,670,615.00)

Bond 420,000 balance principle and interest 2017-2025 bond is non-callable 439,565.00
Bond 1,775,000 balance principle and interest 2017-2021 bond will be called 1,231,050.00
1,670,615.00

Balance of cash unreserved transferred to the
General Fund 905,530.33

Councilman Snyder moved to authorize the establishment of a Capital Fund (HA) for the Master Water Improvement Area. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #393
MWIA Capital fund (HA) established.

Councilwoman Jeffe moved to authorize the borrowing of \$200,000.00 from the General Fund to be used to pay start-up costs for the Master Water Improvement Area HA fund. The \$200,000.00 will be repaid to the General Fund from the HA fund upon receipt of bond proceeds. Councilman Harris seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #394
\$200K borrowed from General fund for HA fund

Councilwoman Jeffe moved to authorize the Supervisor to sign and send a letter to the Erie County Water Authority (ECWA) requesting that ECWA consider including the two Town of Aurora water tank improvement projects with their contract for various ECWA tank improvements. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #395
Supv. auth to sign ltr to ECWA re: water tank improvements

Councilman Snyder moved to refer to the Planning Board a request from Michael Gish to rezone a vacant lot, located on the west side of Olean Road immediately south of the Route 400 overpass and exit ramp, from A (agriculture) to B1 or B2 (business). Councilman Harris seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #396
Olean Road rezoning request forwarded to Planning Brd

Councilman Harris moved to approve the request from Highway Superintendent Gunner to hold an electronics recycling pick-up for Town (outside the Village) residents the week of March 13-17, 2017. TV's and monitors will be accepted, but only if the glass is intact. Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #397
Electronics recycling pickup approved for Town outside Village

Councilwoman Friess moved to adopt the following resolution; seconded by Councilman Snyder:

RESOLUTION AUTHORIZING CREATION OF A RESERVE FUND TO PAY OUTSTANDING OBLIGATIONS ISSUED FOR 300 GLEED AVENUE

WHEREAS, in 2009 the Town of Aurora purchased real property at 300 Gleed Avenue, East Aurora, New York for use as a municipal center and Town Hall using municipal bonds; and

WHEREAS, between 2010 and 2015, the Town Board authorized renovations to the building and grounds at 300 Gleed Avenue and authorized the use of municipal bonds to cover these costs; and

WHEREAS, in 2016 the Town Board felt it was in the best interest of the Town to declare a portion of the property at 300 Gleed Avenue as surplus inventory and sell the building and surrounding parking lots; and

WHEREAS, on November 1, 2016 the Town of Aurora finalized the sale of real property at 300 Gleed Avenue in the Village of East Aurora, New York; and

WHEREAS, there are outstanding obligations in the form of bond indebtedness for the property in the amount of \$1,670,615.00; and

WHEREAS, General Municipal Law Article 2 Section 6-1 directs that a mandatory reserve fund be set up using the proceeds of the sale of a capital improvement for the purpose of paying the principal and interest due on the outstanding obligations of that capital improvement.

NOW, THEREFORE, BE IT

RESOLVED, that the Aurora Town Board create a reserve fund in the amount of \$1,670,615.00 for the sole purpose of paying the outstanding obligations issued by the Town for 300 Gleed Avenue; and

Action #398
Reserve fund
created for 300
Gleed (former
FR Fund) debt
obligations

RESOLVED, that moneys from the sale of the capital improvement in excess of the sum of all installments of principal and interest due on the indebtedness may be used for any lawful municipal purpose.

Upon a vote being taken: ayes – five noes – none Motion carried.

Councilman Snyder moved to approve the request from Patrick Blizniak and William Kramer to rollover up to two vacation days each to be used during the 1st quarter of 2017, due to office coverage by part-time staff. Upon a vote being taken: ayes – five noes – none

Action #399
Vacation
rollover aprvd
for P. Blizniak
& W. Kramer.

Motion carried.

