

TOWN OF AURORA  
TOWN BOARD WORK SESSION  
August 22, 2017

The following members of the Aurora Town Board met on Tuesday, August 22, 2017 at 7:00 p.m. in the Southside Municipal Center Town Hall Auditorium, 300 Gleed Avenue, East Aurora, NY, for the purpose of holding a work session:

Present:	Jeffrey T. Harris	Councilman
	Charles D. Snyder	Councilman
	Jolene M. Jeffe	Councilwoman
	James J. Bach	Supervisor
Absent/Excused:	Susan A. Friess	Councilwoman
Others Present:	Ronald Bennett	Town Attorney
	David Gunner	Highway Superintendent
	William Kramer	Code Enforcement Officer
	Camie Jarrell	GHD/Engineer
	Elizabeth Cassidy	Building Clerk

Supervisor Bach led the recitation of the Pledge of Allegiance to the Flag.

1) Eagle Scout Project – West Falls Library/Community Center:

Nathan Stoddart from Boy Scout Troop 599 in East Aurora presented his Eagle Scout Project proposal to the Board at the July 18, 2017 work session. Nathan would like to scrape, prime and paint the windows and the non-stone siding at the West Falls Library/Community Center building at 1966 Davis Road. Bill Kramer, Building Inspector, tested the paint on the window trim and various other areas of the building and found traces of lead in some of the paint. Supervisor Bach stated that Nathan could paint all of the lower part of the building and the Town would take care of the upper windows. Mr. Bach said that Nathan should coordinate efforts with Highway Superintendent Gunner. Nathan noted that he would like to do the work between the end of September and early October. This will be placed on the August 28, 2017 agenda for consideration.

2) Oakwood Cemetery:

Craig Wolcott, representing the Oakwood Cemetery Association, spoke to the Board about the financial situation that the Association is facing. Mr. Wolcott noted that there is a \$35,451.14 deficit that needs to be paid to the State of New York Department of State. A repayment plan needs to be submitted. Mr. Wolcott stated that the cemetery funds were not managed properly in the past and there is now a new Cemetery Board, including a new bookkeeper. He believes that the financial situation they are in is short-term and that if the Town could give them \$5,000 for 2018 it would be helpful. Supervisor Bach noted that if the Town were to aid the Oakwood Cemetery Association financially, the Association would need to provide a list of their board members, a copy of their 8-year plan, financial information, mutual fund information and where their assets are held. The Town would need an annual financial report. Mr. Bach stated that the Town Board would discuss this further. The other alternative for the Town would be to take over the Oakwood Cemetery.

3) GHD:

A. Planning Board Services:

Camie Jarrell, GHD Engineer, spoke to the Board about the use of funds that were originally designated for Planning Board services, but were used to pay GHD for new, updated Zoning maps. The payment of the \$3,800 fee left the Planning Board budget short for the remainder of 2017. It was noted that either a correction to the budget or a budget transfer could be made to put the \$3,800 back in the Planning Board B8020.409 budget line.

B. Aurora Mills PIP – Inspection Proposal:

GHD submitted a proposal for construction administration and inspection for the Aurora Mills Cluster Subdivision infrastructure construction. They propose a not-to-exceed budget of \$90,000, which includes 750 hours of on-site inspection, shop-drawing review, and SWPPP inspections during PIP activities. After discussion, it was noted that the PIP (permit) could not be issued since the Erie County Sewer Authority has not made a final determination or given final approval. The Board may approve the proposal from GHD contingent upon issuance of the PIP (permit).