Councilman Snyder moved to adopt the following resolution; seconded by Councilwoman Jeffe:

RESOLUTION RECOGNIZING TYPE II SEQRA ACTION

WHEREAS, the Town of Aurora is proposing to reline the Aurora Community swimming pool and wading pool, both located at 690 South Street, East Aurora, New York; and

WHEREAS, the Town of Aurora is proposing to install a concrete step inside the wading pool to conform with NYS Building Codes for ingress/egress; and

WHEREAS, this project is a Type II Action for the purposes of SEQRA pursuant to 6NYCRR617.5(c)(1) as this is considered maintenance or repair involving no substantial changes to the existing swimming and wading pools; and

WHEREAS, being that this project is a Type II Action it is not subject to review pursuant to SEQRA.

NOW, THEREFORE, BE IT RESOLVED

1. That this pool-relining project has been determined not to have a significant impact on the environment and is not subject to further review under SEQRA.

Action #400
Pool relining
determined to
be Type II for
SEQRA

2. This resolution shall take effect immediately.

Upon a vote being taken: ayes – five noes – none Motion carried.

* * * * *

Councilwoman Friess moved to approve the hiring of Brady Tehan, Elmwood Ave., E. Aurora, NY as a Recreation Attendant PT effective December 28, 2016 at an hourly rate of \$9.10 through 12/30/16 and at \$9.80 as of 12/31/16. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #401
B. Tehan hired
as rec attendant
PT effective
12/28/16.

The Town email currently occupies space on the Town's server. In an effort to extend the life of the server and free up space, the Town's IT service provider recommends converting the Town email to Office 365, a



ERIE COUNTY 2017 COMMUNITY AGENCY FUNDING APPLICATION

Mark C. Poloncarz
Erie County Executive

WS-4

APPLICATION CHECKLIST

Have you?

- Signed and dated the application certification at the bottom of this page.
- Enclosed 1 copy of the application (staple, do not bind).
- N/A 1 copy of the required not-for-profit documentation. (TOWN OF AURORA IS A MUNICIPALITY)
- 1 copy of Annual Financial Statement for your most recently completed fiscal year prepared and signed by an independent accountant or independent certified public accountant (audited or unaudited).
- N/A 1 copy of your most current Federal Tax Return (Form 990). (TOWN OF AURORA IS A MUNICIPALITY)
- 1 copy of your Board of Directors List (include mailing addresses and phone numbers for Executive Committee).
- N/A 1 copy of your annual report. (TOWN OF AURORA IS A MUNICIPALITY)

**The 2017 Budget APPLICATION is due in the Department of Senior Services
by March 14, 2017 at 5:00 p.m.**

Please contact Anthony Gregorczyk from the Department of Senior Services at 858-8086 if you have any questions.

CERTIFICATION

The undersigned certifies that he/she is a principal officer of the applicant organization and has knowledge of, and certifies that the information contained herein is complete and accurate. Furthermore, the undersigned certifies that the applicant-sponsored activities are open to the general public, advertised as such, and not subject to discrimination based on sex, race, creed, religion or national heritage.

(Signature) (Print Name) (Title) (Date)

Town of Aurora
NAME OF APPLICANT ORGANIZATION

III. AGENCY AND PROGRAM DESCRIPTION

1. *Agency Description and Mission Statement – Provide a brief description of your organization and include your mission statement.*

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide the leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

2. *Provide below the specific purpose for the proposed funding to be utilized in 2017. The description should include the program goals and objectives, workload activity and a review of how the provision of funded services will be monitored and evaluated. Examples could be indicators such as, number of clients seen, number of caseloads established, amount of services provided, etc. Indicate whether or not this will be a new service or an expansion of existing services. Funding can only be utilized for direct services and cannot include administrative overhead expense.*

Our goals are to provide both educational and fun activities here at the center. The projector and laptop we wish to purchase will be part of the Erie County Senior Services University Express program. This provides an opportunity for seniors to attend lectures in a variety of topics. The topics include current affairs, history, science & medicine, and humanities. Our upcoming lectures are Attica Prison Leprising, Women of the Roycroft, and Mary Todd Lincoln. Our past lectures have seen between 60-100 people. Now to fun and more seating. The additional chairs and tables are needed for the continued growth of our programs. Presently, we offer in our library the following program: Fiber arts, Quilting, Redwork, Pinochle, Euchre, bridge, scrabble & creative writing. The total of seniors participating is over 200 for the weekly classes. We are also offering Chess with 10 initial signups. This funding will help to provide for expansion of our services.

**PERSONAL SERVICES DETAIL BUDGET
2017 Proposal**

TITLE OF POSITION Indicate each position as part-time or full-time	Percent of Time on Proposal	REQUESTED 2017 SALARY
		N/A
TOTAL PERSONAL SERVICES		



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HP - 15.6" Touch-Screen Laptop - Intel Core i3 - 6GB Memory - 1TB Hard Drive - Black

Model: 15-AY009DX **SKU:** 5606100 **4.4** (1,348)

183 Questions, 276 Answers (<http://www.bestbuy.com/site/questions/hp-15-6-touch-screen-laptop-intel-core-i3-6gb-memory-1tb-hard-drive-black/183>)

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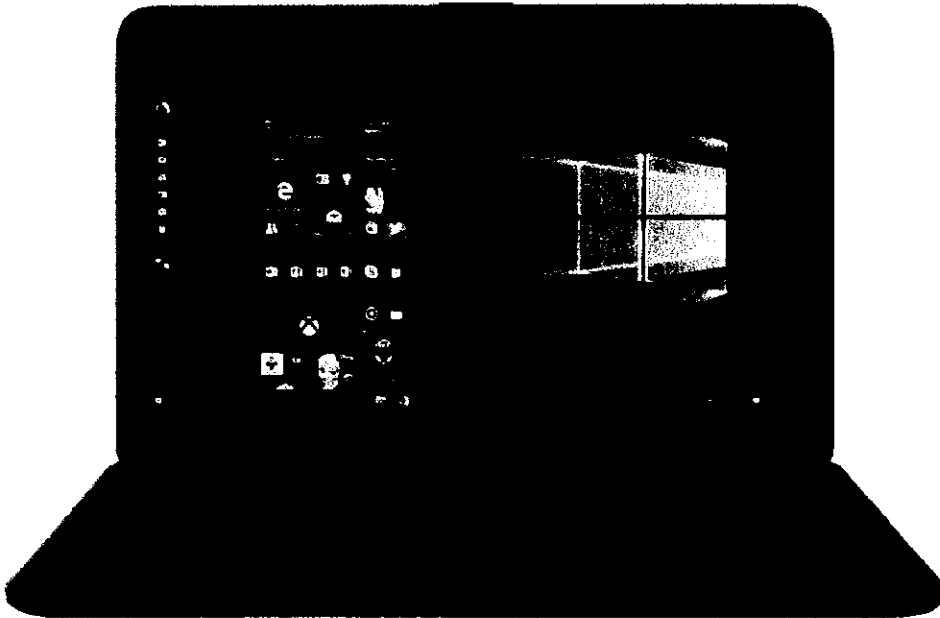
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Epson - EX3240 SVGA 3LCD Projector - White

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Model: EX3240 Projector - V11H719020 **SKU:** 7585039 **4.6** (227)
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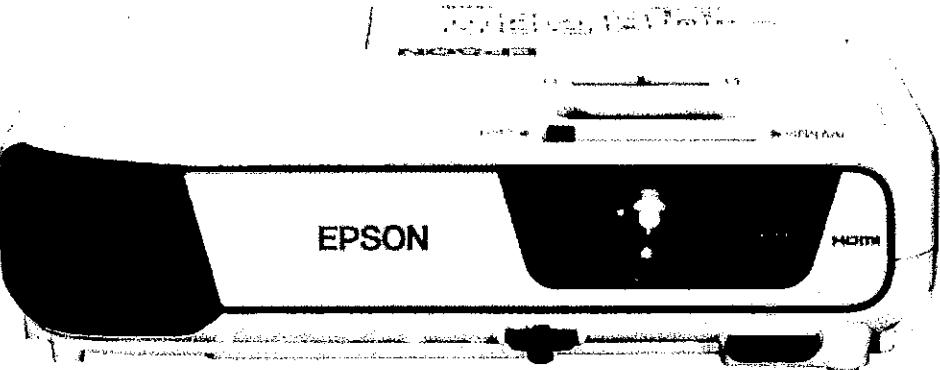
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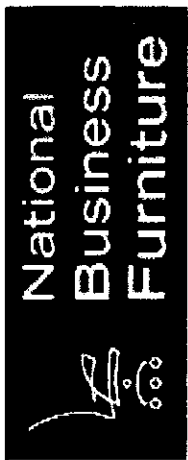
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Projector Buying Guide