4) Highway – Request to: purchase pickup truck; purchase van; surplus trucks:

Highway Superintendent Gunner is requesting to surplus a 2014 Ford F150 pickup truck and a 2007 Ford F150 pickup truck. The 2014 truck is currently being used by Mr. Gunner and the 2007 truck is the dog control truck and according to Mr. Gunner is the Town's oldest vehicle. Mr. Gunner would like to purchase a 2013 Ford Transit Connect (cargo van) from the Erie County Water Authority for \$13,712.00 to use for dog control and would like to go out to bid for a new 2017 pickup truck for his use. Mr. Gunner noted that the funds received from auctioning the surplus vehicles would go towards the purchase of the new vehicles. Mr. Gunner said that if the 2014 truck does not bring the desired amount at auction, they will continue to use it. Councilwoman Jeffe stated that the balance of the purchase price for the van could come from contingency. Mrs. Jeffe noted that if we wait until next year or later and have to purchase a new truck for dog control, it probably would cost a lot more. Mr. Gunner stated that we do not have to purchase the ECWA vehicle until we sell the dog control truck.

5) Highway – Procurement/Tennis Court lights:

Highway Superintendent Gunner stated that he ordered one Cree (light) fixture and one bracket for the South Street tennis courts from National Energy Professionals. He noted that the salesman accidentally brought two of each item and the invoice for these items was accidentally paid. The cost is \$1,868. Mr. Gunner has since obtained additional quotes for the Cree LED floodlight(s) and bracket(s):

	<u>Fixture</u>	<u>Bracket</u>
L.A. Hazzard/Irr Supply	\$916.60 ea.	\$206.80 ea.
Shanor Elec.	\$925.00 ea.	\$205.00 ea.
National EP	\$749.00 ea.	\$185.00 ea.

National Energy Professionals is lower than the other two quotes. Mr. Gunner stated he would like to install four (4) new lights at the tennis courts for a total cost of \$3,736.00. The Board discussed approving the two fixtures that were purchased and approving the purchase of two additional fixtures from National Energy Professionals.

6) Open Development Area – 779 & 781 Quaker Road/Tait

In July 2014, Steve Tait submitted an application to the Aurora Zoning Board of Appeals for an ingress/egress width variance for an Open Development Area at 779 and 781 Quaker Road. The ZBA granted a 10' width variance allowing an ingress/egress of 40 feet instead of the 50 feet required by code. In March 2015, Mr. Tait submitted an application for an Open Development Area (ODA) at the aforementioned address. The Town Board referred the ODA to the Planning Board where it was either discussed or tabled from April 2015 through November 2016. At this time, the Planning Board recommended approval with conditions. In August 2017, GHD submitted a letter stating that they reviewed the drainage plan and their comments/concerns have been addressed. On August 16, 2017, the Town Clerk received an email from Mr. Tait requesting to be put on the Town Board agenda.

After reviewing the documents submitted by Mr. Tait, it was noted that the driveway plan was not included and is required. This includes a narrative description of the planned right-of-way including specifications, ownership and a maintenance plan for the private right-of-way.

Mr. Tait did not appear at tonight's meeting.

7) Aurora Mills Water System:

Camie Jarrell, GHD, explained to the Board that the Aurora Mills Cluster Subdivision water system should not have been approved by the Erie County Water Authority because it is a private system. The ECWA will need to approve the backflow preventer.

8) Library Update:

Councilwoman Jeffe stated she met with Library Director Rob Alessi to discuss repairs and upgrades needed at the Main Street library. Mrs. Jeffe noted that the window replacement is eligible for a library grant, but the replacement of the main area floor and bathroom floors is not. Mr. Alessi would also like to reconfigure the counter or at least resurface it.

9) Energy Upgrade Grant:

Supervisor Bach stated the Town received a \$50,000 grant for energy upgrades for the new Town Hall. These upgrades can include insulation, solar panels and like items.

10) Five Star Equipment – Special Use Permit; Site Plan Review:

In July, Five Star Equipment submitted a site plan proposal to the Building Department. The plan was forwarded to the Planning Board for review. Since this development is in an I (Industrial) zone and the new Town Code calls for all development in an I zone to have a special use permit, Five Star recently submitted an application for a special use permit. This will be placed on the August 28, 2017 agenda to forward to the Planning Board so that they can look at both the Site Plan and the Special Use Permit applications simultaneously.

Martha L. Librock  
Town Clerk