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Complete Your Purchase



Quote # QM375546 (v3)

National Business Furniture, LLC

770 South 70th Street Milwaukee, WI 53214
 Phone (888) 558-9803 x3570 Fax (800) 329-9349

Ship-To Address dbodekor@townofaurora.com

DONNA BODEKOR
 DIRECTOR
 TOWN OF AURORA SENIOR CENTER
 101 KING ST
 EAST AURORA, NY 14052
 (716) 652-7934

Source: 5N3156
 Cat: 44-G
 Cust#: BN6240

Bill-To Address dbodekor@townofaurora.com

[Redacted Bill-To Address]

Item #	Qty	Description	Options	Lead Time	Catalog Price	Discount Price	Total Merch
51314	8	Armless Fabric Stack Chair	Color Not Specified	2-4 Wks	\$90.95	\$86.40	\$691.20
	1	LIFETIME GUARANTEE			FREE		

Important Information:

DELIVERY LEVEL - TAILGATE DELIVERY, YOU WILL NEED PERSONNEL OR EQUIPMENT TO LOWER THE ITEMS FROM THE TRUCK AND BRING THEM INSIDE. PLEASE CONTACT US IF INSIDE DELIVERY IS REQUIRED

Price reflects quoted discount, valid for 90 days from 2/10/2017.

Sales Tax will be included only for shipments into locations where we are registered to collect sales tax. Customer may be liable for self-assessment if shipment is into a location where we are not registered to collect tax. If you feel any taxes are charged in error, please make sure we have received the proper exemption documentation. All documentation will be reviewed to ensure it meets state & local requirements prior to removing any taxes.

Merchandise	\$727.60
Total Discount	36.40
Merchandise Subtotal	691.20
Shipping & Handling	108.80
Subtotal	800.00
Total Tax	0.00
Order Total	\$800.00



Quote # QM375546 (v5)
National Business Furniture, LLC
 770 South 70th Street Milwaukee, WI 53214
 Phone (888) 558-9803 x3570 Fax (800) 329-9349

Ship-To Address dbodekor@townofaurora.com
 DONNA BODEKOR
 DIRECTOR
 TOWN OF AURORA SENIOR CENTER
 101 KING ST
 EAST AURORA, NY 14052
 (716) 652-7934

Source: 5N3156
 Cat: 44-G
 Cust#: BN6240

Bill-To Address dbodekor@townofaurora.com

Item #	Qty	Description	Options	Lead Time	Catalog Price	Discount Price	Total Merch
41549	4	Blow Molded Table 36x36	Speckled White Top/Hammer-Tone Black Legs	1-2 Wks	\$85.00	\$74.26	\$297.04
	1	LIFETIME GUARANTEE			FREE		

Important Information:

DELIVERY LEVEL - TAILGATE DELIVERY, YOU WILL NEED PERSONNEL OR EQUIPMENT TO LOWER THE ITEMS FROM THE TRUCK AND BRING THEM INSIDE. PLEASE CONTACT US IF INSIDE DELIVERY IS REQUIRED

Price reflects quoted discount, valid for 90 days from 2/10/2017.

Sales Tax will be included only for shipments into locations where we are registered to collect sales tax. Customer may be liable for self-assessment if shipment is into a location where we are not registered to collect tax. If you feel any taxes are charged in error, please make sure we have received the proper exemption documentation. All documentation will be reviewed to ensure it meets state & local requirements prior to removing any taxes.

Merchandise	\$340.00
Total Discount	42.96
Merchandise Subtotal	297.04
Shipping & Handling	89.00
Subtotal	386.04
Total Tax	0.00
Order Total	\$386.04

NEILL & STRONG, PLLC
ATTORNEYS AND COUNSELORS

13166 MAIN STREET
ALDEN, NEW YORK 14004
(716) 937-3353
(716) 937-7222 (FAX)
(NOT FOR SERVICE OF PROCESS)

WS-5

NATHAN S. NEILL
JENNIFER L. STRONG

LEGAL ASSISTANT:
K. PATRICIA STRONG
SUSAN B. ANGIELCZYK

January 25, 2017

Bill for Legal Services Rendered to the Town of Aurora

All legal services rendered by Nathan S. Neill, Esq., Special Counsel, in connection with the proposal to consolidate existing water districts and/or dissolve the water districts including meeting with Town Officials and engineers as set forth in the attached time sheet.

19.2 hours x \$180/hr per retainer agreement.

Consolidation or Dissolution of Water Districts Town of Aurora

Time Sheet

<u>Date</u>	<u>Work performed</u>	<u>Hours</u>
11/14 /14	Telephone call from Ron Bennett	.2 hrs
11/17/14	Review law regarding consolidation of water districts, Call to Ellen McDonald at Audit & Control review proceedings from Town of Hamburg	3 hrs
11/25/14	Memo from Ron Bennett	.2 hrs
11/26/14	Prepare timeline for consolidation of water districts	.5 hrs
12/01/14	Download and print GML 773 et séquence review and go over the procedures	1 hr
12/08/14	Attend meeting at Town of Aurora	1 hr
12/10/14	Draft retainer letter and mail	.7 hrs
12/12/14	E-mail from Jennifer Strong, review dissolution proceedings from Town of Alden, download and print proceedings, review dissolution plans, summary of dissolution plans	2 hrs
12/24/14	Receive and review retainer letter	.2 hrs
12/29/14	Draft and send letter to Town Clerk with some of items that will be required	2 hrs
1/07/15	Call to Town Clerk and review the proceedings, discuss status of Water District 18 financing	.5 hrs
1/07/15	Call to Wes Dust at ECWA. They will require easements for all water lines. Direct Service Agreement should be similar to Town of Alden	.5 hrs
1/09/15	Call to John Alessi to discuss role of bond counsel	.5 hrs
1/10/15	Prepare timeline for dissolution procedures	.5 hrs
1/14/15	Meet with Town Supervisor, Town Clerk, Brian Smith, Greg Keyser and William Wheeler form CRA	2 hrs
01/15/15	Prepare brief memo about current status	1 hr
02/06/15	e-mail from William Wheeler	.1 hrs
02/10/15	e-mail from Bryan Smith and to Bryan Smith	.2 hrs
02/13/15	e-mails from Bryan Smith and Martha Librock, review agreement with Town of Elma	.5 hrs
05/22/15	e-mail to John Alessi requesting update of refinancing	.1 hrs
05/29/15	e-mail from John Alessi with update of closing and 12 C proceeding	.2 hrs
07/24/15	attend meeting at Erie County Water Authority	1.5 hrs
07/24/15	Review CRA Plan	.5 hrs
		<u>19.2 hrs</u>

19.2 x \$180 = \$3,456

WS-6

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Suite #201
Norfolk, VA 23503
(757) 932-1414

e-mail:
save@troybanks.com

internet address:
www.troybanks.com

Agreement

This Agreement is entered into as of _____ between Troy & Banks, Inc. ("TB") and _____ with an address at _____ (the "Client").

In consideration of the mutual agreements hereafter set forth, TB and Client agree as follows:

1. The Client engages TB to conduct an audit or survey of Client's gas, electric, telecommunications and water/sewer utility ("Utility") service accounts for the purpose of securing refunds, credits and cost reductions resulting from discovery of charges or costs in excess of those permitted or allowed by applicable contracts, tariffs, statutes, rules and regulations and/or from overcharges or billing errors. TB agrees to conduct such audit.
2. Overcharges – For any refunds, credits or rebates obtained by TB for prior overcharges, billing errors or costs in excess of those permitted by applicable contracts, tariffs, statutes, rules or regulations, TB shall be paid 40% of all monies refunded or credited to the Client.
3. Future Cost Reductions - For any reductions in future costs for electric, gas, telecommunication and water services resulting from TB analysis, the fee is 40% of the amount saved each month for 24 months. TB will document actual monthly savings obtained by analysis of tariff cost applications.
4. TB has made and makes no guarantee or assurance of any credit or refund amount or cost saving results.
5. **If Client does not receive refunds, credits, or reductions in future billings, there will be no fee for TB services.**
6. This Agreement sets forth the entire understanding and agreement between the parties.

Town of _____

Troy & Banks, Inc.

By: _____

By: _____
Thomas T. Ranallo, President

Name: _____

Title: _____

Telephone: _____

Telefax: _____